

**Town of East Haven  
Board of Finance  
Special Meeting - Minutes**

The East Haven Board of Finance held a Special Meeting on Monday, September 10, 2012 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512.

1. Roll Call

Mr. Ralph Vitale called the meeting to order at 7:00 pm with the following members in attendance. Ms. Marlene Asid, Ms. Beth Purcell, Ms. Noreen Clough, Mr. Salvatore Maltese, and Mr. Richard DePalma. Also present were Director of Finance - Mr. Paul Rizza, Town Attorney - Joseph Zullo, Director of Administration and Management - Mr. Arthur DeSorbo, Town Council Member - Mr. Robert Parente, and Fire Chief Mr. Douglass Jackson.

A motion was made at 7:01 pm by Ms. Noreen Clough for a short recess to change the meeting area to Mayor Maturo's office due to a conflict of another board needing the room; we are to re-convene at 7:15 pm. Mr. Richard DePalma seconds.

A Motion was made to re-convene at 7:15 pm by Ms. Noreen Clough. Ms. Beth Purcell seconds.

A Motion was made by Ms. Noreen Clough to combine items 3, 6, & 8. Ms. Beth Purcell seconds. All in Favor.

2. Public Comment- None

3. Fire

To:           01-334-0110           Regular Salaries           \$146,783.00

From:       Various accounts see attached list:                               \$ 146,783.00

Funds needed to closeout fiscal year. Shortage of Manpower.  
Refer to Town Council.

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Ms. Noreen Clough makes a motion to Refer to the Town Council. Ms. Marlene Asid seconds. All in Favor - Discussion.

Mr. Maltese asks for an explanation on this \$146,783.00 transfer and why, were we under budgeted? Fire Chief Jackson states that his department requested for the 110 account 3 million five hundred forty one thousand five eighty two and ended up with 3 million four seventy seven seventy five and was short \$63,607 for one position that was cut. The way the fire department works is that no matter how many positions you cut there are the same number of shifts that have to be filled every day. I have no control over that there are 10 fire fighter positions and one battalion position on every shift two times a day. Mr. DePalma asks what position was cut? Chief Jackson states a fire fighter position grade A - \$63,607. On top of that there is not any budgeting for on the job injuries. The total for that year was 487 shifts of on the job injuries and that is at the grade A rate of \$349.49 per shift. Those are based on 12 hour shifts. That in itself is \$170,201.63. Ms. Noreen Clough asks did any of those people come back? Chief Jackson states about 5 are back but some are leaving again for surgery and two are retiring but we just hired 2 new fire fighters. Mr. Sal Maltese asks do you budget for on the job injuries. Chief Jackson states no. I base my budget on some pay grade upgrades etc., but not injuries; I don't get funded for what might happen. You have no idea what could happen. This has been the worse year and we have had an incredible number of fires. Mr. DePalma asks Mr. Paul Rizza how much has been reimbursed to the fire department from FEMA? Mr. Rizza states roughly two-thirds of their pay. Mr. DePalma states that he went back 5 budget years and states that the 11/12 budget had a 6% increase compared to previous years my question is how did we under budget one fire fighter with the biggest increase in the last five years? Chief Jackson responds that his request was \$63,000 higher than what he was given to work with. The Council put back \$62,771 – it cut two positions but put one back. It has an effect on O/T, sick time etc. I still have to pay someone to run that shift. We have had just had and incredible number of injuries this year. The injuries are a lot of knees and shoulders.

Roll Call Vote – All in Favor – Motion Carries

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4. General Services

To:	01-885-0270	Telephone	\$4,616.00
From:	01-885-0890	Economic Development	\$ 4,319.00
From:	01-885-0643	Postage	\$ 297.00

Funds needed for year-end closeout.

Ms. Noreen Clough makes a motion. Ms. Marlene Asid seconds. Discussion. Ms. Noreen Clough asks Mr. Rizza if we are short on telephone? Mr. Rizza states it is telephone as well as repairs. Telephone is not budgeted into each department so it gets taken out of here. Ms. Noreen Clough asks when the last time the telephones have been updated. Mr. Rizza states not sure if ever. We do have \$50,000 that has been appropriated from last year that is still available for a phone upgrade. They were going to start it last year but did not get to far.

Roll Call – All in Favor – Motion Carries

5. General Services

To:	01-885-0196	Town Req. OT	\$ 3,354.00
To:	01-885-0255	Street Lights	<u>\$ 10,185.00</u>
			\$ 13,539.00
From:	01-885-0643	Postage	\$ 13,539.00

Funds needed for year-end closeout

Ms. Noreen Clough makes a motion. Ms. Marlene Asid seconds. Discussion.  
Mr. Rizza explains that the first account is for our people when they are doing

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work out in the street where they would need a police officer. The second one is our general account for minor repairs it was also under budgeted, we will also be saving money in the coming year because the rate has been reduced. (Street and Traffic Lights)

Roll Call – All in Favor – Motion Carries

6. Fire

To:	01-334-0191	Garcia Payments	\$ 45,913.00
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From:	Various accounts see attached list:	\$ 45,913.00
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Funds needed for year-end closeout Refer to Town Council.

Ms. Noreen Clough makes a motion to Refer to the Town Council.

Ms. Marlene Asid seconds. Discussion. Mr. DePalma states that the backup is different than the agenda. Ms. Noreen Clough motions to allow Mr. Rizza to correct the back up to reflect the agenda that is correct. Ms. Beth Purcell Seconds Ms. Marlene Asid asks what is the Garcia payment? Chief Jackson states that it is the only time fire fighters make time and a half.

Roll Call Vote - All in Favor – Motion Carries

7. General Services

To:	01-167-0910	Retirement Contribution	\$ 239,135.00
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From:	01-886-0001	Fund Balance Contribution	\$ 239,135.00
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Funds due State Retirement based on salaries paid.

Ms. Noreen Clough makes a motion to Refer to the Town Council.

Ms. Marlene Asid seconds. Discussion.

Ms. Beth Purcell asks didn't we already transfer? Mr. Rizza states yes we did but we lumped the Fire chief retirements as well as the Police retirements and 15 ½ percent of that money is due back to the state as a retirement contribution.

Roll Call Vote - All in Favor – Motion Carries

8. Fire

To:	01-334-0190	Overtime	\$ 150,168.00
From:	01-886-0001	Fund Balance Contribution	\$ 150,168.00

Funds needed to closeout fiscal year.

Refer to Town Council.

Ms. Noreen Clough makes a motion to refer to the Town Council. Ms. Marlene Asid seconds. Discussion.

Mr. Chief Jackson states that a lot of this is related to the other for covering positions. I will tell you what the 190 account is utilized for that are used for covering shifts for all the schooling. The schooling is the EMT, Paramedic Education, etc., if they are sent they still get paid. Sick time also comes out of this account as well. Events such as fireworks also come out of this account, teaching volunteers and the dispatchers with along with their time and half and overtime come out of this account as well. I also had one guy retire that came out of that account.

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9 Adjournment –

Mr. Ralph Vitale called for a motion to call the meeting to adjournment at 8:04 pm.  
Ms. Noreen Clough made the motion. Ms. Beth Purcell seconded. All in Favor.  
None Opposed. Motion Carries

Temple Smith  
Board of Finance Clerk