

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**Amended - REGULAR MEETING MINUTES 7:00 p.m.**  
**February 27, 2018 @ 7 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services held a Meeting on Tuesday, February 27, 2018 at 7:00 P.M - 595 Thompson Avenue, East Haven, CT 06512.

**1. Roll Call**

Chairman Matt Abbott, Arlene Hackbarth, and Nicole Serio-Merritt were present. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director. Sandra Enders and Samantha Batson were absent.

**2. To consider and approve minutes from February 27, 2017 meeting.**

Nicole made a motion to accept the minutes. Arlene seconded.

**3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**  
**(Handouts given to commission)**

Data for the month of January 2018. Ms. Beth Trotta stated that they had 24 calls requesting service. Of that, 2 were referred out or not eligible/not appropriate or no response 4 did not show for orientation/intake. For admissions we had 2 for DMHAS( these were clients already enrolled in clinic and converted to DMHAS) and 0 discharges (from DMHAS only - not from caseload) and 7 for Non-DMHAS admissions and 7 discharges.

The current active caseload as of January was 202.

This includes Non-DMHAS of 123 and DMHAS 79. We accumulated 1.5 hour of in-kind services for the Dept. of Education.

Beth Trotta reports that they have hired a LCSW Emma Miller that will start next week. She has experience working in ICAPS program in the home. Beth states that there was a change in the budget this year. Bob Petrucelli from the Teen Center/Community Services program will not be in our budget this year. The budget is coming in at around \$40,000 less than last year. Beth will meet with the BOE and then the Town Council after that. Very few changes were made to the budget this fiscal year. We were approved for new flooring. Painting has been requested as well as new carpeting in the offices along with tile or some other type of flooring in the high traffic areas. New chairs for the waiting room are in need and we will be getting ; per the Department of Public Health.

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**4. Commission Comments.**

None

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

Matt Abbott was sworn in for another 3 years. Arlene also states she was reappointed for another 3 years.

**7. Adjournment**

Matt Abbott made a motion to adjourn at 7:23 p.m. Arlene Hackbarth seconded. All in Favor. Motion Carried.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR: March 27, 2018

Temple Smith

East Haven Counseling & Community Services Commission Clerk