

**EAST HAVEN PUBLIC SCHOOLS  
JOINT PERSONNEL/BUILDINGS & GROUNDS  
SUBCOMMITTEE MEETING  
EAST HAVEN HIGH SCHOOL BOARDROOM  
35 WHEELBARROW LANE  
EAST HAVEN, CONNECTICUT 06513**

**TUESDAY, SEPTEMBER 27, 2011  
6:00 P.M.**

**PRESENT:** Mrs. Maisano, Mr. DeNuzzo, Mrs. DePalma,  
Mr. Hennessey, Mrs. Kluth, Mr. Palladino, Mr. Pompano,  
Mr. Scalesse and Mrs. Vineyard

**ABSENT:** Mr. Joseph Travaglino, Director of Bldgs. & Grounds

**ALSO PRESENT:** Mr. Serio, Superintendent of Schools  
Mrs. Forti, Assist. Supt. of Curriculum & Instruction  
Mrs. Acquarulo, Director of Pupil Services  
Mr. Lathrop, Business Administrator  
Mrs. Lewis, Business Manager  
Attorney Michael Dolan

**1. OPEN MEETING**

Mrs. Kluth called the joint Personnel /Buildings & Grounds Subcommittee meeting to order at 6:00 p.m. in the Boardroom at East Haven High School.

Motion to go into Executive Session was made by Mr. Hennessey and seconded by Mr. DeNuzzo. Motion carries.

Those included in Executive Session were Attorney Mike Dolan, Mrs. Forti, Mr. Serio and Mr. Lathrop.

## **2. EXECUTIVE SESSION**

### **2.1 Discussion of the Performance of Employees in the Finance Department**

There was discussion regarding the performance, job duties and responsibilities of the Finance Department.

Motion to adjourn Executive Session was made by Mr. Pompano and seconded by Mrs. Vineyard.

There was no discussion, abstentions or objections to the motion. Motion carries.

Out of Executive Session and into Regular Session at 6:55 p.m.

## **3. REGULAR SESSION**

### **4. Discussion Regarding Daily Use of Maintenance Trucks**

Mrs. Kluth stated they had discussion regarding this issue quite a few times and with the incident of the accident thought it was time the custodians/maintenance not take the trucks home for personal use. There was discussion regarding past practice and also on how the employees could take them home but not use them for personal use and only for Board of Ed use.

Mrs. Kluth was concerned that if they did take them home and still used them for personal business, if there was a policy to discipline their action. What if this person was in an accident or they had someone else in the truck with them? What if someone gets hurt and they end up with a lawsuit? Mr. Palladino stated they were self-insured so that could not happen.

There was further discussion on the possibility of lawsuits and what could happen if they continued to use them for personal business. Creating a policy regarding this issue ensued. On October 4<sup>th</sup> they were having a Policy &

Bylaws Subcommittee meeting where they could discuss this and then put something in writing. Mrs. Kluth thought they should not bring them home. Mr. Scalesse stated that we have a policy for everything we do and this was just an oversight. Mr. Pompano added that it was something they started doing and it became a past practice. It was past practice binding in terms of arbitration. They would probably lose and it would be a drawn out case and would cost us a great deal of money. He felt they should draw up a policy that met the needs of both sides. Mr. DeNuzzo thought that having a policy was the way to go.

Mr. Serio spoke to the need of snow removal during the winter months. He felt they did a very good job. He preferred to get the schools cleaned out and have a delay. It would cost him more for travel time and they might not get the day in. He felt that the abuse of the trucks had pretty much stopped. He did not see them on the road anymore especially on the weekends. He had taken it very seriously the last time they discussed this. He agreed with a policy that carried disciplinary action tying or linking to someone who abuses it.

Mrs. Kluth did not see where it would make any difference with snow as far as school being delayed or cancelled. Mr. Serio explained if the trucks were left up here at the high school, they do not plow up here first and there would be no way to get to the trucks. Mr. Serio stated that our guys were out plowing before Public Works was ever out.

It was decided this would be discussed at the meeting on October 4<sup>th</sup> at 6:00 p.m.

Mr. Serio wanted to say that they work very cooperatively with Public Works. He had Mark Camponera's cell phone and they communicate every morning. The driveway was done by our guys. Mr. Palladino stated that Public Works' first priority was to make our roads perfectly passable and need to be done first.

**5. Any other business that might rightfully come before this subcommittee.**

There was none.

**6. ADJOURNMENT**

Motion to adjourn was made by Mrs. DePalma and seconded by Mrs. Vineyard. Motion carries. Meeting adjourned at 7:06 p.m.

**RESPECTFULLY SUBMITTED,**

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**LAURA KLUTH, CHAIR  
PERSONNEL SUBCOMMITTEE**

**RAYMOND POMPANO, CHAIR  
BUILDINGS & GROUNDS  
SUBCOMMITTEE**