

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**MEETING MINUTES– 7:00 p.m.**  
**October 24, 2017 @ 7 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services held a Meeting on Tuesday, October 24, 2017 at 7:00 P.M - 595 Thompson Avenue, East Haven, CT 06512. Arlene Hackbarth made a motion to appoint Sandra Enders as temporary chair. Nicole Serio Merritt seconded. Motion Carried  
Sandra Enders called the meeting to order at 7:00 p.m.

1. **Roll Call**

Arlene Hackbarth, Sandra Enders and Nicole Serio-Merritt were present Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director. Chairman Matt Abbott and Samantha Batson- Absent

2. **To consider and approve minutes from September 26, 2017 meeting.**

Nicole Serio Merritt made a motion to approve the minutes, Arlene Hackbarth seconded.

3. **Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**

**(Handouts given to commission)**

Data for the month of October 2017. Ms. Beth Trotta stated that they had 16 calls requesting service. Of that, 5 were referred out or not eligible/not appropriate or no response 8 did not show for orientation/intake. For admissions we had 1 for DMHAS( these were clients already enrolled in clinic and converted to DMHAS) and 4 discharges (from DMHAS only - not from caseload) and 6 for Non-DMHAS admissions and 7 discharges.

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**MEETING MINUTES– 7:00 p.m.**  
**October 24, 2017 @ 7 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The current active caseload as of October was 197.

This includes Non-DMHAS of 120 and DMHAS 77. We accumulated 3 hours of in-kind services for the Dept. of Education.

Beth states that the Christmas Party is scheduled at the Senior Center on December 12<sup>th</sup> on a Tuesday.

**4. Commission Comments.**

None

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

None

**7. Adjournment**

Nicole Serio Merritt made a motion to adjourn at 7:25 p.m. Arlene Hackbarth seconded. All in Favor. Motion Carried.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR: October 24, 2017

Temple Smith  
East Haven Counseling & Community Services Commission Clerk