

**East Haven Board of Finance  
Budget Workshop Subcommittee Meeting Minutes  
Wednesday, March 6, 2013**

The Budget Workshop Subcommittee of the East Haven Board of Finance held its meeting on Wednesday, March 6, 2013 at 6:30 PM at the Mario Giaimo Room, East Haven Town Hall, 250 Main Street, East Haven, CT 06512 and transacted the following business:

**1. Roll Call.**

Board of Finance Chairman - Mr. Ralph Vitale called the meeting to order at 6:30 PM with the following Board of Finance members in attendance; Ms. Marlene Asid, Mr. Salvatore Maltese, Ms. Beth Purcell, Ms. Noreen Clough, and Mr. Richard DePalma. Also present were the Director of Finance - Mr. Paul Rizza, Town Attorney - Mr. Joseph Zullo, Administration and Planning Director- Arthur DeSorbo, as well as various department heads.

**2. Appointment of Clerk for subcommittee.**

Appointment of Clerk: Ms. Beth Purcell was nominated as clerk by Ms. Noreen Clough; seconded by Ms. Marlene Asid; All in Favor. Motion Carried.

**3. Appointment of Chairman for subcommittee.**

Appointment of Chairman: Mr. Ralph Vitale was nominated as Chairman by Ms. Noreen Clough; seconded by Mr. Richard DePalma; All in Favor. Motion Carried.

**4. Appointment of Vice-Chairman for subcommittee.**

Appointment of Vice Chairman: Mr. Richard DePalma was nominated as Vice Chairman by Ms. Noreen Clough; seconded by Ms. Beth Purcell; All in Favor. Motion Carried.

**5. Budget Review, Revision, and Discussion.**

Personnel and expense budgets were presented to the Board of Finance by each department head and reviewed and discussed, as appropriate. The budget planning guidelines that were issued directed departments heads to plan 0% for salary increases, no new or additional positions, no increase in the expense budget.

**6. Budget Review of any re-scheduled department heads and/or general review of budget presentations heard to-date.**

No re-scheduled workshops at this time.

**7. Adjournment of subcommittee meeting.**

Ms. Marlene Asid made a motion to adjourn at 7:50 PM; seconded by Noreen Clough; All in Favor. Motion Carried.

Respectfully Submitted,

*Beth Purcell*

Beth Purcell,  
Clerk – Board of Finance, Budget Workshop Subcommittee

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