

Town of East Haven, CT
East Haven Counseling & Community Services Commission
REGULAR MEETING MINUTES – 7:00 p.m.
February 25, 2020 @ 7 p.m.
595 Thompson Avenue, East Haven, CT 06512

The East Haven Counseling & Community Services held a Meeting on Tuesday, February 25, 2020 at 7:00 p.m. - 595 Thompson Avenue, East Haven, CT 06512.

1. Roll Call

Arlene Hackbarth, and Nicole Serio-Merritt and Samantha Batson were present. Chairman - Matt Abbott – Absent, Sandra Enders - Absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

Arlene makes a motion to appoint Samantha Batson as temporary chairwoman this evening. Nicole seconds the motion. All in Favor. Motion Carried.

2. To consider and approve minutes from January 28, 2019 meeting.

Nicole Serio-Merritt makes a motion to approve the minutes. Arlene Hackbarth seconds the motion. All in Favor. Motion Carried.

3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.
(Handouts given to commission)

Data for the month of January 2020. Ms. Beth Trotta stated that they had 11 calls requesting service. Of that 15 were referred out or not eligible/not appropriate or no response. 9 did not show for orientation/intake. For admissions we had 4, and 14 discharges. We have 59 for DMHAS admissions and 124 for Non-DMHAS. The current active caseload is at 183. We accumulated hours of in-kind services for the Dept. of Education of 3. We had accumulated 271 billable hours. Productivity is at 52.3% No Show Rate 13.7%, and #of Clients Seen were (appointments made and kept) 353. Revenue this period \$16,917.63 /FY 2020 to date \$131,811.84

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Beth Trotta states that the budget is submitted. The contract between BH Care and the Town has been approved. The suggestion from both sides that we need to downsize financially and staff wise. We had two vacant positions so we are only going to fill one of them. We will have a total of 3 clinicians. If the case load size becomes too much we can hire for a 3rd. With the no show rate and the productivity we think we can get by with 3. The census 2020 is happening and we it is critical that we get our clients counted. We are looking at on how to make that happen possibly a census day. You can do a paper ballot, March 12th the census is going out to every household and we are thinking we can have a day to help assist with that to get an accurate count. Also next year at this time DPH will come to recertify the licenses. We are at the beginning stages of going over the policies and procedures manual to get prepared for that. We have had some sad news – a couple of deaths that were impactful for the staff – they were medical deaths and not suicides but still it was impactful. No one was in need of an EHP which was offered through work and the town. We have one person who has indicated a desire for the position and was ready to interview for a clinician so we are waiting to see if they are still interested as they had something come up the day of the interview. Shoreline Family Healthcare which BH Care is participating in as a joint venture – it's a new model called an integrated health care – we have a social worker on the primary health care team. This is everything all in one place, quest, pharmacy, doctor's office, intensive out- patient program for children as well. This location is where the plaza is in Branford – Goodwill, just down the road there.

4. Commission Comments.

None

5. Public Comment.

None

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6. Discuss and approve any other matters that may come before the commission.

None

7. Adjournment

Arlene made a motion to adjourn at 7:22 p.m. Nicole seconded. All in Favor.
Motion Carried.

Respectfully Submitted,

Temple Smith

East Haven Counseling & Community Services Commission Clerk