

The Town of East Haven, CT
Civil Service Commission Minutes
July 11, 2011, 7:00 pm, 250 Main Street

A Regular Meeting of the Civil Service Commission was held on Monday, July 11, 2011 in the Mario Giamo Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Linda Abbott	Present
	Mr. Brian Wood	Present
	Mr. John Stacey	Present

Member of the Public: Paul Hongo

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to accept the minutes of the June Meeting as submitted.

Mr. Wood seconded.

Vote: Unanimous

OLD BUSINESS

POLICE DEPARTMENT

P.O.S.T. CERTIFIED POLICE OFFICER C

The Certified List was sent to the Police Commission last month and they have not notified the Commission that they have hired from it. The Chief Examiner notified the Commission that the full Eligibility List has expired and the only valid list that currently exists is the P.O.S.T. Certified List. The Commission will need to participate in the next regional exam which will take place in the winter.

SERGEANT

The posting has expired and approximately 15 candidates are interested in participating in the exam. This information has been turned over to SCCJA. The Chief Examiner informed the Commission that she has done research into implementing one of the recommendations from the PERF Report, which was to use an Assessment Center as part of the Promotional Examinations in the Police Department. SCCJA can

administer this portion of the exam which would be used in conjunction with the Oral Examination but the cost is approximately \$4500.00 for the first day of testing and with the large number of candidates we would need two days to complete the exam, which would exhaust the funds in the Testing Account. Commissioner Stacey commented that we should be ahead of the curve on these things and was in support of using the Assessment Center as was Commissioner Wood and Chairwoman Abbott. A recommendation was made by Chairwoman Abbott to authorize the Chief Examiner to request funding for the Assessment Center from the Board of Finance not to exceed \$10,000.00.

**NEW BUSINESS
FIRE DEPARTMENT
FIREFIGHTER D/PARAMEDIC**

A letter was received from the Fire Commission requesting a Certified List to fill 4 positions.

A MOTION was made by Mr. Stacey to certify the top 6 available names in rank order from the Eligibility List for the position of Firefighter D/Paramedic from the "B" list to fill four positions.

Mr. Wood seconded.

Vote: Unanimous.

**POLICE DEPARTMENT
RECORDS ATTENDANT/GRADE LEVEL 11**

A letter was sent to the Commission requesting an exam be conducted to fill this position. In the past this position was filled using a written exam.

A MOTION was made by Mr. Stacey to begin the testing process for the position of Records Attendant/Grade Level 11 using a written exam with a pass point of 60 which will be 100% of the score.

Mr. Wood seconded.

Vote: Unanimous.

REQUEST TO REINSTITUTE PROMOTIONAL/OPEN-COMPETITIVE TESTING.

A request was made by Paul Hongo to reinstate the Promotional/Open-competitive exam process which was abandoned per Judge Dorsey's ruling in 1998. The Judges decree expired many years ago but the Commission has still followed its recommendations. The Commission discussed this change and none of the members felt it was wise to deviate from the Judges recommendations.

A MOTION was made by Mr. Wood continue to follow Judge Dorsey's ruling with regard to the matter of Promotional/Open-Competitive exams. Mr. Stacey seconded.
Vote: Unanimous.

BILLS

There are no bills this month.

A MOTION was made by Mr. Wood to adjourn the Meeting at 7:25 p.m. Mr. Stacey seconded.
Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary