

**The Town of East Haven, CT
Civil Service Commission Minutes
February 13, 2017, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, February 13, 2017 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:02 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

Staff Present: Assistant Fire Chief Licata

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the January 9, 2017 Meeting as submitted.

Ms. Asid seconded.

Vote: Unanimous.

A MOTION was made by Ms. Asid to suspend the order of the Agenda to move to Item Number 3 Firefighter/Paramedic under New Business.

Mr. Stacey Seconded.

Vote: Unanimous

Assistant Chief Licata was in attendance to discuss the matter of a new test for Paramedics only. He stated the Fire Department only has a need at this time for Paramedics and there are no more paramedics on the current list. There are 11 possible openings in the Fire Department due to retirements. The current list will be expiring this summer and the next Fire Academy will be starting in September. A new test is needed to fill some of those vacancies and enroll the candidates in the Fall Fire Academy class. He presented the Commission with a list of requirements which would be addressed at the time testing commences either in the Notice of Testing or

with an amendment to the rules. These request will be forwarded to Attorney Zullo for his advice and the matter will be dealt with at the March meeting.

The Commission returned to the order of the Agenda.

OLD BUSINESS
BOARD OF EDUCATION
ACCOUNT CLERK

At the time of the deadline only 4 applications had been received. The test date of Saturday, February 11, 2017 was canceled. Approximately 20 applications have been received and a new test date of March 11, 2017 has been set.

FIRE DEPARTMENT
FIREFIGHTER/PARAMEDIC

The Commission was advised that Matthew Monico was hired to fill the position of Firefighter/Paramedic effective February 14, 2017.

A MOTION was made by Ms. Asid to certify the employment of Matthew Monico in the position of Firefighter/Paramedic at the East Haven Fire Department effective February 14, 2017 and to send him the standard probation letter.

Mr. Stacey seconded.

Vote: Unanimous

TOWN CLERK'S OFFICE
GENERAL CLERK

The Commission was advised that Carol Greco was hired was hired to fill the position of General Clerk effective February 21, 2017.

A MOTION was made by Ms. Asid to certify the employment of Carol Greco in the position of General Clerk in the East Haven Town Clerks Office effective February 21, 2017 and to send her the standard probation letter.

Mr. Stacey seconded.

Vote: Unanimous

NEW BUSINESS
PUBLIC WORKS
TRUCK DRIVER
CHIEF CARETAKER

A letter was received advising the Commission that Marc Carfora has transferred into the position of Truck Driver and John Longley has transferred into the position of Chief Caretaker effective February 8, 2017.

A MOTION was made by Mr. Stacey to certify the lateral transfer of Marc Carfora in the position of Truck Driver and John Longley into the position of Chief Caretaker effective February 8, 2017.

Mr. Carocci seconded.

Vote: Unanimous

BUDGET

The Budget for the Fiscal Year 2017/2018 has been submitted. It is the same budget that was submitted last year. The Commission has not been advised of the dates of the Budget Workshops yet.

BILLS

A MOTION was made by Ms. Asid to pay the following bills:

\$ 1000.00 to CPS, Test Rental

Mr. Stacey seconded.

Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:35 p.m.

Mr. Stacey seconded.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary