

Town of East Haven CT
AMERICAN DISABILITIES ACT COMMISSION MINUTES
March 11, 2010 7:05 PM, MARIO GIAMO ROOM TOWN HALL

Roll call was taken at 7:12:

Seated from the committee were Michelle Duprey, Robert D. Hoff, Joseph Vellali, Kerry Martens

Absent was Linda Carlson, Norman DeMartino,

Michelle Duprey moved to accept the minutes with the correction of the spelling of her name Michelle Duprey instead of *Michele Dupree*. Joseph Vellali seconded the motion. The minutes from the previous meeting were accepted as read.

Mission Statement- Kerry Martens and Michelle Duprey stated that some work had been done on developing a mission statement, but more time was needed. We talked about keeping the mission statement general and short versus specific in order to accommodate and deal with unforeseen situations.

Short Term Goals-

Aid the town in coming into compliance with transition plan and a self evaluation program. Robert Hoff and Joseph Vellali discussed a meeting they had with the mayor and Paul Hongo about this issue. The mayor said at that time she would be going to the town council for funding to aid in developing the needed self evaluation and the transition plan. Michelle Duprey talked about the state ADA coalition and about some of the components of the transition plan such as prioritizing goals and changes. The federal government requires the transition plan and the self evaluation. Michelle Duprey will try to provide an example of a typical transition plan and self evaluation to town officials for their reference.

Joe Vellali stated he will draft a letter to the Mayor and Paul Hongo for a status update on the issue of the transition plan and self evaluation. Method of communication such as a written letter versus email and who the letter should be sent to was then discussed. Including the requirement of an ADA director and the need to post this position was also discussed and it was agreed to include this in the written communication. Michelle Duprey discussed the responsibilities of towns under Federal regulations.

Michelle Duprey moved to have an email sent to the mayor, Paul Hongo, and the chairman of the town council for an update on the status on the town's ADA compliance. Joseph Vellali seconded, and all were in favor.

Robert Hoff discussed the logistics and timing of the scheduled ADA conference. Michelle Duprey moved to postpone the conference to a date to be determined since conferences are locally available. Kerry Martens seconded. All were in favor.

It was then discussed that we should send a note to the town webmaster to put a notice of the available conferences on the town website. Robert Hoff said he would do this.

Michelle Duprey mentioned that New Haven is having a speaker discussing the need for transitions from institutional care to community based care on Monday April 12th at 5:15 at City Hall.

Joseph Vellali moved to adjourn, Michelle Duprey seconded. All were in favor. Adjourned at 8:10.

Respectfully submitted,

Kerry Martens