

**East Haven Board of Finance
Regular Meeting Minutes
May 20, 2015**

The East Haven Board of Finance held a Regular meeting on Wednesday March 18, 2015 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512.

Vice Chairman, Mr. Ralph Vitale calls the meeting to order at 7:00 p.m.

1. Roll Call

Board Members:

Vice Chairman, Mr. Ralph Vitale, Mr. Salvatore Maltese, Ms. Noreen Clough, Mr. Richard DePalma and Ms. Maria Tonelli. – Absent - Ms. Beth Purcell,

Also in attendance was Town Attorney - Mr. Joseph Zullo, Finance Director - Mr. Paul Rizza, Lisa Basilicato, Tax Collector, and Andrea Liquori, Civil Service.

2. Read and Approve Minutes from Special Meeting held March 23, 2015.

Noreen Clough makes a motion to approve the minutes. Richard DePalma seconds. Roll Call Vote, All in Favor, Motion Carried.

3. Old Business

Noreen Clough asks Paul Rizza if the auditors are ever coming. Paul Rizza states he doubts it. Richard DePalma asks if he could ask them to come. Paul Rizza states he could ask. Richard DePalma asks about FEMA money did we qualify for the storms. Paul Rizza states yes, we are putting the numbers together.

4. New Business

Paul Rizza states that the action of the Board of Education and consolidation plan. A presentation will be given to the Board of Finance and has invited the Mayor. The date settled on was June 15, 2015 in the Mario Giamo room of Town Hall. Richard DePalma asks about Patti Lewis coming back temporarily. Paul Rizza states it is really for training, there is a lot of new people, clerk, HR person, clerk for special ed. They are doing a lot of training; she is coming back until July, August time. Richard DePalma asks for reports for the next meeting. Paul Rizza states he will email a report hopefully by the end of the week.

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5. Public Comment

None

6. Suspense List Fiscal Year 2014-2015

2013 Motor Vehicle Grand List	\$ 2,671.68
2013 Personal Property	\$ 3,494.42
2012 Motor Vehicle	\$214,231.84
2012 Supplemental Motor Vehicle	\$ 40,475.57
2012 Personal Property	\$ 2,726.71
2011 Personal Property	\$ 1,252.23
2010 Personal Property	\$ 678.05
2009 Personal Property	\$ 311.88
2008 Personal Property	\$ 461.58
2007 Personal Property	\$ 60.32
2004 Personal Property	\$ 319.93
Total Amount for this year	\$266,684.21

Please refer to Town Council

Richard DePalma makes a motion to waive the reading. Noreen Clough seconds. All in Favor. Motion Carries.

Noreen Clough makes a motion to refer to Town Council. Richard DePalma seconds. All in Favor. Motion Carries.

Lisa Basilicato, Tax Collector states that there are people on the list especially the larger amount we know they are in town and they have not responded to letters. Typically this is not an uncollectable list they are still actively still collecting. If by this time next year we are still collecting I will shift to a collection agency. The other ones are warrants returned by the Marshall and these are the 13 motor vehicle are deceased people we have come across. Salvatore Maltese asks Lisa if there has been any movement from the state to taking over the tax bill. Lisa states that the last meeting she went to was that they are not planning to take it over but they are planning to have a uniform mill rate that would not take place until next July to have a flat rate across the state. That was the latest info as of May. Roll Call Vote. All in Favor. Motion Carries.

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7. Civil Service

To:	01-115-0694 Other Contracted Service	\$2,500.00
	01-115-0610 Advertising	\$1,000.00
From:	01-885-0689 Contingency	\$3,500.00

Funds needed testing & advertising

Noreen Clough makes a motion. Richard DePalma seconds.

Andrea Liquori, Civil Service states that right now we have an Account Clerk in the Finance Department advertised and Firefighter, I also just found out that the Deputy Chief Ed Lennon came to see me but they want another test done and there are some retirements in Public Works that there may be another test. That I may be able to put off until July 1st, but not the Police, I may have enough money to do it though. We should re-coup some money from the Firefighter test, the other contractual services covers the test, rental fee for those positions. There is also another additional cost because now we do the Foreign Language fluency we don't charge for that but that could be from \$60 - \$120 per person depending on how many people take that test. Plus there is a firefighter exam there is other expenses because we have a panel that does the oral interviews and we get lunch etc. If I have to do other tests it might be enough but not sure. Roll Call Vote. All in Favor. Motion Carries.

8. Legal Services

To:	01-113-0670 Investigative Services	\$2,250.00
From:	01-113-0505 Books, Maps Ref. Material	\$ 500.00
	01-113-0639 Court Entry and Sheriff Fees	\$ 474.52
	01-113-0668 Legal and Lawyer Fees	\$1,275.48

Expenses for investigative services in relation to various town cases.

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Noreen Clough makes a motion. Richard DePalma seconds.

Attorney Zullo states that we aggressively investigate our cases. We have a couple of slip and falls, most of the time we can nab them early and prevent them from filing suit and it save us money in the long run. I'd rather do it know than wait because if we wait people memories get tire. Roll Call Vote. All in Favor. Motion Carries.

9. Animal Control

To:	01-331-0190 Overtime	\$8,900.00
From:	01-331-0350 Professional Dev.	\$2,900.00
	01-331-0458 Safety/Equip	\$1,000.00
	01-331-0568 Food & Supplies	\$1,200.00
	01-331-0610 Advertising	\$ 500.00
	01-331-0667 Part-time counter help	\$2,500.00
	01-331-0686 Enviorn. Disposal	<u>\$ 800.00</u>
		\$8,900.00

This transfer is needed to cover the additional cost of overtime for the two animal control officers. The overtime is due to the officers being called back for emergencies after the regular shift and also on holidays and weekends.

Noreen Clough makes a motion to waive the reading of the items numbers. Richard DePalma seconds. All in Favor. Motion Carries.

Richard DePalma makes a motion. Noreen Clough seconds. Paul Rizza states that Owen was here until 6:15 but he states if he gets a call he would need to leave. Noreen Clough states he took it within his own department, and he does a good job let vote. Roll Call Vote. All in Favor. Motion Carries.

10. Adjournment

Noreen Clough makes a motion to adjourn at 7:28 p.m.. Richard DePalma seconds. All in Favor. Motion Carries.

Temple Smith
Clerk – Board of Finance