

**East Haven Board of Finance
Special Meeting Minutes
September 21, 2022**

The East Haven Board of Finance held a Special Meeting on Wednesday September 21, 2022 at 7:00 P.M. in the Senior Center at 91 Taylor Avenue, East Haven, CT. 06512.

1. Roll Call

Mayor Joseph Carfora, Beth Purcell, Rich Esposito, Ralph Vitale (via phone), Al Purzycki and Chris Perdo were present. Jim Keeley, Finance Director was also present.

2. Read and Approve Minutes from August 16, 2022.

Rich Esposito made a motion to table the approval of the August 16, 2022, meeting minutes. Beth Purcell seconds. *All in favor.*

3. Old Business

None

4. New Business

Ralph inquired about the Director of Administration and Management and Economic Development position for which he only worked 2 months, and we gave him a sign on bonus and Ralph asked if there is anything in his contract that we get that back. Jim stated he needs to check that.

5. Public Comment

None

6. Administration

To:	01-120-0110	Regular Salaries	\$ 7,842.00
	01-120-0681	Physical	\$ 688.00
	01-120-0690	Customer Promotion	<u>\$ 3,000.00</u>
			\$11,530.00
From:	01-120-0692	Conservation	\$ 7,900.00
	01-120-0115	PT Wages	\$ 1,100.00
	01-120-0695	Employee Asst	\$ 884.00
	01-120-0693	Web Management	<u>\$ 1,646.00</u>
			\$11,530.00

Beth made a motion to discuss, Al seconds.

Discussion: Jim stated these transfers are all for last year. Michelle Benivegna stated the Police Accountability Act requires an increase in the physical and mental screenings. This is tail end of the last budget, and we did budget for it for 2022/2023. Customer promotion: Jim stated last year we ran a couple more activities so these are things that we give out to businesses in town , shirts/mugs. We don't plan on this being an every-year thing.
Roll call, all in favor

7. Public Service (Refer to Town Council)

To:	01-224-0190	OT Wages	\$27,445.00
	01-224-0530	Gasoline & Diesel	<u>\$70,357.00</u>
			\$97,802.00
From:	01-224-0110	Regular Salaries	\$97,802.00

Al Purzycki made a motion to discuss and refer to the Town Council, Beth Purcell seconds.

Discussion: Charlie Coyle said this is for some of the overtime and we have no control over the cost of gas and diesel. These are for our pumps too. Jim stated we got one really late bill but some of that should have been charged to police and fire, but we were in the process already. There would've been about \$8 to \$10,000 that probably would've been to police. Mayor stated this just for diesel fuel and gas not repairing pumps we discussed. Jim thanked the Charlie for staying under budget.

Roll call, all in favor

8. Public Service/Sanitation

To:	01-224-0133	Classification Diff	\$ 6,071.00
	01-224-0140	Longevity	\$ 2,900.00
	01-224-0662	Vehicle Repair	\$ 2,061.00
	01-226-0190	OT Wages	\$ 8,797.00
	01-226-0888	Haze Waste	<u>\$ 5,031.00</u>
			\$24,860.00
From:	01-224-0470	Recreation Equip	\$24,317.00
	01-224-0565	Motor Oil	<u>\$ 543.00</u>
			\$24,860.00

Beth made a motion to discuss, Chris seconds

Discussion: The classification differential is what we use if we upgrade from one class to another during the year and in accordance with the contract. Longevity is cut and dry. It is a union contract. Vehicle repairs is not a bad item. We have to pay RWA and we had appropriated money but they went up.

Roll call, all in favor.

9. Building Maint

To:	01-229-0110	Regular Salaries	\$8,740.00
	01-229-0570	Bldg & Ground Main	<u>\$1,100.00</u>
			\$9,840.00
From:	01-229-0115	PT Wages	\$8,200.00
	01-229-0190	OT Wages	<u>\$1,640.00</u>

\$9,840.00

Beth made a motion to discuss, Chris seconds

Charlie stated we have done a lot of extensive work in our buildings.

We save the Town thousands and thousands of dollars by doing it ourselves.

Roll call, all in favor

10. Animal Control (Refer to Town Council)

To:	01-331-0110	Regular Salaries	\$29,582.60
From:	01-331-0115	Part time wages	\$ 1,608.25
	01-331-0190	Overtime	\$ 10,661.28
	01-331-0201	Electricity	\$ 3,282.61
	01-331-0203	Natural Gas	\$ 2,092.39
	01-331-0440	Motor Vehicles	\$ 1,175.91
	01-331-0458	Safety Equip	\$ 145.05
	01-331-0520	Office Supplies	\$ 137.68
	01-331-0568	Food & Supplies	\$ 745.82
	01-331-0570	Building & Ground	\$ 1,307.65
	01-331-0575	Uniform Alliance	\$ 669.50
	01-331-0610	Advertising	\$ 1,750.00
	01-331-0644	Rental of Equip	\$ 140.03
	01-331-0667	Temp Part time help	\$2,620.00
	01-331-0682	Environ disposal	\$ 640.00
	01-331-0682	Veterinary Svcs	\$ 5.89
	01-107-0110	Tax Assessor Salaries	<u>\$2,600.34</u>
			\$29,582.60

Al made a motion to waive the account numbers, Beth seconds.

Al made a motion to discuss and refer to Town Council. Beth seconds

Discussion: Al asked what the tax assessor salaries line item was. Jim stated he (Owen) zeroed out all his account and \$2,600.00 was needed and that is how much they were over this year. Owen stated we created a third position to bring us in compliance with some labor issues. It is a 19.5 hour a week position, no benefits and this job was put in after the budget was voted on an approved. We knew it was going to be very tight so we met with management and we tried to keep it within our budget and you can see we saved \$10,661.00 in overtime, etc. we got it in with us limiting spending and got it within \$2600.00. It has eliminated a huge amount of overtime and stayed within the budget. The third person has been a blessing.

Roll call, all in favor.

11. Adjournment

Al made a motion to adjourn at 7:17, Beth seconds

Dated This 13th day of October, 2022,
East Haven, CT 06512

Susan Mauro, Board of Finance Clerk

