

The Town of East Haven, CT
Civil Service Commission Minutes
March 9, 2009, 7:00 pm
250 Main Street

A Regular Meeting of the Civil Service Commission was held on Monday, March 9, 2009 in the Civil Service Office, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:06 p.m.

Roll Call:	Mrs. Ann Brereton	Present
	Mr. Lou Crisci	Present
	Mrs. Carolyn Scalesse	Present

Member of Public: Paul Hongo, Deputy Director of Town Affairs.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Crisci to approve the Minutes of the February Regular Meeting with the correction to paragraph 1 of "January 12, 2009 to February 9, 2009".

Mrs. Scalesse seconded.

Vote: Unanimous

BOARD OF EDUCATION
CUSTODIAN

A grievance has been filed by the Union and it is going to arbitration. The Commission discussed the option of asking the Town Attorney for an opinion regarding this matter. Specifically, can the Commission take any action while the grievance procedure is progressing? The Chief Examiner will send a letter to the Town Attorney?

POLICE DEPARTMENT
POLICE OFFICER C

The Physical Agility Exam was held this past weekend and the Written Exam is being held at East Haven High School on March 10, 2009. The Chief Examiner stated that South Central Criminal Justice Administration asked if we could provide another proctor because of the large number of applicants (400). She stated she has someone who usually helps her when she has a large exam and the Commission would need to approve a stipend of \$50.00.

A MOTION was made by Mr. Crisci to approve the use of a proctor for the March 10, 2009 Police Officer C Exam and to authorize the payment of a \$50.00 stipend. Mrs. Scalesse seconded.
Vote: Unanimous.

**FIRE DEPARTMENT
FIREFIGHTER D**

The deadline to submit applications was January 30, 2009. The Commission received 105 applications. Applicants who need to complete their CPAT certification will be included in the first class held in March at the State Fire Academy and the written exam will be scheduled after that.

TRAINING OFFICER

9 Firefighters applied for this position. The written exam is scheduled for March 26, 2009. The Oral Interview is scheduled for April 6, 2009.

911 DISPATCHER

The Fire Commission hired a candidate from the Certified List who had been employed by the Town as a part-time 911 Dispatcher. The Fire Department questioned whether a letter needed to be sent to the Commission and if he would need to serve a probationary period. The Commission felt a letter was needed for its records.

**PUBLIC WORKS
MECHANIC**

The Commission received 33 applications for this position and they were sent to Mr. Hongo and Mr. Mauro to conduct interviews.

**NEW BUSINESS
BOARD OF EDUCATION
MAINTENANCE**

The Commission received a letter from the Board requesting an exam for Maintenance Worker. The Chief Examiner spoke to the Superintendent's Office and they related that the HVAC Technician was the specific job that needed to be

filled but asked that the exam be postponed due to budget constraints.

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The Commission will wait to hear from the Board.

2009/2010 Budget

The Commission was to go before the Board of Finance on March 2, 2009 but that meeting was cancelled and rescheduled for March 11, 2009.

BILLS

A MOTION was made by Commission Crisci to authorize the payment of the following bills:

\$100.00 to Andrea Liquori, March Clerk Fee

\$50.00 to Roberta DeLuca, Proctor

\$250.00 to Penfield Publications, Advertising

Commissioner Scalesse seconded.

Vote: Unanimous.

A MOTION was made by Mr. Crisci to adjourn the Meeting at 7:29 p.m.

Mrs. Scalesse seconded.

Vote: Unanimous.

Respectfully submitted,

Andrea M. Liquori, Recording Secretary