

**TOWN OF EAST HAVEN  
BOARD OF EDUCATION  
35 WHEELBARROW LANE  
EAST HAVEN, CONNECTICUT 06513**

**MINUTES  
SPECIAL BOARD MEETING  
JULY 1, 2009  
7:00 P.M.**

**PRESENT:** Mrs. Vitale, Mr. DeNuzzo, Mr. Finkle, Mr. Hammell,  
Mr. Hennessey, Mr. Inglese, Mrs. Padua and Mrs. Vineyard

**ARRIVED LATE:** Mrs. Geraci-Anastasio (7:02 p.m.)

**ABSENT:** Mr. Martorella, Admin. Consultant to the Supt.

**ALSO PRESENT:** Mr. Serio, Superintendent  
Mr. Meoli, Assistant Superintendent  
Mrs. Acquarulo, Director of Pupil Services  
Mr. Travaglino, Director of Bldgs. & Grounds;  
Mrs. Lewis, Finance Manager

**1. CALL TO ORDER**

Mrs. Vitale, Chairperson of the Board, called the Special Board of Education meeting to order at 7:00 p.m. in the Boardroom of the high school. Mrs. Vitale asked that Janice Ball do a roll call.

Mr. DeNuzzo	-	Present
Mr. Finkle	-	Present
Mrs. Geraci-Anastasio	-	Absent
Mr. Hammell	-	Present
Mr. Hennessey	-	Present
Mr. Inglese	-	Present
Mrs. Padua	-	Present
Mrs. Vineyard	-	Present
Mrs. Vitale	-	Present

**2. Approval of the State 2009-2010 Healthy Food Certification Statement**

Mr. Serio explained that this needed to come to the Board for approval so the minutes could go to the State showing that they had approved the 2009-2010 Healthy Food Certification Statement. **A copy will be sent to the State and to the Board members.**

**Mrs. Geraci-Anastasio arrived at this time. (7:02 p.m.)**

Motion was made by Mrs. Vineyard and seconded by Mr. Hammell.

Any discussion on the motion? There was none.

There were no objections or abstentions to the motion. Vote was unanimous. Motion carries.

**3. Discussion and Possible Action on 2009-2010 Board of Education Operating Budget**

Mrs. Vitale stated they would first discuss the 2009-2010 Board of Education Operating Budget and asked for any questions from the Board members. She explained that the budget they were looking at from the Mayor's Office had ideas of how money could be saved and gives teachers back their jobs.

Mr. Inglese asked about the high school campus security's proposed amount of \$39,000. Last year they were close to \$80,000 and now it was being proposed for \$39,000? Which security group were they discussing? Mr. Serio stated they were discussing the hall monitors, or blue shirts, where they were using a rotation schedule with fewer hours. This was not U.S. Securities. Mr. Inglese asked if they were cutting any of the blue shirts. Mr. Serio stated not unless they chose not to work the reduced schedule being offered. **Mr. Inglese stated he would like none of the security officers to be cut or altered. If they could find money in the budget, he would like to replace them.**

Mr. Hennessey stated they originally had \$189,000 and Mr. Inglese felt it entailed more than just cutting hours. Mr. Serio stated they had discussed this in subcommittee and it was one of the cuts the Board pushed forward on this budget. Mrs. Vitale asked if they had over expended on this. Mr. Serio stated yes. What they did was they reduced the hours of U.S. Security and hired their own people during the day. The money that was saved with U.S. Security was spent on their own people.

Mr. Finkle asked about the final amount of \$43,752,612 in the budget that the Town Council had given to them. Did this include the additional premium for health insurance? When the Town Council approved the budget with that \$43 million, did that include that number? Mr. Serio stated no, they received a memo after that was received that they would be paying another \$1 million in self-insurance for 2009-10. Mr. Finkle stated then in reality that \$43 million number was really cut by another \$1 million by the addition of another million dollars in premiums for health insurance that they got after the Town Council approved the budget. Mr. Serio stated the expenditure was increased by \$1 million. Mr. Finkle stated and now it was in this budget.

Mr. DeNuzzo asked if Mr. Serio knew why. Mr. Serio stated when their financial consultant looked at it, they met with Town Hall to inform them that even with the cuts and layoffs, they were still projecting a \$500,000 deficit and we advised them at that time, and that was without the \$1 million increase on self-insurance. Mrs. Vitale said, "But we owed that money, right?" Mr. Serio stated the Town was telling them they received the bill late and they were not aware that the premium was going to be that high.

Mr. Hammell asked when Mr. Serio found out that there was a \$1 million discrepancy in the budget, did he go to the Town and inform them of that. Mr. Serio did not understand Mr. Hammell's question and asked him to repeat it. Mr. Hammell asked if he was saying that sometime after the Town Council approved the budget, it was found out that they owed an additional \$1 million. Was that not correct? It was stated that it was not correct; it was what was projected for next year. Mr. Finkle explained that the Town Hall notified Pattie that the premium was going to increase by \$1 million and that the original

allocation from the Town Council as it was adopted, did not have that in there. They notified us after it was approved.

Mr. Hammell asked Mr. Serio after he was informed of that, did he at any time go back to the Town and say, you gave us a budget, but you added an extra \$1 million to our budget. Mr. Serio stated yes, he did. What was the answer? Mr. Serio stated they said the rate was based on our experience rate. Mr. Hammell stated but they gave us a zero-balance budget. Mr. Serio they did not have that figure when they voted on this.

Mrs. Geraci-Anastasio asked if it was now in the budget. It was in the Mayor's budget. Their payment was normally \$571,000 a month. Mr. Serio stated they were at \$7,700,000 and now they were over \$8 million plus. There was discussion on the million dollars being in the 2009-10 budget.

Mrs. Vitale wanted to recognize Mr. Mauro because this was the document he had worked on. Mr. Mauro explained that in this year's projection, which the Town does not receive until late in June because it was based on previous year's experience, when they got the number it was provided to the Board of Education. In this proposed budget, the million dollars was in it, so this budget was correct. Still after all these cuts and additions and looking at the previous year's expenditures, they developed this budget on actual expenditures. There was still \$900,000 left in there and \$730,000 was in there to hire back the teachers and nurses. They still had a couple of hundred thousand dollars left for changes. The proposed budget had the \$1 million in there.

Mr. Finkle asked about cuts made in the transportation account for Special Education. What was their total expenditure for transportation for Special Education? Mrs. Acquarulo stated it was about \$688,000 plus \$142,000. The real number was \$830,000. Mrs. Acquarulo stated that the amount of \$244,000 that was appropriated last year was not an appropriate number to have in the budget. Mrs. Vitale stated it automatically puts them in a deficit. Mr. Hennessey stated they had \$830,000 and were cutting it down to \$645,000. Mr. Finkle asked what cuts specifically make up the \$210,000. Mrs. Acquarulo explained how things in Special Education can come up at any time and you don't know who may move into the district or move out.

Mr. Finkle asked when they take the \$210,000 out, was she comfortable with the number of \$699,000. Mrs. Acquarulo stated she would not use the word comfortable. She was not sure it could be done.

There was discussion on the new Business Administrator being hired tonight and starting in two weeks. Mr. Serio stated their consultant was in only a couple of times a week. Together they had been trying to crunch these numbers against what they had been doing for the last three months. Mr. Serio felt it was difficult to digest this entire document when they only received it on the 29<sup>th</sup>. They were also in the process of closing out 2008-09 by June 30<sup>th</sup>. He thought they would have more time to go through this to make sure they were not cutting things that they needed educationally. Discussion ensued on the Special Ed grant and how the monies they were hoping to use could only be used to supplement and not supplant. They were thinking of implementing ways of setting up programs in-house in district that would allow them down the road to pull students in from out of district. It could help them more next year. The \$450,000 was a big number and it was included in the savings.

Mrs. Geraci-Anastasio elaborated on the Special Education piece and how the schools were responsible for children that live in East Haven. She stated that Special Education was a huge amount of money. Mr. DeNuzzo felt that the \$210,000 for buses should not be cut and Mrs. Geraci-Anastasio agreed that they should not be cut.

Mrs. Vitale stated they had the option to change whatever they wanted. She felt Mr. Mauro had some good ideas. Perhaps it would be cheaper for them to buy their own buses. This option was very expensive. Mr. Finkle stated that owning your own vehicles was not the way to do it unless you were transporting big groups of children. They should start to do things with neighboring towns. Mr. Serio stated they were doing that right now and they were still \$450,000 in the hole.

Mr. Hammell asked who put that number in there. Mr. Serio stated he asked the Finance Director to reduce the budget because of the high numbers that had come in originally with a 7.6% increase in expenditures. He could not go forward with those expenditures. They had cut the numbers down to the low 3's and then he found out that

the 3's were too high. They then went to the large numbers and plucked numbers out of the building and grounds and special education with the understanding they could refund those accounts down the road. This year the funds were not available to make that shift.

Mr. Hammell stated that somebody plugged in \$244,000 for transportation. That was the proposed budget number. Who did not catch it or look at the history from the year before or the year before that? How did that number get by them? Mrs. Acquarulo stated her guess would be the Finance Director. Mr. Hammell stated that the administration oversees those numbers, true? Mr. Serio stated yes, we do. Mr. Serio stated the same numbers were in there too when everyone else looked at it too. Mr. Hammell asked who everyone was. Mr. Serio reported you, the Board of Ed. Mr. Hammell thought he was going to say that. Mr. Hammell said, "Those were proposed and given to the Board and recommended by you guys. You are supposed to catch this before we get it and know the number was low and not appropriated correctly; not us, is that correct?" Mr. Serio stated that was correct but the Finance Director left April 1<sup>st</sup>. He had not been gone two years and he did not know too many Superintendents that did not depend on their Finance Director to build a budget. "Superintendents don't build budgets. You're right. I am responsible."

Mrs. Vitale stated that perhaps the Board would have caught some of this if they had received monthly reports which they never received. They did not have a general ledger and they didn't know they weren't balancing. Mrs. Vitale stated they were rectifying it by hiring a full-time director of finance instead of a part-time one so these things wouldn't happen again. Mr. Serio stated the same information they looked at when they received a report was the same information he was getting. Some of it was not accurate. Mrs. Vitale stated they had missed two pay periods and no one caught it. Mr. Serio stated it was one and that was two years ago. Mr. DeNuzzo stated that the Finance Director sat here every week with all of the bills right on that table for all of them to scrutinize at any point in time. To try and hang out the Superintendent at this point in time was not right. (Many people talking at once.) Mrs. Vitale stated they were here to conduct business and talk one at a time.

Mr. Hennessey stated there were a lot of good things they should look at and think about that were discussed the other night. The one thing he did not like was every meeting he attended over the last three or four months, the numbers were different at every meeting. Every person who looked at the budget, Paul Rizza, Diane Raymo, Ralph Mauro and the numbers were different every time. Some years were very high, some were very low because grants were used, some don't include grant monies, some do, but nobody knows. It was a huge problem. Mr. Hennessey felt that their budget that they vote on and approve should be prepared by their new business office director. He was the guy who was going to be responsible for it. If they did not let him do it and they moved ahead with this tonight, they would be doing the same thing next spring with everyone blaming everyone else. This Board was going to change and everyone was going to be blaming everyone. He did not want to go through that again. Let the new business director take our budget, his first job was to prepare a budget, and the Mayor's budget and figure it out and come back with a budget. Come the spring, his feet were going to be to the fire.

There was discussion on the grants and not having enough money in the grant to pay for aides.

Mr. Serio felt that some of the things in this budget they were going through could have legal ramifications that may affect them. They had to be careful what they add back into the budget. If they brought people back, it may be too late to say to people the only way we can cut this was maybe the people that came back shouldn't have come back. What they should do was not make a blanket statement. When he read the article in the paper today, he was appalled. All of the teachers and people laid off were going to come back. Did anyone bother to even ask the Superintendent? No. No one called him about that article and he felt bad for those people that had to read that and build up their hope that they could come back and that may not be true. He stated that he worried about that.

Mrs. Vitale stated she wanted to recognize Mr. Hongo because he had a part in this. A person in the audience called for a point of order. This was a Special meeting -- Mrs. Vitale stated that they were a part of this budget. A Special meeting did not preclude the people who put this together. (There was some chaos during this time.) Mr. Hongo asked that they just hear him out. He didn't want to play the "blame

game”. He stated that a lot of people carved out a lot of time because they had to fix this problem. If nothing else, what they wanted to learn from this going forward was it made sense for a lot of eyes to be involved in this.

Part of the problem was there was that there wasn’t any connection, communication, reconciliation, and no basics. It was unbelievable, but it was what it was. It was a work-in-progress budget. Mr. Hongo felt that the only way for it to work was everyone on both sides needed to get involved in it month after month. They needed to become creative and think outside the box.

Mr. DeNuzzo asked Mr. Serio what the legal ramifications were for them out of this budget. Mr. Serio felt that eliminating some union positions would cause some legal ramifications. Mr. DeNuzzo asked him to please spell it out. Mr. Serio stated that plant operations or buildings and grounds. There was a \$259,000 reduction in building maintenance which would reduce the management team, O, R & L, at the high school. Mr. Serio stated he did not believe a contract had been signed, but he did know that a letter was sent out to that contractor saying they had received the bid and it was signed by the Mayor as the Acting Finance Director at the time.

Mrs. Vitale stated that they had had some problems with the management company. Mr. Serio stated they had some custodial issues and they had taken that out of their contract. A new contractor started the custodial duties today. He believed the high school was satisfied with the management crew that was here and when they became low bidder, it was something they could be satisfied with. Mrs. Vitale stated they started today and we know we are satisfied with them. Mr. Serio clarified it was the maintenance crew that managed those individuals and the cleaning was separate. Combined together, they were saving \$145,000 over last year when they had one contractor doing both. He thought this could be a legal issue.

The reason they had contracted the three other schools out for cleaning was because it would cost them more in salaries for manpower than the \$114,000 in that line item. The contract for the other schools for cleaning had been rebid. It could be higher or lower. This item was now at zero. It may not be a legal issue but an

additional expense. There was discussion on the number of custodians that would be needed to clean the buildings.

Mr. Travaglino stated the custodians' base pay was \$40,000 and then you add on medical, another \$23,000, and benefits. It was close to \$75,000 per custodian. Mr. Travaglino spoke about the number of custodians needed at each school per square foot. For every 20,000 square feet you need one custodian. He stated having an outside concern do that work was cheaper. If a custodian became ill, they had to pay him plus his replacement. An outside vendor just sent someone else in. You couldn't clean the schools with two custodians cleaning three schools. Mrs. Vitale said she meant the one school. Mr. Travaglino stated you can't do it. Supplies had been cut so drastically, you couldn't get a bar of soap out of this.

Mrs. Vitale stated these were just suggestions. Mr. Travaglino stated Mr. Serio had alluded to lawsuits and felt there would be lawsuits. He stated that the Acting Finance Director of this Town awarded a contract to O, R & L. You could say it was not a contract, but on Page 2, where all the signatures were, it read, "That in witness whereof the parties of these present have executed this contract, and four counterparts, each of which shall be deemed an original." It sounded to him like a contract. The Acting Finance Director, which appeared to be April Capone Almon, signed it and the officials from O, R & L signed it. He stated that he knew the attorney for O, R & L and he felt they were going to have a problem.

Mr. Travaglino said he sent the Superintendent a letter this morning regarding a lawsuit approximately 10 years ago where the Board then had eliminated his position at this building. He filed a labor grievance and was awarded it and the Board was ordered to place him back to take care of this whole building. He stated they could do what they needed to do to eliminate him out of their budget, but they would not eliminate him out of their life and they were going to pay. Mrs. Vitale stated they did not need threats. If he wanted to talk, then let's talk.

Mr. Travaglino stated the third item was there were 11 school buildings and close to two million square feet and they were allocating \$362,000 to take care of them all. Broken down it gave him, as Buildings & Grounds Director, \$696 per week per school to keep the schools up. That was less than 10 cents per square foot to

protect over \$100 billion worth of assets. It was ludicrous. Mr. Travaglini stated it was proven tonight regarding Special Ed transportation that it was a false number, and this was a false number too. He stated they needed to get real because they were liable for this budget. They were the one's people would come after if it didn't work. Mrs. Vitale stated they had known each other for a lot of years. Mr. Travaglini responded that the last week of July was very important for her and she ought to think about that. Mrs. Vitale responded that he didn't need to worry about her.

Mr. DeNuzzo asked Mr. Travaglini what his salary was. It was a little under \$100,000. He had a contract to 2012. Mr. DeNuzzo stated so it was \$259,000 for O, R & L and \$100,000 in salary. Mr. DeNuzzo asked what other legal issues, as the Superintendent, did he want to bring up. Mr. Serio stated his legal fees were cut \$150,000 and were now at \$50,000. Past history with litigation and pending litigation, he did not feel it would work. He agreed it could be cut some, but not this drastically.

Mr. DeNuzzo asked about substitute teachers. Mr. Serio stated it was originally \$152,000 and cut to \$80,000. Mr. Serio stated for some reason the long-term subs were not posted in the 2008-09 budget and must have been posted somewhere else and pushing forward as an over expenditure. That number needed to be investigated. The other one he was more worried about was Kelly Services which had been cut by \$75,000. It was going from \$325,000 to \$250,000. It was cheaper to have a substitute come in than to pay a teacher by the period in order to cover classes. Mr. DeNuzzo asked what the average teacher absenteeism was per day. Mr. Serio stated he did not have that number. There was discussion on how classes would be covered if they didn't have enough substitutes. Aides could cover classes as long as they had a Bachelor's Degree. Other teachers or the principals could cover as well.

Mrs. Vitale stated they sat in a meeting for 2 ½ hours and all of these numbers they went through. She didn't understand why he had not voiced his concerns right then and there. Mr. Serio explained he needed some time to digest some of these numbers and he didn't want to sound negative. He said he did tell them he thought this meeting was premature and he needed more time to go through these numbers with his administrators and mostly his Business Office. Mrs. Vitale

stated did he not say that the Business Office was in chaos and they had a problem and they were supposed to restructure it. The problem mostly was there was no oversight. Mr. Serio felt that in order to restructure he thought it would behoove them to give the new Business Manager the opportunity to look at what a restructuring plan would look like and bring it to Central Office and then they would bring it to the Board.

Mrs. Vitale stated they would be discussing this person they were going to hire later on in Executive Session and talk about his contract. He was given the number to work with and he said he was up for a challenge. It was up to him to try and make it work and that's why they were hiring him.

Mrs. Vitale stated she had a legal opinion from their attorney, Tom Mooney, on our responsibility for the budget. She then read a portion of it which follows:

*“This statutory language anticipates that the Board will have a balanced budget and that it will stay on top of that budget and make line item transfers promptly where necessary. Indeed, if there were not an expectation that a board of education must maintain a balanced budget on an ongoing basis, there would never be “an urgent need for a transfer,” as contemplated by the statute.*

*If the Board chose not to adopt a revised budget after the appropriation is made (commonly called “reallocation”), it would be subject to criticism that it is not exercising appropriate fiscal control. Moreover, a failure to adopt a budget that conforms to the funds available through appropriation and otherwise would raise serious questions (including potential liability for the Board members) if the school district then spent more than the funds available.”*

Mrs. Vitale stated when he gave them the list of the layoffs and jobs and everything that caused uproar in the Town, they knew if they passed it that night, they would be jeopardizing because they didn't know what the funds were and they didn't have any balances. They were in this problem because they never had a general ledger and they

never balanced the budget with the Town Hall. They were now faced with a financial mess.

Mrs. Vitale spoke about their meeting with Town Hall. They thought maybe they would get more money, but she could understand why no one wanted to give them anymore money because they did not know what to do with what they received in the past. Mrs. Vitale stated that they have the right, if they run out of money or don't have enough money, they have the right to go before the Board of Finance and Town Council to ask for money. And by law, they have to give it to them.

Mr. Finkle stated that by law they had to recognize us, but they don't have to give it to us. Let's hope it does not get to that point.

Mrs. Vitale stated their responsibility was to get a budget in place before they start the new fiscal year. This budget puts all the people given layoff slips back to work. Then our finance director had to make it work.

Mrs. Geraci-Anastasio stated she was not against everyone getting their jobs back, but she did have a problem she had voiced to several people. They had just received this last night and there was not enough time to swallow it. Why couldn't they wait until their finance person looked at it? Mrs. Vitale felt they had a fiscal responsibility here. Her phone was ringing off the hook with mothers crying because of no nurses and libraries being closed and kids not able to get books. They call the Mayor's office and she sends the calls to her because she's the Chairman of the Board. She has the responsibility to rectify this. She felt they never should have laid some of those people off; some we don't need but that was for another time.

Mr. DeNuzzo stated they had a responsibility to do it right and do it legally. He stated that one of the questions to our attorney was, "What would the consequences be of going forward with the adoption of a budget that has mathematical errors, erroneous assumptions, and inadequate funds to meet contractual obligations?" The answer was "If a reasonable person would be on notice that the budget being adopted on false assumptions, and as such, is inadequate, the situation would be the same as adopting a deficit budget. As explained above, adoption of such a budget could expose Board members to personal

liability because such action could be as authorization for expenditures in accordance with that budget.”

Mrs. Vitale asked, “Who said we had erroneous numbers?” Mr. DeNuzzo said, “I didn’t say that; but I don’t want to jump to conclusions.” They had a finance guy they were bringing on board. Let’s do it and do it right. He was not looking for any financial responsibility on his part.

Mr. Finkle asked if the Board had checked this budget over. Were there any mathematical errors in it? He only had a day and Mr. DeNuzzo stated he had received it three hours ago. Mr. Finkle stated if you added up the Mayor’s recommended budget, it was off \$84,000. Mrs. Vitale asked Mr. Mauro if his numbers were off. Mr. Mauro explained that they were right off the computer and they also ran a manual tape. They had a buffer of \$200,000.

Mr. Finkle stated one of the reasons he had a problem with this budget was because the person they hired, who had no political affiliations and came in with 35 years of experience, showed they were still off by \$500,000. And the \$1 million increase to the premiums in this budget, and they had all this extra money, isn’t even factored into this budget. They had conflicting numbers. He ran the numbers and it came off \$84,001 from what the total said, to what the actual column read. He knew it was not a lot, but it was the cost of one teacher. So it was a lot of money.

Mr. Finkle stated none of the numbers were close. They sat here for four weeks in awe about the job that Mrs. Raymo had been doing. Now they were going to discredit all the work of a person with 35 years of education finance experience who was saying you’re still \$500,000 in the hole. And they hadn’t even factored in the \$1 million which brought it to \$1.5 million and had the cuts in it already. This budget, adopted by a group of people who have no education experience at all, was the gospel.

Mr. Finkle felt this was insane. For that reason, he asked that this be tabled until they had their own finance director to work on this and say which group of numbers was correct because people’s careers hang in jeopardy of the decision they were going to make. Mr. Serio told you that \$400,000 worth of teachers that were assumed to be paid

out of grants were not going to be. That had to go back into here. They may bring some teachers back, but they had to throw some out the back door because there was no money in the grant to pay them. That was irresponsible.

Mr. DeNuzzo asked what it would take to use custodians to clean the schools. Mrs. Vitale stated that was not even proposed, why would he ask that question? Mr. DeNuzzo asked if they were going to be cleaning the schools, how would the schools be cleaned? Mrs. Vitale responded from the cleaning company they hired that was a separate company from O, R & L's contract.

Mrs. Vitale stated they had a motion on the floor to table this item from Mr. Finkle. Was there a second?

Motion to table was made by Mr. Finkle and seconded by Mr. DeNuzzo.

Mrs. Vitale asked Janice Ball to do a roll call vote.

Mr. DeNuzzo	-	Yes
Mr. Finkle	-	Yes
Mrs. Geraci-Anastasio	-	Yes
Mr. Hammell	-	No
Mr. Hennessey	-	Yes
Mr. Inglese	-	Yes
Mrs. Padua	-	Yes
Mrs. Vineyard	-	Yes

Vote was seven (7) in favor to table and one (1) opposed. Motion carries.

Mrs. Vitale stated they should have a date for that. The Board would have the opportunity to trim this budget as they saw fit.

**Mr. Serio stated as far as setting the meeting this evening, he would have Janice poll the Board as to the availability of these people, with the reality of being able to present to you something they were all comfortable with and move forward with. He would say no sooner than the second meeting in July.**

Mrs. Vitale stated no. They would work it out.

Mrs. Vitale had a question. They tabled this tonight. Does that mean that the people laid off were laid off and the nurses and everyone else were laid off? The response was yes. Mrs. Vitale stated so technically, they were put back out; that's what you did? No, they were never put back in. Mr. Finkle stated they were going to make every effort to ensure that when they put them in, they were not going to tell them two weeks later because of financial problems -- Mrs. Vitale stated that was pie in the sky. That would never happen that they didn't have money to run the schools. That would never happen. She had some faith in the people that run this Town.

Mrs. Vitale asked for a motion to go into Executive Session.

Motion was made by Mr. DeNuzzo and seconded by Mr. Finkle.

Any discussion on the motion?

Mr. Serio stated both he and Mr. Meoli would be in Executive Session.

There were no objections or abstentions. Vote was unanimous. Motion carries.

Adjourned Regular Session at 8:27 p.m.  
Convened Executive Session at 8:29 p.m.

#### **4. EXECUTIVE SESSION:**

- **Discussion of Possible Action on Contract of Business Administrator**

There was discussion on the Business Administrator's contract.

Motion to go out of Executive Session was made by Mr. Hammell and seconded by Mrs. Geraci-Anastasio.

Any discussion on the motion? There was none.

There were no objections or abstentions to the motion. Vote was unanimous. Motion carries.

**5. RECONVENE REGULAR SESSION:**

Back into regular session at 9:10 p.m.

**6. Possible Approval of Contract for Business Administrator**

Mr. Serio recommended the Board approve the contract as discussed in Executive Session for the Business Administrator, Jason Lathrop.

Motion was made by Mrs. Vineyard and seconded by Mr. DeNuzzo.

Any discussion on the motion? There was none.

There were no objections or abstentions to the motion. Vote was unanimous. Motion carries.

**7. ADJOURNMENT OF SPECIAL BOARD MEETING**

Mrs. Vineyard made a motion to adjourn the Special Meeting. Motion seconded by Mrs. Padua.

There was no discussion, objections, or abstentions to the motion. Motion carries.

Meeting adjourned at 9:11 p.m.

**RESPECTFULLY SUBMITTED,**

**MARILYN VITALE, CHAIR  
EAST HAVEN BOARD OF EDUCATION**