

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**SPECIAL MEETING MINUTES**  
**October 15, 2013 – 7:00 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services will held a Special Meeting on Tuesday, October 15, 2013 at 7:00 P.M , at 595 Thompson Avenue, East Haven, CT 06512.

**1. Roll Call.**

C.C.S. Chairman, Mr. Matt Abbott, Mr. Juan Montalvo, Ms. Sandra Enders, and Ms. Samantha Batson – Absent – Marianne Cesare. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

**2. To consider and approve minutes from September 24, 2013 meeting.**

Juan Montalvo makes a motion to approve minutes. Sandra Enders seconds. All in Favor – Motion Carries.

**3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**

Ms. Beth Trotta states that the clinic is doing great. Ms. Beth Trotta goes over the Monthly data for September 2013. Active case load is 191. We are now beginning to get some hours with the schools – “in-kind services” about 2 hours’ worth, in September and in October we had a few PPTS’. Tomorrow we are having the “Night of Healing” at the library so we are finalizing that now. We hope to see the community come out and band together and be part of the healing with Community Services.

**4. Commission Comments.**

None

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**SPECIAL MEETING MINUTES**  
**October 15, 2013 – 7:00 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

Juan Montalvo wanted to let the board know that he is opening a child advocacy firm in East Haven he will be focusing primarily on 504 hearings, IEP's etc. and wanted make that it would not be a conflict, he is not doing counseling so he just wanted it on the record and make sure it was ok with the commission or he should resign. The commission felt that at this time they do not feel it was a conflict. If something does come up that may conflict just to bring it back to the commission for discussion.

The board cancels November 26<sup>th</sup> , and December 24<sup>th</sup> and decided to hold a special meeting on December 3, 2013. At that meeting the 2014 schedule will be finalized upon Marianne Cesare's return for input as well.

**7. Adjournment.**

Juan Montalvo motions to adjourn at 7:34 p.m., Samantha Batson seconds – All in Favor – Motion Carries.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR : A Special Meeting on December 3, 2013

Temple Smith

East Haven Counseling & Community Services Commission Clerk