

**Town of East Haven  
Board of Fire Commission  
Regular Meeting  
November 2, 2011**

Commissioners Present: Commissioner Letis, Commissioner Burr, Commissioner Esposito

Commissioners Absent: Commissioner Kenyon, Commissioner Anastasio

Staff Present: Chief Doug Jackson, Asst. Chief Chuck Licata

Staff Absent: Fire Marshal Moscato, Training Officer Paul Norwood

The regular meeting of the Board of Fire Commission was called to order at 7:39 p.m.

A roll call was taken and a quorum was declared.

**Minutes:**

A motion was made by Comm. Letis to accept the minutes from September with the following correction, Comm. Burr was not present and did not second the motion to accept the minutes, Comm. Kenyon actually did second the motion. The motion was seconded by Comm. Burr.

Motion Carried

Unanimous

**Communication:**

There were no communications read this evening.

**Reports:**

The Chief summarized the Chief's Report for the month of October.

A motion was made to accept the Chief's Report as read by Comm. Letis and seconded by Comm. Burr.

Motion Carried

Unanimous

The Asst. Chief summarized the Asst. Chief's report for the month of October. A letter was sent to request the certified list for the dispatcher position from the Civil Service Commission. List should be available after the Nov. 14<sup>th</sup> meeting.

Also stated that the graduation will be Dec. 22<sup>nd</sup> from the Fire Academy.

A motion was made to accept the Asst. Chief's report as read by Comm. Burr and seconded by Comm. Letis.

Motion Carried Unanimous

The Chief summarized the Fire Marshal's report.

A motion was made to accept the Fire Marshal's report as read by Comm. Letis and seconded by Comm. Burr.

Motion Carried Unanimous

Asst. Chief Licata summarized the Training Officers Report for the month of October.

A motion was made to accept the Training Officers report as read by Comm. Letis and seconded by Comm. Burr.

Motion Carried Unanimous

**Unfinished Business:**

There was no unfinished business presented this evening.

**New Business:**

There was no new business presented this evening.

**Public Session:**

There were no public comments presented this evening.

**Executive Session:**

A motion was made by Comm. Letis to go into executive session to discuss grievances. It was seconded by Comm. Burr

Motion Carried Unanimous

Meeting adjourned into executive session at 8:17 p.m.

In the Executive Session were Commission, Chief, Asst. Chief, and FF Apuzzo, FF Richietelli.

A motion was made by Comm. Letis and seconded by Comm. Burr to reconvene the meeting at 9:00 p.m.

Motion Carried

Unanimous

Grievance 11-01: Roll call taken, denied

Grievance 11-02: Roll call taken, denied

Grievance 11-03: Roll call taken, denied

All grievances were denied.

A motion was made to adjourn the meeting by Comm. Letis and seconded by Comm. Burr.

Motion Carried

Unanimous

Meeting Adjourned at 9:04 p.m.

Respectfully submitted,

Carol Apuzzo  
Recording Secretary