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**AGENDA
EAST HAVEN PUBLIC LIBRARY, INC.
(HAGAMAN MEMORIAL LIBRARY)
BOARD OF TRUSTEES MEETING
AUGUST 19, 2021, 7:00 PM IN THE DEMAYO ROOM**

1. Call to Order
2. Approval of Minutes: Library Board of Trustees Meeting of July 22, 2021
3. Special Agenda Items: None
4. Correspondence
5. Public Comment
6. Treasurer's Report: Month of July 2021: Financial Report, Statement of Activity, Town Report, and Hagaman Account Summary
7. Director's Report:
 - a. Monthly Statistics – July of 2021
 - b. Project Updates
8. Committee Reports
 - a. Executive Committee
 - b. Building Committee
 - c. Fundraising Committee
 - d. Camarota Estate Subcommittee
9. Old Business:
 - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
 - b. Closing of the Library Due to the Coronavirus: (1) Decide How To Pay Library Staff Wages and Benefits during the Closing, and (2) Have a Plan, or Guidelines, in Place to Handle the Future Impact of the Coronavirus
 - c. Paycheck Protection Program from the Small Business Association under Section 7(a) of the Small Business Act Due to the Coronavirus Aid, Relief, and Economic Act (CARES ACT)
 - d. Approve Installation of New Telephone System
 - e. Library Applying for Employee Retention Credit under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
 - f. Dissolve the A.J. Berman Memorial Fund To Be Used for the Emergency Repair of the Roof Project
 - g. Library's American Rescue Plan Act Grant Application to the Connecticut State Library

- h. Approve Accepting Credit Card Payment in the Library's Online Catalog (Via Bibliomation's Evergreen Automated System) Using a Service called Stripe.
 - i. Helming & Company Proposal/Letter of Engagement for Preparing the 2020 Federal Income Tax Return (Form 990) for an Tax Exempt Organization
- 10. New Business
 - a. Approve Letter of Agency for the Connecticut Libraries Fiber Consortium Procurement of E-rate Service
 - b. Internal Operations Cybersecurity Policy for the Library
 - c. Library's Presence at the East Haven Fall Festival 2021
- 11. Executive Session: None
- 12. Adjournment

Respectfully Submitted,

Lucille Huelin

Lucille Huelin, Board Clerk