

Town of East Haven, CT  
Housing Authority Commission Meeting Minutes  
December 5, 2016  
Page 1

**MEMBERS PRESENT:**

Chairwoman Natarajan  
Vice-Chair Enders  
Commissioner Bellmore

**STAFF PRESENT:**

Sal Brancati, Director

Chairwoman Natarajan called the meeting to order at 7:10 p.m. Roll was called and a quorum was present.

**APPROVAL OF MINUTES**

**MOTION** made to approve the minutes of the June 6<sup>th</sup> meeting by Commissioner Bellmore and seconded by Vice-Chair Enders. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**DIRECTOR'S REPORT**

Director Brancati stated that he had three pieces of information for the commission. The first was a letter from HUD stating the Town, for the second year, has been rated 100% compliance and designated as a High Performer in Housing Authorities. HUD also requested a copy of the 2014 Audit which had been done, certified and sent to them, but another copy was sent so they would have it by the requested deadline of December 22<sup>nd</sup>. The third piece of information that he spoke to the commission about was the Voucher Management System Audit. He stated we are in great shape; all the renewals are being done properly by Imagineers management. There is approximately \$50,000 in the separate account for the Housing Authority that if we needed to pay the landlords we could without having HUD send the money. HUD hasn't requested that at this time. Jim Keeley does all the recordkeeping for that account. Director Brancati also stated that there have been no complaints received on any housing matters from him, nor any received by the Mayor's Office.

**BILLS**

Linda S. LaLuna	\$100.00	Clerk Fee for December
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**MOTION** made by Commissioner Bellmore to pay the clerk fee as stated. Vice-Chair Enders seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**APPROVAL OF 2017 MEETING DATES**

The commission discussed the dates for the 2017 calendar year. **MOTION** made to accept said dates was made by Commissioner Bellmore and seconded by Vice-Chair Enders. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

There being no further business to come before the commission, **MOTION** made by Commissioner Bellmore and seconded by Vice-Chair Enders to adjourn the meeting at 7:24 p.m. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

*Linda S. LaLuna*

Clerk