

Town of East Haven, CT
Housing Authority Meeting Minutes
December 19, 2011
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Members Present:

Chairwoman Natarajan
Vice-Chairman Hoff (7:10)
Commissioner Kenyon
Commissioner Bellmore

Staff Present:

Arthur L. DeSorbo

Members Absent:

Commissioner Cottle

Chairwoman Natarajan called the meeting to order at 7:05 p.m. Roll was called and a quorum was present.

Approval of Minutes

Commissioner Kenyon made a **MOTION** to accept the minutes of the October 17th Meeting. Commissioner Bellmore seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Director's Report

Arthur DeSorbo was in attendance tonight and introduced himself to the commission and gave a brief explanation of his history with the Town and the Housing Authority. He stated that for Administrative purposes, the Commission should name him as the Executive Director. He explained how the former director was hired and stated that with regard to HUD it would be required and as he is automatically bonded and HUD looks for Full Faith and Credit, it is advised that the commission vote on it. The financial aspect of the Authority was discussed as well as the checkbook and bank statements. The checkbook is used to pay incidentals, such as the clerking fee and the Administrative fee for Imagineers. Mr. DeSorbo stated that he had no problems with dual signatures on all checks and stated that the Agency could entertain an Attorney to help rewrite their By-Laws, if necessary. There was discussion regarding the By-Laws, and it will be investigated to see if the By-Laws were actually approved as nothing can be located at this time. Commissioner Bellmore stated she didn't have a problem with Mr. DeSorbo being named ED, but suggested that the meeting dates be discussed so that the Agency can stay in compliance. Mr. DeSorbo stated that the Agency could vote amongst themselves to

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vote a Treasurer in. HUD will not allow the Authority to be responsible for themselves after the problems that the Agency has had in the past.

Approval of Bills

Linda LaLuna \$ 100.00 Clerk Fee for December

MOTION to pay was made by Chairwoman Natarajan and seconded by Commissioner Kenyon. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Personnel Issues

Mr. DeSorbo is looking into getting someone in the position temporarily until a final decision can be made with what route they would like to take with regard to someone in the office.

Other Business

A discussion was held with regard to the Housing Authority By-Laws. It was stated that if there were a need to modify them, it must be done by a general consensus of the commission and to see if they were actually ratified. There were questions asked regarding the auditors and that will be discussed at the next meeting. Imagineers will be contacted and asked to come to the next meeting.

Commissioner Bellmore made a **MOTION** to hold a Special Meeting on January 30th seeing the Regular Meeting must be cancelled due to the Martin Luther King Holiday. Vice-Chairman Hoff seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

There being no other business to come before the agency, a **MOTION** was made to adjourn the meeting at 8:20 was made by Commissioner Kenyon and seconded by Vice-Chairman Hoff. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk