

**EAST HAVEN PUBLIC SCHOOLS
ATHLETIC OVERSIGHT
SUBCOMMITTEE MEETING
MINUTES**

**EAST HAVEN HIGH SCHOOL BOARDROOM
35 WHEELBARROW LANE
EAST HAVEN, CONNECTICUT 06513**

**TUESDAY, FEBRUARY 10, 2009
6:30 P.M.**

PRESENT: Mrs. Vitale, Mr. Finkle, Mr. Hammell, Mr. Hennessey,
Mrs. Padua, Mr. Inglese and Mrs. Vineyard

ABSENT: Mr. DeNuzzo and Mrs. Geraci-Anastasio

ALSO PRESENT: Mr. Serio, Superintendent of Schools; Mr. Meoli,
Assistant Superintendent of Schools; Mr. Martorella,
Administrative Consultant to the Superintendent; Mrs.
Acquarulo, Director of Pupil Services; Mr. Travaglino,
Director of Buildings & Grounds, Mrs. Lewis, Finance
Manager

1. OPEN MEETING

Mr. Inglese called the meeting to order at 6:38 p.m.

2. Update on Head Football Coaching Position

While they waited for Mike Marone to join the meeting, there was discussion on getting the list of names together and beginning the process. There were currently 19 names. Mr. Inglese wanted to get a jumpstart on this because Branford's director had just resigned and they wanted to try and get the best person out there. The position had been posted without having to have a job.

Mr. Inglese wanted a letter written to all coaches about Mike Marone's duties and that he was the person in charge. When it was written, they would like to get a copy of it. He wanted to make sure a coach couldn't say he didn't receive the letter and he wanted them to have to sign that they had received it.

Mr. Hammell wanted to know if they had come up with a plan to start evaluating the coaches. Mr. Serio stated that Mrs. Reale had her application in and had to show she had CPR and Mr. Proto needed to get a coach's card and then he could evaluate the coaches. There was discussion on how the process would be handled and Mike Marone's involvement along with Mrs. Reale and Mr. Proto. Mr. Martorella stated it would probably be a group effort. There was discussion on the legalities of having Mr. Marone do the evaluations and having the administration sign off on them. Mr. Martorella believed that it would be legal. (Mike Marone arrived at the meeting at 6:44 p.m.)

Discussion ensued on how other districts managed their evaluations and programs. Mr. Marone described how the evaluation sheets looked and what the evaluation consisted of. The coach would then signoff on whether they agreed or disagreed with the evaluation. Mr. Hammell felt that Mr. Marone knew what the coaches were supposed to do at the games and practices and short of having a certificate, he was the athletic director. Therefore, the only person that could really evaluate them fairly was him. He felt that Mr. Marone should do the evaluations and then collaborate with Mrs. Reale and Mr. Proto to sign off on them.

Mr. Serio stated that both he and Mr. Martorella had been dealing with the State on this issue and every time they responded to them, they found something they were doing wrong. He wanted to do this right and not do something that would jam them up. They should sit and go over the evaluations together. There was discussion on the process for handling an incident or an inappropriate behavior on a coach's part.

Mr. Serio stated that Mr. Marone would do a worksheet and have that information transferred over to an evaluation that the principal would sign. The sheet that Mr. Marone has would not say evaluation but it would be a summary sheet that would be transferred over. There was discussion on the legalities of handling the evaluation. **Mr. Finkle suggested they call Branford and see how they did it. Mr. Hennessey suggested they call their attorney and find out. Mrs. Vitale stated they should call Tom Mooney and find out.** Mr. Martorella stated if they had not received the

letters of complaint this would not be an issue. There might be some history behind the letters of complaint.

Mr. Hammell stated his biggest concern was that the coaches had not been evaluated since Mike Marone came into the position. If they had problems with coaches, they needed to make sure that they were evaluated. **Mr. Inglese stated they should call Branford and see how they did their evaluations.** Mr. Martorella stated when he said them being grandfathered in, those who were non-administrative in Branford were allowed to write evaluations because they were grandfathered in.

The letter to the coaches would be written clearly outlining who was in charge. The coaches were not irreplaceable. These were stipend positions. Evaluations needed to be done for the current season and the fall.

3. Discussion of Forming Committee for Hiring Process of Head Football Coach

Mr. Inglese stated they had 19 applicants and they needed to form some type of committee in order to get the process going. Mr. Hammell would like to see one Board member on it. Mr. Marone stated they needed to have a meeting with the committee as soon as possible in order to determine what questions they were going to ask and what they were looking for in a coach. Then they could start making and setting up appointments. Mr. Serio stated they should set up everything after the week's vacation. They could contact them next week and set up the interviews and then do the interviews once everyone was back in school.

Mr. Inglese asked if anyone had contacted Mr. Marone to say they were not interested. Mr. Marone said no. Mr. Hammell asked besides Mr. Inglese, who would be on the committee. Mr. Marone said he would like Sue D'Amico and Butch Johnson as the two teachers, himself and Bob Proto. Mrs. Padua asked who had football knowledge on that committee. Mr. Marone stated both he and Butch Johnson. Whether Sue D'Amico had football experience he wasn't sure, but he had the utmost respect for her.

4. Any other business that might rightfully come before this subcommittee.

Mr. Inglese asked whether there was any news on the scoreboards. Mr. Travaglino stated they could not be fixed. There were some quotes and they would go out to bid. **Mrs. Vitale felt they should hold up on the**

scoreboards and see where they were with their budget. They were facing a tough budget and the season was almost over anyways.

5. ADJOURNMENT OF MEETING

Motion to adjourn was made by Mrs. Vineyard and seconded by Mrs. Padua. The meeting adjourned at 7:03 p.m.

RESPECTFULLY SUBMITTED,

**JOHN INGLESE, CHAIR
ATHLETIC OVERSIGHT
SUBCOMMITTEE**