

EAST HAVEN MEMORIAL LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
MARCH 15, 2012

MEMBERS PRESENT

Eileen DeMayo
Sue Stacey
Maria Bronson
Sylvia DePalma
Carol Scussel
Stephen Haddon

MEMBERS ABSENT

Cathy Burgard
Kathleen Yuse
Anthony Vigliotti

ALSO PRESENT

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:00 p.m.
2. **Approval of Minutes:** The minutes from the February meeting were reviewed. Sue Stacey made a motion to accept the minutes as presented. Sylvia DePalma seconded the motion. The motion carried unanimously.
3. **Correspondence:** None
4. **Public Comment:** None
5. **Treasurer's Report:** The treasurer's report for February was reviewed. Maria Bronson made a motion to accept the treasurer's report as presented. Sylvia DePalma seconded the motion. The motion carried unanimously.
6. **Director's Report: Monthly Statistics:** The statistics for February were up over the same time period last year. **Project Update:** Construction on the addition has started, the foundation is in and they have broken through the wall on one side. The work is moving along quickly. **Tax Exempt Statis:** A new application needs to be filed. Karen Jensen has given all the information to Anthony DeMayo and he is looking into this matter. **Budget:** Karen presented the budget to the finance board on March 7th and will go before the Town Council on April 10th.
7. **Committee Report:** None

8. **Old Business: Community Room Addition:** Construction has started and Karen Jensen had an invoice for the first part of the construction which has been completed. This included site work and foundation. The bill was for \$48,616.00. After a brief discussion Eileen DeMayo made a motion to approve the invoice for payment within 30 days. Sue Stacey seconded the motion. The motion carried unanimously. **Fundraiser:** People have been buying leaves and there is approximately \$2,700.00 in the fund so far. Karen Jensen is going to send out notices to local businesses. Stephen Haddon suggested that Karen also send information to the vendors that work in town.
9. **New Business: Election of Officers:** The nominating committee presented a new slate of officers for 2012-2013. The slate is as follows:
- | | |
|------------------|----------------|
| Chairperson | Eileen DeMayo |
| Vice-Chairperson | Sylvia DePalma |
| Secretary | Maria Bronson |
| Treasurer | Kathleen Yuse |
- The nominating committee asked for any nominations from the floor, there were none. Sylvia DePalma as the current secretary cast her vote for the slate. The new officers for 2012-2013 are as stated above. Judy Celone stated that the new officers needed to get together and go to the bank to fill out the paperwork so they can sign checks. Karen Jensen had the paperwork for UBS for them to sign.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 7:40 p.m. The meeting was adjourned until April 19th.

Respectfully Submitted,

Lucille Huelin, Board Clerk