

Town of East Haven
Board of Finance –Regular Meeting Amended Minutes
Wednesday, April 16, 2014

The East Haven Board of Finance held its Regular Meeting on Wednesday April 16, 2014 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

1. Roll Call

Beth Purcell, Salvatore Maltese, Noreen Clough, Richard DePalma and Maria Tonelli– All Present. Ralph Vitale – Absent. Also in attendance was Superintendent of Public Works Mr. Robert Parente, Town Attorney - Mr. Joseph Zullo, Finance Director, Mr. Paul Rizza , Police Chief, Mr. Brent Larrabee, and Director of Administration, Management and Economic Development, Mr. Arthur DeSorbo

Noreen Clough makes a motion to nominate a temporary vice chairman, Richard DePalma. Maria Tonelli seconds. Roll Call Vote – All in Favor – Motion Carries.

Richard DePalma called the meeting to order at 7:04 p.m.

2. Read and Approve Minutes from Regular Meeting held March 19, 2014

Maria Tonelli makes a motion to accept amended minutes. Beth Purcell seconds. Roll Call Vote. - All in Favor - Motion Carries.

3. Old Business

Noreen Clough makes a suggestion to Paul Rizza that the auditor comes to the Board of Finance next time.

Beth Purcell addresses the letter received from Library Director Bruce George asking to inform him of the process to request a transfer with regard to the shortfall of health insurance costs for the 2013-14 budget. Paul Rizza states he will draft him a process letter and give him the form to make the request. The only concern Paul Rizza states that he has is that the town receives no expense reports showing an accounting of his budget, the town has been frozen since the December. We need to get some kind of report.

4. New Business

None

5. Public Comment

None

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6. Town Clerk

To:	01-109-0610 Advertising	\$300.00
From:	01-109-0350 Professional Development	\$300.00

Advertising for Housing Authority Audit and for election advertising in near future.

Noreen Clough makes a motion for discussion. Beth Purcell seconds.
Roll Call Vote – All in Favor – Motion Carries

7. Public Service

To:	01-224-0563 Tires & Tubes	\$4,000.00
	01-224-0694 Other Contractual Services	\$4,000.00
From:	01-224-011-0 Regular Salaries	\$8,000.00

Tires on loader bald, very bad. To complete services from contractor for the fiscal year.
Transfer will not impact regular salaries.

Noreen Clough makes a motion for discussion. Beth Purcell seconds.
Roll Call Vote – All in Favor – Motion Carries.

8. Police Department

To:	01-332-0350 Professional Development & Training	\$2,400.00
	01-332-0575 Clothing & Uniforms	\$7,750.00
From:	01-332-0827 SCJAC – MATCH	\$10,150.00

Transfer to 0305 to cover Academy Training. Transfer to 0575 to cover clothing & uniform allowance for new hires per the Collective Bargaining Agreement.

Noreen Clough makes a motion for discussion. Beth Purcell seconds.
This covers the cost of 8 people in the academy and two of them are in Meriden and we have to provide clothing.
Roll Call Vote – All in Favor – Motion Carries.

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9. DOJ Bonding for Discussion

Discuss the DOJ Bonding

Paul Rizza hands out a report to the board to show where we currently are and what has been spent against each line item.

10. Legal Services

To:	01-113-0668	Legal & Lawyer Fees	\$79,000.00
From:	01-881-0950	Self Insurance	\$79,000.00

Funds needed to close out fiscal year. Refer to Town Council.

Noreen Clough makes a motion for discussion. Beth Purcell seconds.
Roll Call Vote – All in Favor – Motion Carries.

11. Legal Services

To:	01-113-0694	Other Contractual	\$5,000.00
From:	01-881-0950	Self Insurance	\$5,000.00

Funds needed for stenographer fees, appraisal fees and other expert fees.

Noreen Clough makes a motion for discussion. Beth Purcell seconds.
Roll Call Vote – All in Favor – Motion Carries.

Noreen Clough makes a motion to add 11b to the agenda for the Police Department. Beth Purcell seconds. Roll Call Vote – All in Favor – Motion Carries

11b. Police Department

To:	01-332-0190	Overtime Wages	\$100,000.00
From:	01-332-0110	Unused Salaries	\$100,000.00
To:	01-332-0190	Overtime Wages	\$200,000.00
From:	01-885-0689	Contingency Fund	\$200,000.00

Funds needed to cover overtime account.

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Chief Larrabee states that we have 33 patrol men – 12 of them are in training that is 1/3 they do not count against minimums - there are days when we do not back fill and it's just a matter of numbers in contract language – my concern is not so much this moment but May and June and I probably going to discuss with the Mayor first and then with the union about pushing some of the vacations 90 days out if it can be done it may help us in the short term for the fiscal year. Next fiscal year is the year I think with all the people coming out of the academy that you are not going to see overtime numbers like you have seen this year. We still have 4 opening in detective, 1 in lieutenant soon to be 2 opening, and 3 openings inside. My strategy is not to do those promotions until we get closer to the end of the fiscal year. The department has had 26 turn overs out of 53 people in the last 2 years. One lieutenant is retiring August 1 who has 25 years and another with 25 years in not retiring and we have one person with 20 years in and the rest are very young officers so that is a good thing knowing no anticipated retirements other than the one. Noreen Clough states to Chief Larrabee you say the patrol men by January 1st will be a full staff and promotions will be made will you have to hire again? Chief Larrabee states yes we will have to back fill for the patrol men but in the form of the detectives we have 4 openings and only 2 people passed the test so we will have to think that through. The same pool will be available to take the test again it's a matter of if they pass it. More importantly the supervisory back filling the rest we will have to hire. Most midnight shifts we are running on one supervisor and that is not good. Richard DePalma asks Chief Larrabee if we have ever thought about contacting the state police when we are short to get more assistance. Chief Larrabee states that other towns police have been used for events when we have been short staffed but not state and not on an average call. Roll Call Vote – All in Favor – Motion Carries.

12. Adjournment

Noreen Clough makes a motion to adjourn at 7:44 p.m. Beth Purcell seconds. All in Favor.
Motion Carries

Temple Smith

Board of Finance Clerk