

**Town of East Haven, CT
East Haven Counseling & Community Services
MINUTES**

The regular meeting of the East Haven Counseling & Community Services Commission was held on January 13, 2009 at 595 Thompson Avenue.

The meeting was called to order at 7:05 p.m. by Chairwoman Eileen DeMayo.

Present: Commissioners Kenneth Sittnick, Cynthis Rojas, Eileen DeMayo and Director Larry Doyle.

Absent: Commissioner Julia Coppola

Item #1 - Approval of Minutes

A MOTION was made by K. Sittnick to approve the minutes of the December 8, 2008 meeting as received; seconded by E. DeMayo. Motion carried unanimously.

Item #2 - Discussion on Need for Updated Computers.

The agency has acquired a new copy machine which has fax, printing and networking capabilities. The staff's current computers do not have the capability to network with other computers in the system. If networking were possible, Mr. Doyle could get a medical software program for the staff to utilize and information could be stored on a server. Eight computers would be involved.

Item #3 - Agency Budget for Fiscal Year 2009-2010

Mr. Doyle received the budgetary forms for Fiscal Year 2009-2010 with a request by the administration to cut funding by 5%. The Supervisors Union is beginning the process of negotiating a new contract which covers most of the staff at the agency. Mr. Doyle is in the process of revising clinical job

descriptions and would like to complete this prior to the start of the new fiscal year.

Mr. Doyle has not heard from Harbor Health yet regarding the agency's funding level for the next year. Staff from Harbor Health will be at the agency tomorrow to conduct their quarterly review of records.

Item #4 - Additional Holiday for Town Employees

Mr. Doyle received notification from the Administration that the day after Christmas has been declared a federal holiday. For the current year, employees may take a floating day between July-December, 2009.

Other Discussion

Teen Center - Mr. Doyle, Mr. Petrucelli, Mr. Moscato and Mr. Licata met the owner of the property located next to Home Goods to discuss the possibility of using this sight for the Teen Center. The space is very large and would need to be sectioned off and partitioned to meet the needs of the Teen Center . With the current weather conditions the old high school is extremely cold.

Mr. Doyle announced that Ms. Reznik has resigned from the Commission due to moving out of town.

Adjournment

A MOTION was made by K. Sittnick to adjoun the meeting at 7:35 p.m.; seconded by C. Rojas. Motion carried unanimously.

Respectfully submitted

Arlene Hackbarth