

**The Town of East Haven, CT**  
**Civil Service Commission Minutes**  
**May 10, 2010, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, May 10, 2010 in the Civil Service Commission Office, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Ann Brereton	Present
	Mrs. Carolyn Scalesse	Present
	Ms. Linda Abbott	Present

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Mrs. Scalesse to accept the January and March Minutes as submitted.

Mrs. Brereton seconded.

Vote: Mrs. Scalesse: Yes Mrs. Brereton : Yes Ms. Abbott: Abstain

**POLICE DEPARTMENT**

**POLICE OFFICER C-WAIVER OF TESTING**

The Police Commission has made a request to fill 3 positions with P.O.S.T. Certified Police Officers. Ms. Abbott asked if there were actual vacancies. Mr. Hongo stated there would be due to promotions.

A MOTION was made by Mrs. Scalesse to begin the testing process for P.O.S.T. Certified Police Officers to consist of a written exam worth 2/3rds of the total score, an oral exam worth 1/3<sup>rd</sup> of the total score and a physical agility exam which will be pass/fail.

Ms. Abbott seconded.

Vote: Unanimous

**BOARD OF EDUCATION**

**MAINTENANCE/HVAC**

The Town and Board of Education are currently working on a plan to pool their resources, therefore, nothing can be done at this time.

**NEW BUSINESS**

**FOI REQUEST**

A letter was received from Lou Crisci requesting information, most of which the Civil Service Office did not possess. A job description was given to the Mayor's Office and Mr. Hongo stated it was forwarded to Mr. Crisci. Mrs. Scalesse asked for a copy of the response to Mr. Crisci.

**AFFECTED POSITIONS**

Mr. Hongo had provided a memo with all of the changes made to positions in the 2010/2011 Budget. The Chief Examiner questioned the new position at the Recreation Department and whether it was the same as the existing positions in this department. Mr. Hongo stated this was a new and different position with different job duties. He also stated that he did not know if all the positions left vacant due to retirements would be filled immediately or if some would be left vacant.

**BILLS**

A MOTION was made by Mrs. Scalesse to pay the following bills:  
\$100.00 to Andrea Liquori, Clerking Fee  
Ms. Abbott second.  
Vote: Unanimous.

A MOTION was made by Mrs. Scalesse to adjourn the Meeting at 7:15 p.m.  
Ms. Abbott seconded.  
Vote: Unanimous.

Respectfully submitted,

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Andrea M. Liquori, Recording Secretary