

**EAST HAVEN HAGAMAN MEMORIAL LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
MAY 19, 2011**

MEMEBERS PRESENT

Sue Stacey
Kathleen Yuse
Ursula DeMartino
Norma Mohler
Eileen DeMayo
Cathy Burgard
Sylvia DePalma

MEMBERS ABSENT

Patricia MacDonald
Maria Bronson

ALSO PRESENT

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:02pm.
2. **Approval of Minutes:** The minutes from the April meeting were reviewed. Minutes were accepted as presented.
3. **Correspondence:** Karen Jensen received an e-mail from the State Library Board regarding an online workshop. If anyone is interested please talk to Karen.
4. **Public Comment:** None
5. **Treasurer's Report:** The April 2011 report was reviewed. Norma Mohler made a motion to accept the report as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.
6. **Director's Report: Monthly Statistics:** The monthly statistics for April were reviewed. Karen Jensen noted that circulation was down again this month. The cause could be more people using Kindles and Nooks. She did note that one of the companies that the Library works with is working on a program to allow Kindle owners to borrow books from the library by downloading to the their Kindles.

Project updates: Eagle Scout James Gates is proceeding with his project, which will include painting the children's room, painting new lines in the parking lot and some landscaping. There is a second Eagle Scout that would like to do his project at the library and that would include repairing and painting the board room. Due to the large number of scouts and adults involved in these projects and the time that the scouts spend in and around the building, Karen Jensen suggested that the library might be able to provide refreshments for the workers. Sylvia DePalma made a motion to provide at least \$100.00 for refreshments for the Eagle Scout projects. Cathy Burgard seconded the motion. The motion carried unanimously.

Budget: Karen Jensen received the adopted budget for the 2011-2012 fiscal year. Karen noted that some funds had been put back in the budget by the Town Council. This will help a great deal as Karen has been informed that monies received from both the State Grant for the C-Car program and from the Hagaman Fund will be reduced this year.

7. **Committee Reports:** None
8. **Old Business:** The Garage Renovation and Addition project is still in the works. The Mayor has approved the project. It now must go before the Planning and Zoning Commission for approval and then the Town Council. It will be presented to the P& Z on June 1st.
9. **New Business:** Carolyn's Garden. Cathy Burgard asked about the garden and who is caring for it. The Friends of the Library have taken on the job. They have planted some flowers this year and cleaned it up. It looks great.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 7:35 pm. The meeting was adjourned until June 16th.

Respectfully Submitted

Lucille A Huelin, Board Clerk