

Town of East Haven, CT
East Haven Counseling and Community Services Commission
Minutes
20 March 2012 7pm
595 Thompson Avenue, East Haven, CT

A meeting of the East Haven Counseling and Community Services Commission was held on 20 March 2012 at 595 Thompson Avenue.

The meeting was called to order by Chairman Matthew Abbott at 7:03pm

Item # 1 Roll Call: Matthew Abbott, Joyce Bellis, Marianne Cesare, Eileen DeMayo, Cynthia Rojas

Present: Commissioners Matthew Abbott, Joyce Bellis, Marianne Cesare and Executive Director Peter Lynch. Absent: Commissioners Eileen DeMayo

Item # 2 To consider and approve minutes from Tuesday 7 February 2012 meeting
Motion made by Commissioner Cesare, Seconded by Commissioner Bellis

Minutes approved.

Item # 3 Director Lynch Updates

Executive Director Lynch discussed the Policy and Procedures manual. He informed the commission that an MBA candidate in need of volunteer hours to finish his degree helped him and has digitized most of the manual. He will email to Commissioners for their review.

Item #4 Commissioners Comments - none

Item #5 Old Business

2012-13 Budget - Director Lynch discussed the current year's, noting that the majority of the budget is from contractual wages, which are coming up for (town-wide) negotiations at the end of June. Productivity will be next area to be addressed.

Per the Commissioners request, Director Lynch notified them that the meeting with finance committee for the budget presentation will be held on Thursday 5 April.

Item #6 No new business.

Next meeting: Tuesday 17 April 2012 at 7pm

Motion by Commissioner Cesare to adjourn @ 7.59pm, seconded by Commissioner Bellis. Motion carried.

Respectfully Submitted,

Margaret Prendergast