

Town of East Haven, CT
Housing Authority Meeting Minutes
August 16, 2010
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Members Present:

Commissioner Natarajan
Commissioner Hoff
Commissioner Cottle

Staff Present:

Megan McAuliffe
Paul Hongo, Director

Members Absent:

Commissioner Maisano
Commissioner Chaney

Director Paul Hongo called the meeting to order at 7:20 p.m. Roll was called and a quorum was present.

Approval of Minutes

Commissioner Natarajan made a **MOTION** to accept the minutes of the November 16, 2009 meeting. Commissioner Hoff seconded. All were in favor, none were opposed and Commissioner Cottle abstained. **MOTION CARRIED**

Director's Report

E.D. Megan McAuliffe handed out copies of the Audit report to all commissioners in attendance. Director Hongo explained to the auditor's about paying bills to Imagineers, Megan's benefits and salary, the clerk fee and the alarm company. He also explained to the auditor's that we do meet and discuss things, but sometimes we have no quorum in order to vote on certain issues that may come up. Director Hongo stated that he was happy with Imagineers and that the agency is in better shape this year than in the past. There are no credit cards, debit cards and the authority has only one bank account, not multiple ones.

Approval of Bills

Linda LaLuna \$100.00 Clerk Fee – A **MOTION** was made by Commissioner Natarajan and seconded by Commissioner Hoff to pay as stated. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

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Approval of Bills Continued

Town of East Haven \$842.88 Megan's Insurance Benefits- A **MOTION** was made by Commissioner Hoff and seconded by Commissioner Natarajan to pay as stated. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Reliable Detection Services \$74.85 8/1/10-10/31/10 Monitoring- A **MOTION** was made to table this bill in order to wait for a new pro-rated bill by Commissioner Natarajan and seconded by Commissioner Hoff. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Levitsky & Berney, P.C. \$13,900.00 Final Billing Y/E 6/30/09 and progress billing Y/E 6/30/10- A **MOTION** was made by Commissioner Natarajan and seconded by Commissioner Cottle. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Personnel Issues

There are no issues at this time. The agency asked that Jaime attend the next meeting so that they may meet her. Megan stated she would tell her.

Other Business

At this time, Commissioner Hoff nominated Commissioner Natarajan as Chairperson. Director Hongo asked if there were any other nominations 3 times as required. Since there were no other nominations, the nominations were closed, and one vote was cast. **MOTION CARRIED**

At this time, Chairperson Natarajan nominated Commissioner Hoff as Vice-Chairperson. Director Hongo asked if there were any other nominations 3 times as required. Since there were no other nominations, the nominations were closed and one vote was cast. **MOTION CARRIED**

At this time, Vice-Chair Hoff made a **MOTION** to authorize Chairperson Natarajan to sign the contract to hire Levitsky & Berney, P.C. for the audit

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for Y/E 6/30/10 upon completion of the review of said contract.
Commissioner Cottle seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

There being no other business to come before the agency, a **MOTION** was made to adjourn the meeting at 7:50 p.m. by Commissioner Cottle and seconded by Vice-Chair Hoff. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk