

**TOWN OF EAST HAVEN, CT  
EAST HAVEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES  
35 WHEELBARROW LANE, EAST HAVEN, CT 06513  
TUESDAY, AUGUST 23, 2011  
7:00 P.M.**

**PRESENT:** MR. PALLADINO, MR. DENUZZO, MRS. DEPALMA,  
MR. HENNESSEY, MRS. KLUTH, MRS. MAISANO,  
MR. POMPANO, MR. SCALESE and MRS. VINEYARD

**ABSENT:** MRS. PATRICIA LEWIS, BUSINESS MANAGER

**LATE:** MR. JASON LATHROP, BUSINESS ADMIN. (7:17 p.m.)

**ALSO PRESENT:** MR. ANTHONY SERIO, SUPERINTENDENT  
MRS. ERICA FORTI, ASST. SUPT. OF CURRICULUM  
& INSTRUCTION  
MRS. MARY ACQUARULO, DIRECTOR OF  
PUPIL SERVICES  
MR. JOSEPH TRAVAGLINO, DIRECTOR OF  
BLDGS. & GROUNDS

**1. CALL TO ORDER**

Chairperson Nicholas Palladino called the regular Board of Education meeting to order at 7:06 p.m. in the Boardroom at the High School. Mr. Palladino asked that everyone stand for the Pledge of Allegiance.

**2. MINUTES**

Mr. Palladino asked for a motion to approve the minutes for the Regular Board meeting of July 12, 2011.

Motion was made by Mr. Pompano and seconded by Mrs. Vineyard.

There was no discussion or objections to the motion. Motion carries. The minutes were approved.

### 3. **CORRESPONDENCE**

- **Chairperson, Nicholas Palladino**

Mr. Palladino had one item which was personnel legal matter that they would discuss under Executive Session.

- **Superintendent, Mr. Anthony Serio**

Mr. Serio had no correspondence this evening.

### 4. **SUBCOMMITTEE REPORTS**

- **Athletic Oversight, Raymond Pompano, Chair**

Mr. Pompano informed the Board they had a few athletic coaching appointments this evening.

- **Buildings & Grounds, Raymond Pompano, Chair**

Mr. Pompano had no report this evening.

- **Curriculum & Instruction/Negotiations, Tia DePalma**

**Mrs. DePalma stated they would need to schedule a Curriculum Subcommittee meeting to discuss CMT's and CAPT scores.** Mrs. Forti stated they needed to do a piece on the Future of Assessment in CT as well. It would be piloted in 2013 and nationwide by 2014-15.

Mrs. DePalma informed everyone that there were a couple of upcoming meetings in September. Mr. Serio stated there would be one in the first week and one in the second week.

- **Finance/Grants Subcommittee, Christine Maisano**

Mrs. Maisano wanted to put together a subcommittee meeting in September to discuss the June 30<sup>th</sup> numbers; the actual vs. budget. She asked if Mr. Lathrop would be here tonight. Mr. Serio explained that he would be a little late this evening. Mrs. Maisano would like a report from Kostin & Ruffkess regarding the report they were putting together for the Board. She also wanted a grant report as of June 30<sup>th</sup> and would like this for the September meeting as well.

- **Food Service & PTA/PTO Advisory Committee, Kristen Vineyard, Chair**

Mrs. Vineyard had no report for Food Service. The PTA/PTO committee met this evening. She caught the tail-end of it and thought it had been a productive meeting. The next meeting would be on October 25<sup>th</sup> at 5 p.m. There would also be the possibility of there being a PTA/PTO Subcommittee meeting as well.

Mrs. Maisano wanted to add something to the Food Service. She would like to have anything in regards to finance that they have incurred due to the outsourcing of food service for the next meeting.

- **Legal/Ronald DeNuzzo, Chair**

Mr. DeNuzzo had nothing else except what Mr. Palladino had already mentioned.

- **Policy & Bylaws, Charles Scalesse, Chair**

Mr. Scalesse stated that over the next two to three weeks he would like to start discussing policies. He had not received any recommendations/changes from the Board members as he had requested. He asked them to please give him some specifics on this.

- **Personnel, Laura Kluth, Chair**

Mrs. Kluth did not have a report but had some questions regarding the cafeteria employees. She would like to wait until Mr. Lathrop arrived to ask her questions. **She would like to have a Personnel Subcommittee meeting prior to the next regular Board of Education meeting.**

## 5. REPORTS/COMMUNICATION

- **Student Representatives**

Mr. Anderson informed the Board that the student representatives had been chosen for this year and they were Katherine Divasto and George Naclerio. They had been selected by a subcommittee of the leadership team.

- **Superintendent and Central Office Administration**

Mr. Serio reported on the new hires over the summer which most were replacements and a few additional hires. One new position for Special Education and some reassignments in coaching needed to be approved this evening. There were several sets of bills that needed to be approved this evening as well. They had permission over the summer to pay those bills. Some personnel transfers were made due to the all-day kindergarten program being implemented. There would be a position in the tech department that needed to be filled at the high school due to a late resignation.

**Mr. Serio hoped to get them an update on some of the work done by Buildings & Grounds over the summer.** He spoke about the portables which were not on site yet. They were planning on housing all of the kindergarten students in their home schools so to speak. It would be a little overcrowded at Overbrook. They were hoping to move into the portables by January. **The School Building Committee was meeting this evening as well and he would probably get a report from them tomorrow regarding what transpires tonight.**

**Mr. Lathrop arrived at the meeting at 7:17 p.m.**

The principals were planning Meet and Greets at their buildings and the 6<sup>th</sup> grade orientation was on Thursday and freshman orientation was tomorrow. Parents would be informed of changes that would be coming forward this September.

Mr. DeNuzzo asked what the issues were with the portables. Mr. Serio explained the main issue was with the DEP approval because Overbrook had some kind of designation as being in a flood zone. Other issues had been taken care of in a timely manner.

There was some discussion on starting kindergarten on a part-time basis and then going full-time in January. This was not really an option because of daycare concerns and also late registrations.

Mr. Serio informed the Board that the bus runs should be out tomorrow on the website. There were a few runs at the high school that needed to be cleaned up. The website where they could be checked was [www.east-haven.k12.ct.us](http://www.east-haven.k12.ct.us).

There had been an increase in kindergarten registrations due to all-day kindergarten. There were 264 registrations so far this year.

- **Comments from the Chairperson, Nicholas Palladino**

Mr. Palladino wanted to welcome all of the administrators back.

**6. COMMUNICATION FROM PUBLIC**

Mr. Palladino asked if there was any communication from the public. There was none.

**7. SPECIAL RECOGNITIONS/PRESENTATIONS – None.**

**8. NEW BUSINESS**

**8.1 Ratification of Appointments**

- **Grade 2 Teacher @ Overbrook School**

Mr. Serio requested the Board approve the appointment of Jillian Jack, Master's +0, Step 1, as a Grade 2 teacher at Overbrook. This was a replacement position.

Motion was made by Mrs. Vineyard and seconded by Mrs. Kluth.

Any discussion on the motion?

There was no discussion and no objections or abstentions to the motion. Motion carries.

- **Culinary Teacher @ EHHS**

Mr. Serio requested the Board approve the appointment of Daniel Trzcinski, BA +9, Step 5, as a culinary teacher at EHHS. This was a replacement position.

There was discussion on the cross-endorsement and it was determined that this had been approved by the State.

Motion was made by Mr. Pompano and seconded by Mr. Scalesse.

Any discussion on the motion?

There was discussion on the position not offering the child development part of the program. Mr. Anderson explained that they had 200 students sign up for the culinary piece and decided to offer what the students were most interested in. Mrs. Kluth was concerned regarding the students that did want to go into education and not having anything. **She asked Mr. Anderson to look into this. Mr. Anderson would get back to them but stated that they would probably be offered internships in this area in order to get the experience.**

There was no further discussion and no objections or abstentions to the motion. Motion carries.

- **ELL Teacher @ Overbrook School**

Mr. Serio requested the Board approve the appointment of Stephanie Ottochian, MA +0, Step 1, as an ELL teacher at Overbrook School. This was a new position. This was the second

ELL teaching position they were adding for September and the funding for this was from a grant.

Motion was made by Mrs. DePalma and seconded by Mr. DeNuzzo.

Any discussion on the motion?

**Mr. Pompano asked that Mr. Lathrop put the financial information regarding the new hires on the employment recommendation sheets so the Board knows where the funds are coming from to pay for the new hires.**

Mr. Serio informed the Board that currently, this brought them up to five ELL positions. At the end of last year they had 250 non-speaking students and this year they were expecting more registrations. Some test out and others will fill in. There were three ELL teachers for elementary, one for the middle school and one for the high school. Instructional aides would assist in these buildings.

There was no further discussion and no objections or abstentions to the motion. Motion carries.

- **Special Education Teachers @ JMMS (2)**

Mr. Serio requested the Board ratify the two special education appointments of Richard Zucchetto, BA +1, Step 1, as a replacement for Christina Serpa and Jordan Vollano, BA +0, Step 1, which was a new position.

Motion was made by Mr. Pompano and seconded by Mrs. DePalma.

Any discussion on the motion? There was none.

There was no further discussion and no objections or abstentions to the motion. Motion carries.

- **Boys Soccer Coach @ JMMS**

Mr. Serio requested the Board ratify the appointment of William Yerkes as the boys' soccer coach at JMMS.

Motion was made by Mr. Pompano and seconded by Mrs. Vineyard.

Any discussion on the motion?

Mr. Pompano asked that Mr. Marone give them an update. Mr. Marone spoke about the position and the person who would be filling it. Mr. Marone then spoke about each of the coaching positions on the agenda and the following persons who were filling each of them:

- **Boys Soccer Coach @ JMMS**
  - William Yerkes
- **Girls Soccer Coach @ JMMS**
  - Jacqueline Sheltman
- **Cheerleading Coach @ JMMS (Full-time)**
  - Maria DeSarbo
- **Asst. Volleyball Coach @ EHHS**
  - Anthony Cofrancesco

Mr. Pompano stated he would like to withdraw his motion and make a motion to approve all of the coaching positions in one group.

Motion was made by Mr. Pompano and seconded by Mr. DeNuzzo.

Any discussion on the motion?

There was discussion on one of the workshops and the date being listed as 10/27/11. Mr. Marone explained that must be a mistake and said it should be 8/27/11. Everyone would have the necessary certifications for September 1<sup>st</sup>.

There was no further discussion and no objections or abstentions to the motion. Motion carries.

- **Asst. Caregiver Little Jackets @ Tuttle & DC Moore**

Mr. Serio requested the Board ratify the appointments of Christopher Farrell and Kyle Clarke as Little Jacket assistant caregivers at Tuttle and DC Moore. Both were 15 hrs./wk. at \$8.25/hr.

Motion was made by Mrs. Kluth and seconded by Mr. DeNuzzo.

Any discussion on the motion?

There was discussion on the appointments and if one of them worked in the summer why their name was never brought forward to the Board. It was explained that those were summer custodial help. There was some disagreement regarding whether the monies were paid by the Town or Board of Ed. It was determined they were paid by the Board of Ed. There was also discussion regarding seniority but it was stated that these summertime positions were not in the union.

There was discussion on the enrollments in the Little Jackets and how they were currently down. Mrs. Finkle was waiting for more packets to be returned but did not like to count on those until they were in for sure.

Mr. Lathrop stated they could table these two positions if they like. Mr. Palladino asked Mrs. Finkle to talk about her enrollments. Mrs. Finkle informed the Board that they were down 45 kids because of all-day K. They had three people leave last year and they were hiring the afterschool people to replace them. If they did not want to vote on it tonight, they could work something out and

have less staff in the room. She was still waiting for a lot of parent agreements to come in and would not count them until they were returned.

Mrs. Maisano felt they needed a better accounting and how much money they made last year and how it would be affected by 45 fewer kids. She did not feel they should hire two people if they did not need them.

There was discussion on layoffs if they had too many and how the Board would be responsible to pay a prorate share of their unemployment.

Mr. Pompano asked Mrs. Finkle if she felt comfortable that she had adequate supervision right now. Mrs. Finkle stated they could hold off until the next meeting, but if someone calls out, it becomes a problem and either she or Roberta have to fill in. Mrs. Kluth stated then there would be no one in the office.

Mr. DeNuzzo asked what Mrs. Finkle's ratio was last year and it was 1 to 10.

Mr. Serio stated that if the numbers go up higher, they could hire them as substitutes and bring them back to the Board for hire at a different time.

Mrs. Kluth withdrew her motion and made a motion to table this item. It was seconded by Mr. DeNuzzo.

There were no objections or abstentions to the motion. Motion carries. This item was tabled.

- **Caregiver Little Jackets @ Tuttle**

Mr. Serio requested the Board ratify the appointment of Stephanie Tomasello as a replacement caregiver for the Little Jackets program at Tuttle. This was a 25-hour per week position at \$9 an hour.

Motion was made by Mrs. Vineyard and seconded by Mrs. DePalma.

Any discussion on the motion?

There were no objections or abstentions to the motion. Motion carries.

## **8.2 Request for Approval of the Payment of Invoices:**

- **Dated August 2, 2011 for Fiscal Year 2010-11 in the Amount of \$307,094.49**

Mr. Serio recommended the Board approve the payment of invoices dated August 2, 2011 for Fiscal Year 2010-11 in the amount of \$307,094.49.

Motion was made by Mrs. Kluth and seconded by Mrs. DePalma.

Any discussion on the motion?

**Pathways** – Mr. Lathrop explained this was for a fixed amount of tuition for a certain number of students we send to Pathways. Cooperating school districts – we bill them for the services and they give us money and we give Pathways the money. It was a financial arrangement the State required because it's our school.

**Repairs** – This was for Dornfeld at Tuttle for heating/air-conditioning in the gym, library and main office.

**Long's** – They were not out of business. They almost went out of business and then came back.

**Unemployment** – Where did the Board end up on unemployment for June 30<sup>th</sup>? Mr. Lathrop responded that unemployment had come in at \$94,634 as of year to date. It was budgeted at \$125,000. Last year's forecast ended up slightly higher than the \$94,000 it ended up as. He believed it was in the new year's packet.

**School Specialty – Mr. Lathrop would get back to them on this.**

Mrs. Maisano had a question that was not in this packet. Who paid for the move from Dodge Avenue to Hays? Mr. Lathrop explained that the Board of Education paid for that move. They did not bill the Children's Center. Mrs. Maisano asked where this was in these reports. Mr. Lathrop stated he believed it was in the most recent packet. The mover and the custodians in combination moved them. Mr. Lathrop stated he wanted to make sure it was coded to the building. The total cost for the move was \$10,000.

Mrs. Maisano asked why this did not go out to bid. Meyers was on the State contract list. Mr. Pompano explained that with State contracts you were not required to go out to bid on that; you could, but they have the right to use them also. Mrs. Maisano wanted to know where the cost goes in the budget and did they realize this was going to be a \$10,000 cost. Mr. Lathrop stated this was not a budgeted cost in the budget. It came out of the Hays repairs and maintenance line item. One was for materials and the other was \$1,900 for boxes.

**The Board covered the whole cost of the move. Mrs. Maisano thought they needed clarification on whether or not they had to go out to bid on these types of things. She felt they needed to adhere to their own policy and bylaws with the \$4,000 limit. She thought they should have gone out to bid or had the Town help them with this move.**

Mr. Palladino asked if they had asked the Town or Pathways for help. It was very generous for us to pick up the bill. Perhaps they could recoup some of this in the tuition we are being charged. Mrs. Maisano did not know who William Meyers was but she was concerned with the fact that we were burying things under subcategories. We do it all the time and it's not acceptable. They should have gone out to bid. She demanded that the Board get a better reign on their finances.

Any further questions or discussion? There was none.

There were no objections or abstentions to the motion. Motion carries.

- **Dated August 2, 2011 for Fiscal Year 2011-12 in the Amount of \$1,439,007.47**

Mr. Serio recommended the Board approve the payment of invoices dated August 2, 2011 for Fiscal Year 2011-12 in the amount of \$1,439,007.47.

Motion was made by Mrs. DePalma and seconded by Mrs. Maisano.

Any discussion on the motion?

**East Haven Athletic Association** – This was for the fall officials. It was a transfer into the athletic fund. **The Board had not received a report for the athletic checkbook. Mr. Lathrop explained that it was posted on the website. Mrs. Maisano and Mrs. DePalma did not want to look on the website, they wanted a hard copy.**

**NEASC** - Mrs. DePalma asked what the process was for NEASC when they visit. **What was expected of the Board?** They were coming at the end of September for a three (3) day visit. There was some discussion on this.

**NESDEC** – This was for the student projection for enrollment for the ED049. The State required an 8-year forecast in enrollment. Mrs. DePalma stated it was for \$3,000 and it was not approved by the Board. Mr. Lathrop explained it was a professional service and the guideline was \$4,000.

**State of CT (Fingerprinting)** - Mrs. DePalma asked if all workers in the buildings were fingerprinted including their outsourced people. There was discussion regarding this and Mr. Palladino stated that all of our employees were required to be fingerprinted. **Mrs. DePalma felt if they checked all the outside companies, they had not done their homework. She**

**felt it was up to the Board of Education to make sure all companies complied with this.**

There was further discussion on this issue. **Mr. Lathrop stated they work with a lot of vendors and they would need clarification on what vendors they want fingerprinted.**

There were no objections or abstentions to the motion. Motion carries.

- **Dated August 24, 2011 for Fiscal Year 2010-11 in the Amount of \$60,544.37**

Mr. Serio recommended the Board approve the payment of invoices dated August 24, 2011 for Fiscal Year 2010-11 in the amount of \$60,544.37.

Motion was made by Mrs. DePalma and seconded by Mrs. Kluth.

Any discussion on the motion?

Mr. Serio explained that this was the document that there was an amendment to. Mr. Lathrop explained how they had added an additional \$44,000 total to the packet of \$103,089.73 to close out the fiscal year. Mr. Lathrop went through the amounts. Mrs. Maisano asked where they were expense wise; what was the bottom line? Mr. Lathrop stated there was \$10,225 available to the black.

Mr. DeNuzzo asked what their final figure was for legal expenses this year. Mr. Lathrop stated it was \$218,456 and they had appropriated \$160,000. Mr. DeNuzzo commented that they needed to start looking at their legal expenses a lot more closely next year. Mrs. Kluth thought they should use CAFE more.

**Ergonomic Group** - This was for wireless access points that were installed in the Adult Education area on Dodge Avenue. There was discussion on why there had not been a presentation

on this. Mr. Lathrop stated he would have to defer to Mr. Ferraiolo and Mr. Osborne. This was for \$14,000. This bill had not been paid yet, but the work had been done. If Adult Ed moves in the future, the equipment goes with them. Mrs. DePalma thought they had wireless there already. Mr. Hennessey wanted to know why they did not go out to bid on this. It was on the State contract list for providing technology services. Mrs. Maisano asked Mr. Lathrop why this did not send up a red flag for him. **Mr. Lathrop responded he would get the exact inventory for them.**

Mrs. Maisano said the real question was who approved it. Was it paid for by a grant? Mr. Lathrop responded it was a combination. Mr. Hennessey asked who wrote the PO for this and Mr. Lathrop responded that the requisition went in from Joe Ferraiolo based on quotations. Mrs. Maisano asked what date he did this and Mr. Lathrop stated he did not know. Mrs. Maisano stated it was 6/28 and they were paying for it in August. Was this accrued for? Mr. Lathrop stated yes.

**Mr. Palladino and Mrs. Kluth are out of the room at this time. (8:15 p.m.)**

Mrs. Maisano felt they should table this \$103,000 until they get further information and a better presentation. It should have gone out to bid and should have been brought to the Board as some type of informative session.

Mrs. Maisano made a motion to table the following and it was seconded by Mrs. DePalma:

- **Kostin & Ruffkess - they needed to come and talk to the Board and give them a report. He could not balance in February and they were paying him \$5,000 and for what?**
- **Unemployment - She would like a breakdown on the unemployment.**

- **Ergonomic Group - Randel and Joe need to come to the Board to discuss this.**
- **William Meyers and thought this should have gone out to bid.**

Any further questions or discussion? There was none.

There were no objections or abstentions to the motion. Motion carries. There were four (4) invoices tabled.

- **Dated August 24, 2011 for Fiscal Year 2011-12 in the Amount of \$256,422.39**

Mr. Serio recommended the Board approve the payment of invoices dated August 24, 2011 for Fiscal Year 2011-12 in the amount of \$256,422.39.

Motion was made by Mrs. DePalma and seconded by Mrs. Maisano.

Any discussion on the motion?

Mrs. DePalma questioned the repairs on a truck that had been hit. She asked Mr. Travaglino if he knew what truck she was talking about and he replied yes. He believed there was insurance involved from the people that hit it. Mr. Pompano stated they had received information from the Town Hall on this but nothing from the Board of Education side.

**Mr. Palladino and Mrs. Kluth returned to the meeting at this time. (8:22 p.m.)**

He asked if they had incurred a cost from this yet and Mr. Lathrop responded that they had. It was forwarded to our attorneys for review. We did not get paid the full amount by the insurance because the person who crashed into the vehicle only had a \$10,000 policy and hit multiple vehicles. They had received a pro ratio of that. The person will owe them approximately \$1,800. The person was amenable to setting up

a payment plan and it was turned over to the Town attorney. Mrs. DePalma stated the truck was still parked in the same place and that's a problem.

**An item for discussion and use of the trucks would be placed on the next agenda.** Mr. Palladino stated the trucks should only be used for business.

Any further questions or discussion? There was none.

There were no objections or abstentions to the motion. Motion carries.

### **8.3 Approval of ACS Membership Agreement and Appointment of Board Member as Representative and Alternate to Serve on ACES Governing Board**

Mr. Pompano made a motion to table this item until they looked into as discussed in Executive Session. Motion was seconded by Mrs. Maisano.

Any discussion on the motion? There was none.

There were no objections or abstentions to the motion. Motion carries. This item was tabled.

### **8.4 Discussion and Possible Approval of Paraprofessional's Pay Scale Change**

Mr. Serio asked the Board to discuss and take possible action on the paraprofessionals' pay scale change.

Motion was made by Mr. Pompano and seconded by Mrs. Kluth.

Any discussion on the motion?

There was discussion regarding the rates and how to read the information that was included in the packets. Mr. Lathrop discussed the

rates by the number of employees and how much the budget would be impacted by increasing each of the paraprofessional's pay scales.

Mr. Palladino explained that the disparity was that they hire people with no experience at \$13.39 to do the exact job as someone with 10-15 years of experience and was being paid \$11.33. There was further discussion regarding this issue. There was discussion regarding why this was being discussed now instead of last year when they were working on a budget. Where were they going to get this money? It wasn't budgeted for in this year's budget. Mr. Lathrop stated there was a reserve. Mrs. Kluth stated the Little Jackets had not received a raise for two years and they were only asking for \$.25 an hour and now they wanted to give these people a \$2 raise. She thought they should get their degrees. Mrs. DePalma stated she thought they were very valuable employees. Mr. Pompano stated he guessed it was safe to say they would take no action on this item tonight. Mrs. Maisano stated they should bring it up to the 2012-13 budget.

Mr. Pompano stated he would like to withdraw his motion. Mrs. Kluth felt they should vote on it. Mr. Palladino stated there was no second on that so the item was withdrawn.

## **9. OLD BUSINESS**

### **9.1 Any questions or comments on the Board Briefs (7-12-11)**

Any questions on the Board Briefs?

Mrs. Kluth spoke about the cafeteria outsourcing and how she was under the impression that nothing changed for the employees and that they were not losing anything. Was that correct?

Mr. Serio explained that they would not lose anything they were entitled to by the contract. There was a Memorandum of Agreement that extended the deadline out so people who were going to be eligible to retire, could retire and still be part of the agreement in the outsourcing and to go back and work for Whitson's. Like anything else, whatever you do there's a line that someone either needs 10 years and they have 9 years and 6 months or they needed to be hired

by such and such a date and they were hired after that date. Either you have it or you don't.

Mrs. Kluth stated she did not remember anyone saying it pertained to the contract; she remembered very clearly they would not lose anything. There was no control or say over this stuff and they could do whatever they wanted and the employees were getting the runaround. It's not fair to these people.

Mrs. Kluth asked why Mr. Lathrop was still involved with helping out with the cafeteria. Why did he take on the responsibility for them if we no longer pay them? Mr. Lathrop explained he did the bank reconciliations and claims for reimbursement.

There was discussion on whether any money had gone out for any of these people and there were eight (8) people that were eligible for retirement and they had about six (6) or seven (7) retiring.

**Mr. Serio asked that Mr. Lathrop put a report together so they could see the number and who they were.** Nothing was going to change here this evening; it was a done deal.

**There was some further discussion and Mrs. Maisano stated she was concerned as a Board how many people retired and how much money was extended for vacation days, sick days, and how many people received lifetime benefits and who determined that.**

Mr. Lathrop stated he does the layoffs and retirements. **Mrs. Maisano was concerned about how many took retirement and had lifetime benefits and how many were actually entitled to it.** Mr. Lathrop explained that it was between three and five.

**Mr. Palladino asked that they receive a full report for the next meeting.**

Mrs. DePalma asked where our truck was and did they buy it. Mr. Lathrop explained that our truck was our truck and was utilized by Joe as needed. Mr. Travaglinio explained that it was at the Middle School.

Mrs. Kluth stated they can't protect the people who were indirectly still working for us. Mrs. DePalma stated they never should have voted to outsource. Mrs. Kluth said, you fed them to the wolves and they are getting a raw deal here.

Mrs. Maisano asked where the money comes from when they pay for the sick days. Mr. Lathrop stated it was not coming out of the general fund. Mrs. Maisano asked if the cafeteria absorbed those costs and Mr. Lathrop replied correct. Almost all of it was absorbed last year. Mrs. Kluth did not understand how that could be. Mr. Lathrop replied it was in unemployment costs. Mrs. Maisano stated only one person went.

**Mr. Palladino asked him to get them a full report by the next Board meeting.**

## **10. INFORMATION ITEMS**

Mr. Palladino asked if there were any questions on the informational items.

### **10.1 Correspondence**

- **Charge Policy for Student Lunches**

#### **10.1.1 Resignations and Retirements**

- **Ingeborg Hutchinson, Teacher & District Math Coach (Retirement)**
- **Philip Sciarra, Custodian @ DC Moore School (Retirement)**
- **Ann Ciaramella, Cafeteria General Worker @ JMMS (Retirement)**
- **Claudia Didiano, Cafeteria Satellite Hostess @ Tuttle School (Resignation)**

It was decided they would discuss the informational item which was Charge Policy for Student Lunches. Mr. Serio explained it was in their packets and it was something they were proposing moving

forward on limiting elementary lunches and for a no charge policy at the middle school and high school. They had been absorbing that expense because of the increase in the number of people that don't apply for free and reduced lunch and then don't pay for lunch at all.

There was further discussion on who agreed with this no charge policy and who didn't. No one would go without lunch. If they did not have the money they would receive a cheese sandwich. There was discussion regarding holding of report cards if payment was not made or if they did not apply for free and reduced lunch. If the person was eligible for free and reduced lunch they needed to fill out the application. Mr. Lathrop would be more than willing to meet with the parent/s to help fill out the application form.

**If a parent truly could not afford and did not meet the eligibility for free and reduced they needed to talk to their building principal who would in turn talk to the Superintendent and a decision would be made.**

Mrs. DePalma asked the principals to please make sure no child goes without food.

Motion to go into Executive Session was made by Mrs. Maisano and seconded by Mrs. DePalma. There were no objections or abstentions. Motion carries.

Adjourned Regular Session at 9:03 p.m.  
Convened Executive Session at 9:08 p.m.

Those in attendance at the Executive Session were Mrs. Forti, Mr. Serio, Mr. Anderson, Mr. Lathrop, Ms. Mancini, Mrs. Conner and Mrs. Franzman.

## **11. EXECUTIVE SESSION**

### **11.1 Discussion Regarding Secretarial Grievance Re: Involuntary Transfer**

There was discussion on the secretarial grievance regarding the involuntary transfer.

Motion to adjourn Executive was made by Mrs. Vineyard and seconded by Mrs. Kluth. There were no objections or abstentions. Motion carries.

Adjourned Executive Session at 9:44 p.m. and reconvened Regular Session at 9:44 p.m.

**8.5 Possible Action on Secretarial Grievance Re: Involuntary Transfer**

Mr. Serio requested the Board deny the grievance as presented in Executive Session.

Motion was made by Mrs. Vineyard and seconded by Mr. Scalesse.

Any discussion on the motion? There was none.

There were no objections or abstentions to the motion. Motion carries.

**12. ESTABLISHMENT OF NEXT REGULAR MEETING:**

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE ON SEPTEMBER 13, 2011. – EASTHAVEN HIGH SCHOOL, 35 WHEELBARROW LANE, EAST HAVEN, CT 06513 at 7:00 p.m.**

**13. ADJOURNMENT OF REGULAR MEETING**

Motion to adjourn was made by Mr. Pompano and seconded by Mrs. Vineyard. Meeting adjourned at 9:45 p.m.

**RESPECTFULLY SUBMITTED,**

**MR. NICHOLAS PALLADINO, CHAIRPERSON  
EAST HAVEN BOARD OF EDUCATION**