

The Town of East Haven, CT
Civil Service Commission Minutes
December 8, 2008, 7:00 pm, 250 Main Street

A Regular Meeting of the Civil Service Commission was held on Monday, December 8, 2008 in the Mario Giamo Conference Room, Lower Level, Town Hall, 250 Main Street, East Haven, CT.

The Meeting was called to order at 7:01 p.m.

Roll Call:	Mrs. Mary Lou Johnson	Present
	Mr. Lou Crisci	Present
	Mrs. Ann Brereton	Present

Member of Public: Attorney Martin Echter, Paul Hongo

A MOTION was made by Mr. Crisci to approve the Minutes of the December Regular Meeting as submitted.

Mrs. Johnson seconded.

Vote: Mr. Crisci: Yes

Mrs. Brereton: Abstain

Mrs. Johnson: Yes

CORRESPONDENCE

Mrs. Johnson stated correspondence will be handled under the Agenda item it relates to.

BOARD OF EDUCATION

CUSTODIAN

The certified list for this position has expired with no action taken by the Board of Education. A grievance has been filed by the Union.

POLICE DEPARTMENT

SERGEANT

The Commission received a letter from the Board of Police Commissioners requesting a Certified List to fill the vacancy created by Officer Maio's decision to return to the position of Patrol Officer.

A MOTION was made by Mr. Crisci to certify the top 3 available names in rank order to fill one position from the Eligibility List for the position of Sergeant.

Mrs. Brereton seconded.

Vote: Unanimous

POLICE OFFICER C

Advertising for this position has begun and applications are available until February 18, 2009.

The Police Commission has been sent a Certified List to fill one position from the list for Police Officer C. The Commission was not informed that any action was taken.

LEGAL OPINIONS

Attorney Cofrancesco Legal Opinion regarding test exemption for the position of Mechanic was received. She believes the Commission could waive the test for this position if it so wishes. Mr. Crisci did some investigation into the certification process for mechanics and reported that ASE will certify a mechanic in various areas such as General Engine Repair, Brakes etc... and asked what requirements are outlined in the job description. The Chief Examiner told him there were no specific certification requirements mentioned in the job description. The Commission discussed the option of not testing but requiring prior ASE certification. Mr. Hongo was going to look into this matter as it might require some negotiation with the Public Works Union. Due to economic conditions this exam will be postponed until further notice.

FIRE DEPARTMENT

FIREFIGHTER D

Advertising for this position has begun and applications are available until January 30, 2008.

PUBLIC WORKS

MECHANIC

This matter was addressed under Legal Opinions.

NEW BUSINESS

A MOTION was made by Mr. Crisci to add the item of Training Officer to the agenda.

Mrs. Brereton seconded.

Vote: Unanimous

A letter was received from the Board of Fire Commissioners asking the Commission to begin testing for the position of Training Officer. The Board requested the exam be written by someone local so it pertains to the position. The Commission felt the last time they honored the Commissions wishes with regard to this matter the test was no better than if we rented it from a testing company and wanted to continue with the normal procedure of 2/3rd written and 1/3rd oral.

A MOTION was made by Mr. Crisci to begin the testing process for the position of Training Officer consisting of a written exam worth 2/3rd of the final grade and an oral exam worth 1/3rd both with a pass point of 60 to be valid for a period of 2 years.

Mrs. Brereton seconded.

Vote: Unanimous

BILLS

A MOTION was made by Mr. Crisci to authorize the payment of the following bills:

\$100.00 to Andrea Liquori, December Clerk Fee

\$3440.00 to Comcast, Advertising

A MOTION was made by Mr. Crisci to adjourn the Meeting at 7:20 p.m.

Mrs. Brereton seconded.

Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary