

**EAST HAVEN HOUSING AUTHORITY  
REGULAR MEETING MINUTES**

**AUGUST 17, 2009  
PAGE 1**

**MEMBERS PRESENT**

Vice-Chairwoman Verderame  
Commissioner Hoff  
Commissioner Natarajan

**STAFF PRESENT**

Paul Hongo, Director

Vice-Chairwoman Verderame called the meeting to order at 7:16 p.m. Roll was called and a quorum was present.

**APPROVAL OF MINUTES**

**MOTION** made to approve the minutes of the June meeting by Commissioner Natarajan and Commissioner Hoff seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**DIRECTOR'S REPORT**

Paul stated that the only thing he wanted to discuss was the audit. It is just about complete and he will be writing a letter for the audit report as to what actions the Authority has taken since the former Executive Director left in 2008. Megan will be preparing the quality review and is working closely with Imagineers.

Paul stated that between what Jim Keely has done and Levitsky & Berney, it will be easier for the audit next year. The Authority will also be using QuickBooks to assist next year as well.

**BILLS**

Levitsky & Berney	\$3000.00	Final Billing Audit 6/30/08
Reliable Detection Systems	\$75.97	8/1/09-10/31/09
Finance Dept.	\$857.37	Megan's Insurance Benefits
Jim Keely	\$1200.00	Audit Billing 5/14/09-8-6-09
Linda LaLuna	\$100.00	Clerk Fee

**MOTION** made by Commissioner Hoff and seconded by Commissioner Natarajan to pay the bills as stated. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**PERSONNEL ISSUES**

None

**OTHER BUSINESS**

Discussion held regarding getting copies of billing agreement with Levitsky & Berney and an explanation as to why Imagineers got involved in the Authority again. There was also a discussion regarding the insurance money received for the Bond payment for former Executive Director Ashe. The Town received the money instead of the Authority because the Town paid to insure her. The Authority can try to recoup the money from Ms. Ashe in the future, but it is unlikely that the full amount will ever be repaid.

There being no further business to come before the Commission, **MOTION** made to adjourn at 8:20 p.m. by Commissioner Natarajan and seconded by Commissioner Hoff. All were in favor, none were opposed and none abstained.

**MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna  
Clerk