

A Regular Meeting of the Civil Service Commission was held on Monday, August 11, 2008 in the Mario Giamo Conference Room, Lower Level, Town Hall, 250 Main Street, East Haven, CT.

The Meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Mary Lou Johnson	Present
	Mr. Lou Crisci	Present
	Mrs. Ann Brereton	Present

Member of Public: Paul J. Hongo, Jr., Attorney Patricia Cofrancesco, Gene Ruocco, Oni Siosson, Carl Perez, Mr. & Mrs. Frank Capone, Arlene Hackbarth.

A MOTION was made by Mr. Crisci to approve the Minutes of the July meetings as submitted.

Mrs. Brereton seconded.

Vote: Unanimous.

CORRESPONDENCE

Chairperson Johnson stated the Commission received a letter from its Attorney which will be discussed in executive session.

The Chief Examiner stated the Commission received correspondence from the Board of Police Commissioners and the Fire Commission. These letters will be addressed during the meeting. A letter was also received regarding the hiring of David Anderson in the position of Zoning Enforcement Officer.

BOARD OF EDUCATION

SECRETARY I

The Board of Education is in the process of interviewing candidates for this position and have not notified the Commission of their selections at this time.

ATTENDANCE CLERK

The Union will be presenting the agreement discussed at the July meeting to its membership and Attorney for review and will contact us after their meeting.

CUSTODIAN

This matter will be handled under Legal Opinion.

POLICE DEPARTMENT
DETECTIVE

The Commission received a second request from the Board of Police Commissioners asking for a Certified List to fill 2 Detective positions.

A MOTION was made by Mr. Crisci, on the advice of Counsel, to certify the top 4 available names in rank order to fill 2 positions from the Eligibility List for Detective. Mr. Brereton seconded.
Vote: Unanimous.

NAPPE MATTER

There is no action to be taken regarding this matter.

LEGAL OPINIONS

Attorney Cofrancesco presented the Commission with a legal opinion regarding the Board of Education Custodian issue. Her opinion stated that the language in the Collective Bargaining Agreement must be changed in order to prevent this situation from arising again.

A MOTION was made by Mr. Crisci to reconsider the issue of the Board of Education Custodian.
Mrs. Brereton seconded.
Vote: Unanimous.

A MOTION was made by Mr. Crisci to withdraw his prior motion regarding the issue of the Board of Education Custodian.
Mrs. Brereton seconded.
Vote: Unanimous.

Attorney Cofrancesco also presented the Commission with a legal opinion regarding the waiving of testing for the position of Heavy Equipment Operator. The Commission will review this matter and take it up at their next meeting.

**NEW BUSINESS
FIRE DEPARTMENT
ASSISTANT CHIEF**

A letter was received from the Fire Commission requesting an exam to fill the position of Assistant Chief left vacant by the retirement of Paul Cahill.

A MOTION was made by Mrs. Brereton to begin the testing process for the position of Assistant Chief.

Mr. Crisci seconded

Vote: unanimous.

**CLASSIFICATION UPGRADES
PUBLIC WORKS**

Mr. Hongo was in attendance to discuss an agreement with the Public Works Union and the Town to raise the grade level of the Tree Trimmer and Heavy Equipment Operator to a Grade Level 8 and create a lead man category which would bring the position in line with other jobs that require an employee to be a “working foreman” such a Maintenance or Mechanic.

A MOTION was made by Mrs. Brereton to create a lead man designation and upgrade the position of Heavy Equipment Operator to a grade level 8.

Mr. Crisci seconded.

Vote: Unanimous.

A MOTION was made by Mrs. Brereton to create a lead man designation and upgrade the position of Tree Trimmer to a grade level 8.

Mr. Crisci seconded.

Vote: unanimous.

TOWN HALL UNION

An agreement with the Town and Union had been reached regarding the upgrade of the position of Confidential Secretary. Mr. Hongo stated a new job description would be developed containing the additional duties of this position.

August 11, 2008

BILLS

A MOTION was made by Mr. Crisci to authorize the payment of the following bills:
\$100.00 to Andrea Liquori, August Clerk Fee
\$13.90 to See-Me, Supplies
Mrs. Brereton seconded.
Vote: Unanimous.

A MOTION was made by Mr. Crisci to go into executive session with only the Commission members present 7:40 p.m. to discuss the legal opinion received from Attorney Lipton.
Mrs. Brereton seconded.
Vote: Unanimous.

The Commission came out of executive session at 8:06 p.m.

A MOTION was made by Mrs. Brereton to adjourn the Meeting at 8:06 p.m.
Mr. Crisci seconded.
Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary