

FEB 16 2022

TOWN CLERK'S OFFICE

EAST HAVEN, CONN.

Alvin Carter

AMENDED AGENDA

EAST HAVEN PUBLIC LIBRARY, INC.

(HAGAMAN MEMORIAL LIBRARY)

TOWN CLERK BOARD OF TRUSTEES MEETING

FEBRUARY 17, 2022, 7:00 PM IN THE DEMAYO ROOM

AGENDA ITEMS

1. Call to Order
2. Approval of Minutes: Board Meeting of Trustee, January 21, 2022
3. Special Agenda Items: None
4. Treasurer's Report: January of 2022: Financial Report, Statement of Activity, Town Report, Hagaman Account Summary and Raymond James Account Summary
5. Director's Report:
 - a. Monthly Statistics – January of 2022
 - b. Project Updates
6. Committee Reports
 - a. Executive Committee
 - b. Building Committee
 - c. Fundraising Committee
 - d. Camarota Estate Subcommittee
7. Old Business:
 - a. Capital Improvement Budget for FY 2019-2020 and for FY 2019-2020 to FY 2023-2024
 - b. Closing of the Library Due to the Coronavirus: (1) Decide How To Pay Library Staff Wages and Benefits during the Closing, and (2) Have a Plan, or Guidelines, in Place to Handle the Future Impact of the Coronavirus
 - c. Paycheck Protection Program from the Small Business Association under Section 7(a) of the Small Business Act Due to the Coronavirus Aid, Relief, and Economic Act (CARES ACT)
 - d. Library Applying for Employee Retention Credit under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
 - e. Dissolve the A.J. Berman Memorial Fund To Be Used for the Emergency Repair of the Roof Project
 - f. Library's American Rescue Plan Act Grant Application to the Connecticut State Library
 - g. Revision to Section 5, On the Job, to the Hagaman Memorial Library Employee Handbook
 - h. 100th Anniversary of the Library's Incorporation Special Event
 - i. Library's FY 2022/2023 Budget Proposal to the Town of East Haven

- j. Revision to Section 4: Time Away from Work and Other Benefits, for the Family Medical Leave Act
- 8. New Business
 - a. Appoint Library Officers for Election for the February 2022-February 2023
 - b. Adoption of ADP Premium Only Plan for Pretax Salary Deductions for Employees Contributions to their Health Insurance
- 9. Executive Session: Personnel Matter
- 10. Adjournment

Respectfully Submitted,

Lucille Huelin

Lucille Huelin, Board Clerk