

**EAST HAVEN HOUSING AUTHORITY
JANUARY 5, 2009
REGULAR MEETING MINUTES**

MEMBERS PRESENT

Chairwoman Massaro
Commissioner Cianelli
Commissioner Verderame

STAFF PRESENT

Paul Hongo, Director
Carmen Washington

MEMBERS ABSENT

Commissioner Adams
Commissioner Blando

Chairwoman Massaro called the meeting to order at 7:45 p.m. Roll was called and a quorum was present.

APPROVAL OF MINUTES

MOTION made to approve the minutes of the December meeting by Commissioner Cianelli and Commissioner Verderame seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

DIRECTOR'S REPORT

None

BILLS

MOTION made by Commissioner Cianelli and seconded by Commissioner Verderame to pay bills as stated. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Linda LaLuna

\$100.00 for Clerk fee

PERSONNEL ISSUES

Carmen had spoken to both Chairwoman Massaro and Director Paul Hongo with regard to her resigning from her position in the Housing Authority. She is willing to help on a part time basis if the commission so chooses. Discussion was held as to the right way to go about finding a replacement. It was suggested to go to a temp agency, as it is hard to find someone with Section 8 experience and a HUD background.

MOTION made by Commissioner Cianelli to enter into Executive Session at 7:55 p.m. Commissioner Verderame seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

MOTION made to re-enter regular session at 8:121 p.m. made by Commissioner Cianelli and seconded by Commissioner Verderame. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Roll was called again and a quorum was still present.

PERSONNEL ISSUES (ct'd)

Chairwoman Massaro asked Carmen if the time she was willing to give in the morning or afternoon, and would it be more than ½ hour. Carmen stated that yes it would be more than a ½ hour and she could go on an as needed basis for the time being. Carmen doesn't want to leave the Authority in a lurch. She is giving her two-week notice and will work a few hours a day until a decision is made with regard to the part time status.

MOTION made by Commissioner Verderame to accept Carmen's 2 week notice and keep her on board part time as needed. Commissioner Cianelli seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

OTHER BUSINESS

Chairwoman Massaro handed out copies of the bank statements.

Discussion was held with regard to appointing an Auditor for the Authority. It needs to be done at the next meeting. Chairwoman Massaro will look into whether or not there has to be a RFP (Request for Proposal) that needed to be done and possible bid specs if necessary.

There being no further business to come before the Commission, **MOTION** made to adjourn at 8:35 p.m. by Commissioner Verderame and seconded by Commissioner Cianelli. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,
Linda S. LaLuna Clerk