

**The Town of East Haven, CT
Civil Service Commission Minutes
August 31, 2010, 7:00 pm, 250 Main Street**

The Special Meeting of the Civil Service Commission was held on Monday, March 8, 2010 in the Mario Giamo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Ann Brereton	Present
	Mrs. Carolyn Scalesse	Present
	Ms. Linda Abbott	Present

**ATHLETIC COMPLEX AND FINANCE DEPARTMENT
RINK MAINTAINER, GRADE LEVEL 11
ACCOUNT CLERK, GRADE LEVEL 11**

A letter was received from Mr. Hongo requesting the Commission hold an exam to fill each of these positions.

A MOTION was made by Mrs. Scalesse to begin the testing process for the position of Rink Maintainer, Grade Level 11 and Account Clerk, Grade Level 11, both exams shall consist of a written exam with a pass point of 60, worth 100 % of the final grade and be valid for a period of two years. Mrs. Brereton seconded.
Vote: Unanimous.

A MOTION was made by Mrs. Scalesse to adjourn the Meeting at 7:05 p.m.
Ms. Abbott seconded.
Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary