

Board of Finance
Special Meeting
Minutes
6/29/2010

1. Mayor April Capone Almon called the meeting to order at 7:03p.m. with the following members present: Brendan Geelan, Mark Petonito, Dr. Schlegel, Noreen Clough and Richard DePalma. Also present Finance Director Tom Thompson.

2. Resolution with respect to the authorization, issuance and sale of
Not exceeding \$ 10,000,000, Town of East Haven General Obligation
Refunding Bonds.

Ms. Clough recommends this item goes to Town Council; seconded Mr. Geelan.
All in favor, motion carried.

Ms. Clough motions to switch Item 12 with item 3; seconded by Mr. DePalma. All
in favor, motion carried.

12. Town Clerk

To:	01-109-0610 Advertising	2,719.00
From:	01-109-0350 Professional Development	1,031.00
From:	01-109-0410 Office & Lab	1,168.00
From:	01-109-0510 Photocopy Supplies	520.00

Transfer needed to fund increased advertising costs.

Ms. Clough motions to make transfer; seconded by Dr. Schlegel. All in Favor,
motion carried.

This transfer is needed to cover advertising for the Primary. The State mandates us
to advertise for the Primary. It is \$1300.00 for each political party.

3. Tax Department

To:	01-106-0115 P/T Wages	643.60
From:	01-106-0190 O/T Wages	608.60
From:	01-106-0694 Other Cont	35.00

To fund P/T wages for F/Y End.

Ms. Clough motions to make transfer; seconded by Mr. DePalma. All in favor, motion carried.

4. Fire Department

To:	01-334-0190 Overtime	110,722.93	
From:	01-885-0689 Contingency		110,722.93

To fund Overtime wages for F/Y End.

Mr. DePalma recommends this item to the Town council; seconded by Ms. Clough. All in favor, motion carried.

Fire Chief was able to find \$39,000 within his own budget, he had a total of 9 out on comp, everyone has returned. He has tried to keep the department lean on the overtime.

Ms. Clough motions to omit the reading of all the account numbers; seconded Mr. DePalma. All in favor, motion carried.

5. Fire Department

To:	01-334-0110 Regular Salaries	71,461.29	
To:	01-334-0191 Garcia Payments	<u>13,984.81</u>	
	Total		85,446.10

From:	01-334-0132 Shift Differential	1961.60
From:	01-334-0150 Vacation	45,888.98
From:	01-334-0165 Personal Days	2,189.12
From:	01-334-0270 Telephone	114.75
From:	01-334-0310 Mileage	249.50
From:	01-334-0350 Prof Develop	1,568.68
From:	01-334-0410 Office Equipment	29.04
From:	01-334-0430 Mechanic & Manual	541.13
From:	01-334-0450 Building Main	15.00
From:	01-334-0458 Safety Equipment	214.51
From:	01-334-0482 Communication Equip	62.87
From:	01-334-0510 Photo Copy	414.07
From:	01-334-0520 General Office	315.63
From:	01-334-0525 Printing	17.96
From:	01-334-0530 Gas	4,047.71
From:	01-334-0540 Photo Supplies	1,000.00

From: 01-334-0561 Vehicle Supplies	273.32
From: 01-334-0563 Tires & Tubes	1.95
From: 01-334-0565 Motor Oil	184.72
From: 01-334-0570 Blds & Grds Maintenance	69.90
From: 01-334-0578 Medical & 1 st Aid	1,038.12
From: 01-334-0590 Training Sup	22.11
From: 01-334-0594 Protective Safety Supplies	71.00
From: 01-334-0615 Printing Supplies	376.83
From: 01-334-0644 Rental of Equipment	923.45
From: 01-334-0645 Rental of Land	791.68
From: 01-334-0646 Registrations / Dues	21.00
From: 01-334-0657 Data Processing	3,451.17
From: 01-334-0658 Equipment Maintenance Services	70.43
From: 01-334-0660 Building Maintenance	92.37
From: 01-334-0664 Tire Repair	65.00
From: 01-334-0665 Auto Body Repairs	901.54
From: 01-334-0694 Other Contractual	103.93
From: 01-334-0696 Laundry & Dry Cleaning	640.00
From: 01-334-0887 C-Med Annual Assessment	4,924.86
From: 01-334-0681 Physicians	.15
From: 01-885-0689 Contingency	<u>12,792.02</u>
Total	85,446.10

For F/Y end Overtime wages.

Ms. Clough recommends this item to the Town council; seconded by Mr. DePalma. All in favor, motion carried.

6. Recreation

To: 01-661-0203 Natural Gas	4,500.00
From: 01-885-0255 Street & Traffic	4,500.00

To pay Natural Gas cost to F/Y end.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in favor, motion carried.

7. Building Maintenance (Within Department)

To:	01-229-0201 Electricity	5,000.00	
From:	01-229-0694 Other Contractual SVC		3,000.00
From:	01-229-0660 Building Maintenance		2,000.00

Transfer needed to fund electrical bills for year end.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in favor, motion carried.

There has been a savings with the lights on all Town buildings but will be short \$4000-5000 will be needed to cover end of year. The contract is up in September and will go out for bid.

8. Recreation Town Pool

To:	01-661-0201 Electricity	4,000.00	
From:	01-885-0255 Street & Traffic		4,000.00

Transfer needed to fund Electric Bills to F/Y End.

Mr. DePalma motions to make transfer; seconded by Ms. Clough. All in favor, motion carried.

9. Recreation Town Ice Rink

To:	01-662-0201 Electric	32,000.00	
From:	01-885-0255 Street Traffic Lights		32,000.00

Transfer needed to fund electric bills for the Ice Rink for year end.

Mr. Geelan motions to make transfer; seconded by Ms. Clough. All in favor, motion carried.

10. Canine

To:	01-331-0190 Overtime	26.48	
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From: 01-331-0520 General Office Supplies 26.48

Transfer needed to fund overtime for year end.

Ms. Clough motions to make transfer; seconded by Mr. DePalma. All in favor, motion carried.

11. Social Services

To: 01-442-0115 Part time Salaries	2,751.88	
From: 01-442-0647 Emergency Services		2,719.55
From: 01-442-0651 Printing & Binding		32.33

Transfer needed for temporary help during Fiscal Year.

Dr. Schlegel motions to amend the transfer so that the money is taking from Part-time wages instead of Regular salaries; seconded Mr. DePalma. All in favor, motion carried.

13. Adjournment

Mr. DePalma motions to adjourn at 7:30p.m. ; seconded by Ms. Clough. All in favor, motion carried.

Respectfully submitted by,

Teena Fucci
BOF Clerkvv