

A Special Meeting of the Civil Service Commission was held on Monday, September 15, 2008 in the Mario Giamo Conference Room, Lower Level, Town Hall, 250 Main Street, East Haven, CT.

The Meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Mary Lou Johnson	Present
	Mr. Lou Crisci	Present
	Mrs. Ann Brereton	Present

Members of the Public: Attorney Patricia Cofrancesco, Fire Chief Jackson, Fire Commissioner Piccerillo

FIRE DEPARTMENT
ASSISTANT FIRE CHIEF

Chairwoman Johnson stated the Special Meeting was called to facilitate the exam for Assistant Fire Chief. There are currently 2 candidates participating in the exam. She suggested that only for this exam, we should forego using a written exam which required a study period with recommended reading which could postpone to exam by approximately 3 months and use a written exam prepared by a local Fire Chief. Chief Jackson would assist the Chief Examiner in recommending a Chief willing to do this. The Commission discussed whether it would be an essay or multiple choice questions and felt we should use the same type of test method, multiple choice. Mrs. Brereton asked who would correct the exam. The Chairwoman stated she would assist the Chief Examiner. The Commission also discussed the answers to the questions and made note that those needed to be provided also. Commissioner Crisci asked The Town Attorney if the Commission had the authority to do this. She said they did.

A MOTION was made by Mrs. Brereton to proceed with the testing plan as discussed.
Mr. Crisci seconded
Vote: Unanimous.

A MOTION was made by Mr. Crisci to adjourn at 7:07 pm
Mr. Brereton seconded
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary