



EAST HAVEN FARMER'S MARKET

250 Main Street, East Haven, CT 06513 203 468-3204

The Market is open Sundays beginning July 12, 2009 - October 4, 2009
From 9:00 a.m. to 1:00

Your Name _____
Farm/Business Name _____
Address _____ Town _____
Zip _____
Phone _____
Email _____
Website _____

Please describe your primary products and your secondary products. Your application will be accepted based on your primary products. Your secondary products should be minor.

“DAILY” RENTER REQUIREMENTS

1. Everyone doing business at East Haven Farmer's Market must have a State of Connecticut Retail/Farm Business License. If the business address is located within the Town of East Haven they must also provide a copy of the Trade Name Certificate on file in the Town Clerk's Office (203-468-3204).
2. A copy of Food Service Application provided by the East Shore Health Department (<http://www.esdhd.org/>) is also required from all vender selling/distributing prepared foods. All permits must be provided with completed application by Friday June 19, 2009. Vendors are offered a discount as indicated below after obtaining appropriate Health Permits. **On June 25 at 2:00 the Health Department will be at Town Hall to provide a training seminar for everyone interested in applying to the Farmers Market.**
3. Vendors must reside in Connecticut and priority will be given first to vendors who reside in Town of East Haven and then to neighboring cities and counties. Vendor must be an active owner and operator of the business and may not be operating under a franchise agreement. A farm employee may sell on behalf of a farm owner. An employee or member of a farmer owned cooperative may sell the products of other co-op members on behalf of the co-op members.

4. Ready-to-eat Food Vendors:

All processed and prepared food vendors must have the proper permits and licenses required by the Town of East Haven, the East Shore Health Dept. and/ or the Connecticut State Dept. of Agriculture. Copies of all permits must be submitted with application.

5. Processed Food Vendors:

Includes juices, preserved foods, salad dressings, jams, pastries, pasta, granola, cookies, muffins, breads, pies and related take home desserts, prepared off-site by the vendor using raw ingredients purchased, not grown, by the vendor.

Processed foods must be produced by the vendor from raw ingredients and be prepared in a certified commercial kitchen per East Shore Health Department regulations. Vendors in this category are those who have cooked, baked or otherwise treated the product they sell. No commercially prepared dough mixes, crusts, shells or fillings are allowed.

At this time Wine is not allowable for sale at the Market, however please contact Market Master to inquire the proper procedure on selling Farm Wine at this market.

6. Advance registration will be accepted until June 19, 2009. After this date availability will be provided on a first come first serve basis, however incomplete applications will not be accepted. Renters must apply for stands prior to the beginning of the market. See Attached for stand assignment.

7. Space is rented in "tent" sections (approximately 12' x 12'). Season Fees, Daily fees and additional space fees are as follows:

Market Fees:

Season Pass (July 12-October 4)

Vendors (Without Health Permit)-----\$130.00

Vendors (With Health Permit)-----\$100.00

**Returning Vendors ----- Deduct \$10.00 from total fee

Additional 12' x 12' tent space

Season Pass Holders \$20.00

Additional space cannot be provided to Daily Pass Holders

**Returning Vendors, with completed applications, will be assigned their spaces from last year at no additional costs

Sunday Pass

All Vendors \$15/Per Sunday

Local Restaurants/Cooking Demonstrations \$25/Per Sunday

*Full application must be on file with Health Department Permits

(Local Permits may include a catering license or ESHD Temporary Permit good for 14 Days or 2 Sunday Markets)

Please indicate the date(s) below you will participate in the Market.

July 12__	Aug 2 __	Aug 23 __	Sept 13__	
July 19__	Aug 9 __	Aug 30 __	Sept 20__	Oct 4 __
July 26__	Aug 16__	Sept 6 __	Sept 27 __	

**All seasonal and daily fees are payable prior to July 12, 2009 or when your stand is assigned.

Total Fee Due: _____

8. The Market Manager or staff reserves the right to assign stands in certain areas to group like items and daily renters may not move from their assigned space unless authorized by the Market Manager.

9. All "Daily" renters must conform to the Renter's Requirements of Farmer's Market. Copies are available in the Market Office. A copy will also be afforded to you.

10. Vendors agree to abide by all Town, State and Federal laws and regulations and will be removed from the Market if items for sale are judged by health officials, Market Manager or staff to be unfit for human consumption, unlawful, harmful, and obscene or in poor taste.

11. All renters must keep their rented space, (in front of, behind, underneath and parking area) clean at all times and remove all trash and debris from the area at the end of the day. Failure to do so could mean an additional charge, and loss of Market privileges without refund. Members must present themselves in an appropriate manner, dress, and state of cleanliness. Shirts must be worn.

12. The Market Manager has the authority to enforce all rules and regulations and can remove, without refund, any daily renter who by actions or words violates the instructions, displays fraudulent, dishonest or deceptive practices, or disregards the Operation Rules.

13. Selling in front of stalls is forbidden. All items must have appropriate signs and prices labeled in full view. Farm Market Pass must be hung in addition to Health Department Permits.

14. Electrical power is unavailable. Small generators may be allowed with advanced permission. Cooking devices such as, propane stoves or gas grills, for the purpose of the cooking demonstrations are allowed.

Please review this application packet in its entirety. The original will be kept on file and a copy will be provided to you.

By signing below I certify that the items I am selling at the East Haven Farmers' Market have been produced, grown, made, or manufactured by myself and or the business I represent. I give permission to the East Haven Farmers' Market representatives to one or more inspections to verify the items listed above. I agree to comply with the East Haven Farmers' Market rules, regulations and guidelines enclosed in this packet. I agree to comply with all Local, State and Federal guidelines, licenses, & certifications. I also agree to allow my Business Name to be used in marketing the 2009 East Haven Farm Market (Signage, Advertisements, Newspaper ads).

Signed _____ Date _____

Payment Rec'd _____ Date _____ Check # _____

Business Licenses provided: _____

Health Department License: _____

Certificate of Insurance: _____

Copy of Application on File: _____