

**Minutes
Board of Finance
Regular Meeting
8/18/10**

Mayor April Capone Almond called the meeting to order at 7:30 p.m. with the following members present: Brendan Geelan, Mark Petonito, Noreen Clough, Dr. Schlegel, Daniel Algilani, and Richard DePalma. Also present Finance Director Tom Thompson.

2. Dr. Schlegel made a motion to accept minutes from July's regular meeting; seconded by Ms. Clough. All in Favor, motion carried.
3. Correspondence Received- none
4. Correspondence Sent- none
5. Old Business

Dr. Schlegel asked if any progress had been made with The Garcia Family. The Mayor said that the Town Attorney and Owen are working together on this matter. The financial responsible is of the dog's owner not the tax payers.

6. New Business

Dr. Schlegel had a concern about the solar panels on the school mentioned in the Courier, aren't facing the proper direction. Paul Hongo said follow-up with company that installed them and get back to the Board.

7. Monthly Financial Report Board of Education

Jason didn't make the meeting; he sent an email to Tom Thompson.

8. Administration & Management

To: 01-120-0115 Part Time Wages 907.22

From: 01-120-0694 Other Contract SVC 907.22

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

Mr. DePalma motions to waive the Mayor from having to read account numbers; second by Dr. Schlegel. All in Favor, motion carried.

9. **Employee Benefits**

To:	01-167-0910 Retirement Contribution	80,320.85	
From:	01-167-0694 Other Cont SVC		200.00
From:	01-167-0901 Blue Cross		3,636.42
From:	01-167-0905 HMO's		79.20
From:	01-167-0920 Social Security		23,378.40
From:	01-167-0965 Unemployment Comp		9,572.00
From:	01-167-0969 Labor Arbitration Exp		4,925.00
From:	01-167-0972 Retire Lump Sum		9,563.49
From:	01-771-0711 Interest Payment Gen		<u>18,966.34</u>
		Total	80,320.85

Ms. Clough motions to refer this item to the Town Council; seconded by Mr. Depalma. All in Favor, motion carried.

10. **Building**

To:	01-221-0110 Regular Salaries	514.18	
From:	01-221-0667 Temp P/T Contractual		514.18

To adjust for accrued wages for fiscal year 2009-2010.

Ms. Clough motions to make transfer; seconded by Mr. Depalma. All in Favor, motion carried.

11. **Engineering**

To:	01-223-0110 Regular Salaries	3,158.19	
From:	01-223-0350 Professional Develop		158.19
From:	01-223-0685 Eng Survey/Arch Ser		2,000.00
From:	01-223-1090 Overtime		<u>1,000.00</u>
		Total	3,158.19

To adjust for accrued wages for fiscal year 2009-2010.

Ms. Clough motions to make transfer; seconded by Mr. Geelan. All in Favor, motion carried.

12. **Public Service**

To:	01-224-0190 O/T Wages	6,269.38	
To:	01-224-0192 Seasonal O/T (Parks)	<u>1,956.42</u>	
	Total	8,225.80	
From:	01-224-0110 Regular Salaries		8,225.80

To adjust for accrued wages for fiscal year 2009-2010.

Ms. Clough motions to make transfer; seconded by Mr. Depalma. All in Favor, motion carried.

13. **Sanitation**

To:	01-226-0190 O/T Wages	1,648.72	
From:	01-226-0115 P/T Wages		1,648.72

To adjust for accrued wages for fiscal year 2009-2010.

Mr. Geelan motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

14. **Building Maintenance**

To:	01-229-0201 Electric	1,613.52	
-----	----------------------	----------	--

From: 01-229-0202 Water 1,613.52

End of Fiscal Year 2009-2010.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

15. **Fire**

To:	01-334-0115 P/T Wages	525.00	
To:	01-334-0150 Vacation Pay	29,983.26	
To:	01-334-0165 Personal Days	5,330.75	
To:	01-334-0530 Gas/Diesel Fuel	3,192.85	
To:	01-334-0665 Auto Body Repairs	<u>1,891.80</u>	
	Total	40,923.66	
From:	01-771-0711 Gen Gov Int Payment		40,923.66

To adjust for accrued wages for fiscal year 2009-2010.

Ms. Clough motions to refer this item to the Town Council; seconded by Mr. Algilani. All in Favor, motion carried.

16. **Social Services**

To:	01-442-0115 Part Time Wages	341.00	
From:	01-442-0658 Equipment SVCS		341.00

To adjust for accrued wages for fiscal year 2009-2010.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

17. **Counseling & Community Services**

To:	01-444-0110 Regular Salaries	7,320.72	
-----	------------------------------	----------	--

To:	01-885-0195 Special Assignment	5,526.81	
	Total	12,847.53	
From:	01-885-0689 Contingency		12,847.53

Transfer due to retirement payout & additional Police Special Assignment.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

18. **Recreation**

To:	01-661-0116 Seasonal Wages (Beach)	3,170.00	
From:	01-661-0110 Regular Salaries		2,530.00
From:	01-661-0118 Seasonal Wages		<u>640.00</u>
	Total		3,170.00

To adjust for accrued wages for fiscal year 2009-2010.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

19. **Recreation**

To:	01-661-0203 Natural Gas	1,973.19	
From:	01-661-0118 Seasonal Wages		1,632.30
From:	01-661-0201 Electric @ Town Pool		<u>340.89</u>
	Total		1,973.19

End of Fiscal Year 2009-2010.

Mr. DePalma motions to make transfer; seconded by Mr. Geelan. All in Favor, motion carried.

20. **Recreation**

To:	01-662-0203 Natural Gas	417.00	
From:	01-662-0530 Gas & Diesel		417.00

End of Fiscal Year 2009-2010.

Mr. DePalma motions to make transfer; seconded by Mr. Algilani. All in Favor, motion carried.

21. Sanitation

To:	01-226-0676 Waste Collection Disposal	24,600.00
From:	01-226-0677 Other Cont SVC	754.00
From:	01-226-0686 Environmental SVBCS	1,018.18
From:	01-226-0694 Other Contract SVCS	501.77
From:	01-226-0888 Hazwaste Control	1,536.87
From:	01-224-0110 Regular Salaries	11,700.00
From:	01-229-0110 Regular Salaries	6,083.00
From:	01-224-0530 Gas & Diesel Fuel	<u>3,006.18</u>
	Total	24,600.00

To pay for additional expense for garbage disposal for Wheelabrator.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in Favor, motion carried.

22. Monthly Financial Report

Mr. Thompson went over revenues and expenditures. Tax collections are going well. We will continue to collect and move forward.

23. Adjournment

Ms. Clough motions to adjourn at 8:25p.m. ; seconded by Mr. Depalma. All in Favor, motion carried.

Respectfully Submitted by,

Teena Fucci
BOF Clerk