

Town of East Haven, CT Board of Finance – Minutes

Regular Meeting on Wednesday, February 15, 2012 at 7:30 P.M. in the Mario Giaimo Joseph Vitale Meeting Room on the lower level of the East Haven Town Hall, 250 Main Street, East Haven, CT 06512.

1. Mr. Vitale called the meeting to order at 7:30 pm with the following members in attendance Mr. Salvatore Maltese, Ms. Marlene Asid, Ms. Beth Purcell, Mr. Richard DePalma, and Ms. Noreen Clough. Also present were Mr. Paul Rizza Director of Finance, Mr. Arthur DeSorbo, Director of Administration & Management, Town Attorney Joseph Zullo, Town Council member Mr. Robert Parente, and Town Clerk Ms. Stacy Piccirillo.

2. Read and Approve Minutes

3. Mr. Vitale made a motion to accept the minutes from the 01/18/2012 meeting, seconded Mr. DePalma. All were in Favor, motion carried.

4. Correspondence Received – None

5. Correspondence Sent – None

6. Old Business – Yes

Mr. DePalma asked Mr. Rizza where they stood with FEMA money. Mr. Rizza stated that there was one small item to be approved by FEMA, after that we should be all set. Mr. Rizza stated that he was pushing for less than 90 days for all FEMA money to be settled. Mr. DePalma asked if there would be a breakdown of funds distributed for the Board of Finance to review. Mr. Rizza stated yes.

Mr. DePalma asked if there would be an executive session with the Town Attorney. Attorney Zullo stated he is in the process of finalizing his budget and should be setting something up with the Board of Finance in a week or so.

Mr. DePalma asked where we were with the portable class rooms and if we had any liability to Newtown for the portable classrooms.

Mr. Rizza stated no we did not; in fact Newtown had another buyer for a higher price to purchase the portable classrooms.

7. New Business – None

8. Public Comment – Yes

Mr. Tom Thompson asked Mr. Rizza if they had a financial report ready that could be reviewed. Mr. Rizza stated no he does not, once the budget reports are in he will have a better idea of where everything stood. Ms. Donna Riccio asked when budget workshops would be starting. Mr. Rizza stated probably around the first week of March.

8. Town Clerk

To: 01-109-0610 Advertising 1,984.00

From: 01-0885-0689 Contingency 1,984.00

Transfer needed for Advertising in the New Haven Register Classified for the Republican & Democratic Caucuses. Motion made by Mr. Vitale to accept the motion. Seconded by Mr. Vitale. Ms. Clough questioned Ms. Piccirillo about the size and price of the Democratic advertisement or any ad thereof. Ms. Piccirillo explained that the state mandates that the advertisements run in a large circular newspaper and the state dictates the wording and they must be "legal notices" that are run which then in turn affects size and price. Mr. Maltese – Yes, Ms. Asid – Yes, Ms. Purcell – Yes, Mr. DePalma – Yes, Ms. Clough – Yes, Mr. Vitale – Yes; 5 – Yes, 0 - No. All in Favor, Motion Carried.

9. Police Department

To: 01-332-0658 Equipment Maintenance 9,000.00

From: 01-332-0575 Clothing / Uniforms 9,000.00

Bills pending / contractual. Shorted \$ 10,000 in last budget. Mr. Vitale made a motion to approve. Mr. DePalma seconded. Mr. Maltese – Yes, Ms. Asid – Yes, Ms. Purcell – Yes, Mr. DePalma – Yes, Ms.

Clough – Yes, Mr. Vitale –Yes; 5 – Yes, 0 - No. All in Favor, Motion Carried

10. **Police Department**

To: 01-332-0190 Overtime 16,568.00

From: 01-332-0192 Replacement Vacation Days
16,568.00

Funds needed for Overtime account. Mr. Vitale made a motion to approve. Mr. DePalma seconded. Ms. Clough is very concerned about overtime. Mr. Rizza stated he recently had a discussion with Chief Larrabee and he will be looking into the funds of his own department for overtime. Mr. DePalma stated that there will be some retirees in November and then again in December and incoming FEMA money that will be helpful into that salary account. Mr. Maltese – Yes, Ms. Asid – Yes, Ms. Purcell – Yes, Mr. DePalma – Yes, Ms. Clough – Yes, Mr. Vitale –Yes; 5 – Yes, 0 - No. All in Favor. Motion Carried.

11. **Police Department**

To: 01-332-0568 Dog / Prisoner Food 2,500.00

From: 01-332-0440 Motor Vehicles 2,500.00

Funds needed for food for prisoners & Police K-9. Mr. Vitale made a motion to approve. Mr. DePalma seconded - Mr. Maltese – Yes, Ms. Asid – Yes, Ms. Purcell – Yes, Mr. DePalma – Yes, Ms. Clough – Yes, Mr. Vitale –Yes; 5 – Yes, 0 - No. All in Favor, Motion Carried.

12. **Public Service**

To: 01-224-0563 Tires & Tubes 3,000.00

To: 01-224-0664 Tire Repairs/Road Service 3,000.00

To: 01-224-0694 Other Contractual 4,000.00

To:	01-224-0192 Seasonal Overtime	<u>10,000.00</u>
	Total	20,000.00

From: 01-226-0674 Waste Collection
20,000.00

Funds needed to pay bills. Mr. Vitale made a motion to approve. Mr. DePalma seconded. Mr. Maltese was concerned regarding line item "Contractual" what exactly does that mean? Mr. Rizza explained that it could be part outside services. Mr. Vitale asked if anyone was in the room representing Public Service. Mr. Vitale stated that in lieu of no representative being here from Public Service or any bills to view he would like to make a motion to table these transfers until a representative could attend a meeting for explanation. Mr. DePalma seconded. - Mr. Maltese – Yes, Ms. Asid – Yes, Ms. Purcell – Yes, Mr. DePalma – Yes, Ms. Clough – Yes, Mr. Vitale –Yes; 5 – Yes, 0 - No. All in Favor, Motion Carried

13. **Adjournment**

Mr. Vitale made a motion to adjourn at 8:10 p.m. Mr. DePalma seconded. All in Favor. Motion Approved

Mrs. Temple Smith
BOF Secretary/Clerk