

Town of East Haven, CT  
American Disability Act Committee Minutes  
September 15, 2011

1. Chairperson Robert Hoff called the meeting to order at 7:35 PM.
2. Roll Call- Robert Hoff, Kerry Martens, Joseph Vellali and Norman Demartino were present.
3. Mr. Demartino made a motion to approve the clerk's payment, seconded by Mr. Martens. All in favor, motion carries.
4. Mr. Demartino made a motion to accept the minutes from the meeting May 19, 2011, seconded by Mr. Vellali. All in favor, motion carries.
5. As the Town ADA Coordinator was not present this evening, she could not give a report. Mr. Hoff will check with the Mayor's office, regarding contact information for her and to see if she is able to attend the meetings to give updates.
6. Correspondence-none
7. New Business
  - a. Short term goal planning-none
  - b. Long term goal planning- Mr. Vellali suggested a table at the Fall Festival to get information out to residents about registering their household. They would register with the Fire Department so that in case of emergency the department would know if there are any special needs with the household. People are not aware of this type of service and the committee needs to be proactive in getting out the word. Mr. Hoff suggested an informational conference that would help get the word out. Mr. Martens stated the list needs to be updated regularly due to the transient population in town. There was discussion as to if the committee could have access to that information, as it may be protected by HIPPA. There was discussion of using reverse 911 to get information out to these special need households in

the event of any emergency. Mr. Hoff will speak with the fire department to see how many people have registered for this service.

- c. Committee had hoped to have a report from the ADA Coordinator. Mr. Hoff will reach out to Ms. McAuliffe to see if she is perhaps not aware of the meetings.
8. Old Business-none
  9. Any other business to come before the committee-none
- A motion was made by Mr. Vellali to adjourn at 8:20, seconded by Mr. Martens. Next meeting is scheduled for November 17, 2011.

Respectfully submitted,

Kristen Vineyard  
Clerk