

EAST HAVEN HAGAMAN MEMORIAL LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
THURSDAY OCTOBER 21, 2010

**MEMBERS PRESENT**

Eileen DeMayo  
Sylvia DePalma  
Ursula DeMartino  
Kathleen Yuse  
Maria Bronson

**MEMBERS ABSENT**

Norma Mohler  
Cathy Burgard  
Mary Frazeur  
Patricia MacDonald

**ALSO PRESENT**

Karen Jensen, Library Director  
Judy Celone, Treasurer  
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:08 pm.
2. **Approval of Minutes:** The minutes from the August 2010 meeting were reviewed. Sylvia DePalma made a motion to accept the minutes as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.
3. **Correspondence:** None
4. **Public Comment:** None
5. **Treasurer's Report:** The reports for both August and September were reviewed. Sylvia DePalma made the motion to accept both reports as presented. Maria Bronson seconded the motion. The motion carried unanimously.

6. **Director's Report: Projects:** The windows are almost complete – everything should be finished by next month. **Children's Desk:** Karen has received some drawings for the children's desk from the correctional system. The estimated cost is \$14,800. **Automatic Door Hardware:** Karen has looked into purchasing the hardware to make the doors in the children's room automatic. The cost is estimated to be \$3,000. After a brief discussion Kathleen Yuse made a motion to have the children's circulation desk built by the Correctional System and to purchase the automatic door hardware. The funds in the Special Gifts account will be used for these purchases. Maria Bronson seconded the motion. The motion carried unanimously. **Monthly Statistics:** The monthly statistics were reviewed.
7. **Committee Reports:** None
8. **Old Business:** None
9. **New Business: AJ Borrmann Fund:** After a brief discussion the board agreed not to change this account at this time. **CD:** Kathleen Yuse has received noticed that one of the CD's as matured. After a brief discussion the board agreed to renew this CD.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 7:50 pm. The meeting is adjourned until November 18<sup>th</sup>.

Respectfully Submitted

Lucille Huelin, Board Clerk