

**Town of East Haven, CT**  
**Economic Development Commission Minutes**  
**July 25, 2011**  
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**PRESENT:** Robert Limoncelli, Chairman  
Magdalen Sparaco  
Jerome Pacelli

**STAFF:** Paul Hongo, Dir.

**ABSENT:** Frank Alvarado

**PUBLIC:** Dan McCann

Chairman Limoncelli called the Meeting to order at 7:00 p.m. Roll was called and a quorum was present.

**APPROVAL OF MINUTES**

**MOTION** made by Commissioner Pacelli and seconded by Commissioner Sparaco to approve the minutes of the May 23<sup>rd</sup> Meeting that were distributed by e-mail. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**DIRECTOR'S REPORT**

Director Hongo stated that they had conducted interviews for the Economic Development Coordinator position. He didn't feel that second interviews were needed, because the person that has been selected was above and beyond all the other people that were interviewed. He will need to get some logistics worked out, such as office space, telephone lines etc., so that he could inform the candidate that they had been selected for the position. As of today, the candidate does not know they have been chosen. The selected candidate will attend the monthly meetings for the commission as well as work with the Chamber to get to know the businesses here in town. Director Hongo stated that he believes things will go very well with the chosen candidate.

With regard to movement happening in the West End, Director Hongo stated that the funds for the revitalization are earmarked for us but have yet to be received. Ralph Mauro was assured by Congresswoman DeLauro that the monies would be coming. Town Engineer James Staunton has already done the paperwork and design plan to do the sidewalks and lighting like the rest of Main Street and funds will be received from CT Transit for new bus shelters, which will have solar sensors on top so that the shelters will be lit at night. There will also be new signalization of the traffic lights (7) done by the DOT.

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**DIRECTOR'S REPORT (Continued)**

Director Hongo stated that he was sure everyone knew about the recent fire that damaged a few businesses. He said that luckily because of a small business organization, which is similar to an insurance company but isn't, assists businesses in situations such as fire damage, and the businesses were relocated here in town and that the computer and software programs that they used would not have a break in service so they could continue to conduct business as usual. He thought it was an invaluable service and maybe he could get them to talk with others in town to utilize this service.

**DISCUSS & TAKE ANY NECESSARY ACTION ON EDC SURVEY**

None at this time

**DISCUSS & TAKE ANY NECESSARY ACTION ON EDC POSITION**

None at this time

**OTHER BUSINESS**

Chairman Limoncelli stated that the Fall Festival is in the planning process and is running smoothly as usual. It will be successful as always. The Chamber and the Mayor's Office are working on a Restaurant Week to be held the week after the Fall Festival, so that it can be promoted during that time. They have already talked about signs, and publicity, etc.

Chairman Limoncelli stated that he would come into Town Hall during regular hours to assist the new EDC with whatever information he could help with.

At this time, Chairman Limoncelli recognized Dan McCann who thanked Chairman Limoncelli for allowing him to speak. Mr. McCann asked about the surveys and what he had requested as having public input with regard to what residents wanted to see. Chairman Limoncelli stated that yes, he thought it was a great idea but decided to wait until the new EDC person came in so they could start how they wanted to, so there wasn't double work should the new person choose to go about things in a different way. Mr. McCann stated he agreed that was a good idea. Chairman Limoncelli stated he was going to categorize the surveys in a more formal fashion, but will leave that up to the EDC as well.

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There being no further business to come before the agency, a motion to adjourn was made at 7:15 p.m. by Commissioner Pacelli and seconded by Commissioner Sparaco. All were in favor, none opposed, and none abstained.

Respectfully Submitted,

Linda S. LaLuna  
Clerk