

## Board of Finance Regular Meeting

The East Haven Board of Finance held a Regular Meeting on June 15, 2011. The meeting was called to order by Chairman Richard DePalma at 7:30 p.m. with the following members present Brendan Geelan, Mark Petonito, Dr. Schlegel, David Garamella and Noreen Clough.

2. Dr. Schlegel made a motion to except 3/29/11, 4/13/11, and 5/23/11 minutes as received; seconded by Brendan Geelan. All in favor, motion carried.
3. Correspondence Received- Apple Lease, Lisa Basillicato, Andrea Liquori sent letter notifying the board that the Civil Commission isn't in favor of charge for placement test. Noreen motions to add Apple Lease as item 16a and Tax Office enforcement of charging \$5.00 to delinquent motor vehicle bills 16b to the end of agenda for a vote; seconded by Dr. Schlegel. All in Favor, motion carried.
4. Correspondence Sent- none
5. Old Business- Dr. Schlegel had some concerns that not all the school are listed and registering electric usage. Jason Lathrop will contact Eric Bartone to see what is going on with the website. Mark Petonito asked if the Town properties had been sold yet. Tom Thompson said that still has to go before the Town Council.
6. New Business- none

Noreen motions to omit the reading account numbers; seconded by Dr. Schlegel. All in Favor, motion carried.

### 7. Administration & Management

To:	01-120-0115	Part Time Wages	<u>17,000.00</u>	
From				
:	01-120-0110	Regular Wages		1,000.00

From			
:	01-120-0350	Prof Dev & Training	500.00
From			
:	01-120-0505	Books / Maps / Reference Material	200.00
From			
:	01-120-0610	Advertising	1,000.00
From			
:	01-120-0615	Printing & Binding	100.00
From			
:	01-120-0646	Registrations/ Dues / Subscriptions	500.00
From			
:	01-120-0650	Youth Center	2,300.00
From			
:	01-120-0681	Physicians & Medical	10,000.00
From			
:	01-120-0690	Customer Promotions	400.00
From			
:	01-120-0694	Other Contractual Services	<u>1,000.00</u>
		Total	<u>17,000.00</u>

Additional Part Time wages needed to cover Engineering Department due to employee having surgery.

Dr. Schlegel motions to make transfer; seconded by Noreen Clough. All in Favor, Motion carried.

#### 8. Urban Renewal

To:	01-446-0115	Part Time Wages	4,010.00
From:	01-446-0110	Regular Salaries	2,135.00
From:	01-446-0350	Professional Develop/Training	410.00
From:	01-446-0520	General Office Supply	305.00
From:	01-446-0610	Advertising	480.00
From:	01-446-0657	Data Processing Service	<u>680.00</u>
		Total	<u>4,010.00</u>

Additional Part Time wages needed to cover Building Department due to employee having surgery.

Dr. Schlegel motions to make transfer; seconded by Noreen Clough. All in Favor, Motion carried.

#### 9. Recreation Department / Ice Rink

To:	01-661-0118	Seasonal Wages	4,000.00
To:	01-661-0118	Seasonal Wages	4,200.00
To:	01-661-0118	Seasonal Wages	5,000.00

To:	01-661-0116	Seasonal Wages ( Beach)	4,000.00
To:	01-662-0190	Overtime Wages	1,900.00
To:	01-662-0190	Overtime Wages	500.00
To:	01-662-0190	Overtime Wages	1,200.00
To:	01-662-0190	Overtime Wages	<u>1,515.00</u>

Total 22,315.00

From			
:	01-661-0841	East Shore Senior League	4,000.00
From			
:	01-661-0115	Part Time Wages	4,200.00
From			
:	01-661-0667	Temp Part Time Contractual Help	5,000.00
From			
:	01-661-0667	Temp Part Time Contractual Help	4,000.00
From			
:	01-662-0658	Equipment Maintenance Service	1,900.00
From			
:	01-662-0530	Gasoline & Diesel Fuel	500.00
From			
:	01-662-0430	Mechanic & Manual Operating Equipment	1,200.00
From			
:	01-662-0570	Building & Grounds Maintenance Service	<u>1,515.00</u>

Total 22,315.00

To replenish the wage accounts.

Noreen Clough motions to make transfer; seconded by Dr. Schlegel. All in Favor, motion carried.

#### 10. Police Department

To:	01-332-0570	Building Maintenance	<u>300.00</u>
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From			
:	01-332-0540	Photo / Recording Supplies	<u>300.00</u>

Funds are needed to pay bills.

Noreen Clough motions to make transfer; seconded by Dr. Schlegel. All in Favor, motion carried.

#### 11. Police Department

To:	01-332-0662	Vehicle Maintenance	<u>2,500.00</u>
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From:	01-332-0575	Clothing / Uniforms	<u>2,500.00</u>
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Funds are needed to maintain vehicles to the end of F/Y.  
Noreen Clough motions to make transfer; seconded by Brendan Geelan. All in Favor, motion carried.

12. Police Department

To:	01-332-0570	Building Maintenance	<u>800.00</u>
From			
:	01-332-0540	Photo / Recording Supplies	<u>800.00</u>

Funds are needed to purchase supplies to finish F/Y.  
Noreen Clough motions to make transfer; seconded by Dr. Schlegel. All in Favor, motion carried.

13. Police Department

To:	01-332-0657	Data Processing	<u>4,500.00</u>
From			
:	01-332-0590	Training Supplies	<u>4,500.00</u>

Funds are needed for reprogramming of the entire radio system to comply with FCC narrow banding mandate.  
Noreen Clough motions to make transfer; seconded by Brendan Geelan. All in Favor, motion carried.

14. Public Service

To:	01-224-0530	Gas / Diesel	<u>23,900.00</u>
From			
:	01-885-0255	Street & Traffic Lights	<u>23,900.00</u>

Funds are needed for Gas & Diesel to end of F/Y.  
Noreen Clough motions to make transfer; seconded by Brendan Geelan. All in Favor, motion carried.

15.

An Ordinance Making Appropriations For Various Public Improvements Aggregating \$ 3,695,000 For The 2011-2012 Capitol Budget and Authorizing The Issuance Of \$ 3,695,000 Bonds Of The Town to Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose.

Tom Thompson read on to the record Section 1. “That the ordinance entitled An Ordinance Making Appropriations For Various Public Improvements Aggregating \$3,695,000 For The 2011-2012 Capital Budget and Authorizing The Issuance Of \$3,695,000 Bonds Of The Town to Meet Said Appropriations And Pending The Issuance Thereof The Making of Temporary Borrowings For Such Purpose” is hereby approved and recommended for adoption by the Town Council.

Dr. Schlegel motions to except resolution; seconded by Noreen Clough. All in Favor, motion carried.

16.

Resolution Approving Transfers under Section 5 of the Bond Ordinance for Various School Improvements Adopted by the Town Council on June 30, 2008, As Amended.

\$ 100,000 of the \$ 1,760,000 Appropriation for “Roof Replacement Projects, - Melillo Middle School” is not required for the original purpose and is hereby transferred from said Appropriation to “Roof Replacement Projects – Tuttle School – Partial Roof Replacement” thereby increasing the Appropriation for “Roof Replacement projects – Tuttle School – Partial Roof Replacement” from \$ 150,000 to \$ 250,000.

Noreen Clough motions to accept amended resolution; seconded by Brendan Geelan. All in Favor, motion carried.

16a. Apple Lease

Noreen Clough motions to accept as recommendation from the BOE; seconded by Dr. Schlegel. All in Favor, motion carried.

16b. Tax Letter from Lisa Basillicato in regards to enforcing the \$5.00 charge on delinquent Motor Vehicle tax bill.

Brendan Geelan motions for Tax Office to enforce a Charge of \$5.00 to delinquent bills; seconded by Noreen Clough. All in Favor, motion carried.

17. Monthly Financial Report.

Tom Thompson went over the revenues and explained that we collected more revenue than expected. There are some expenditures that will need transfers such as fire and police.

18. Adjournment.

Noreen Clough motions to adjourn at 8:20p.m.;seconded by Brendan Geelan. All in Favor, motion carried.

Respectfully submitted by,

Teena Fucci  
BOF Clerk