

**EAST HAVEN
HAGAMAN MEMORIAL LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
APRIL 15, 2010**

MEMBERS PRESENT

Eileen DeMayo
Sylvia DePalma
Patricia MacDonald
Norma Mohler
Mary Frazeur

MEMBERS ABSENT

Cathy Burgard
Ursula DeMartino
Kathleen Yuse
Maria Bronson

ALSO PRESENT

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk

1. Call to Order: Eileen DeMayo called the meeting to order at 7:15 p.m.
2. Approval of Minutes: The minutes from the March meeting were reviewed. Norma Mohler made a motion to accept the minutes as presented. Sylvia DePalma seconded the motion. The motion carried unanimously.
3. Correspondence: Karen Jensen read a notice from the Town Clerk regarding making a donation to the Kidney Foundation in Honor of Mayor Capone-Almon. Speak to Lucille Huelin if interested. Karen handed out a notice regarding the Chamber of Commerce Award Dinner being held on May 19th. Karen will be an award recipient. If any one is interested in attending the dinner please talk to Karen.
4. Public Comment: None
5. Treasurer's Report: The treasurer's report for March was reviewed. Norma Mohler made a motion to accept the treasurer's report as presented. Patricia MacDonald seconded the motion. The motion carried unanimously.
6. Director's Report; Monthly Statistics: The monthly stats for March were reviewed. It was noted there was a 16% percent increase in circulation over March of last year. Project Updates: The installation of the windows is still pending. The

- Eagle Scout painting project is scheduled for May 22 & 23.
- Friends of Library: The Friends will be holding a book and bake sale on April 24th and a fashion show on May 15th. Other: Dr. Henry Lee will have a book signing at the EHHS on April 29th from 6-9 pm. The library has already distributed about 300 tickets. Karen Jensen is working with the school system to promote the use of the library and the Mango Languages Program.
7. Committee Reports: None
 8. Old Business: Meeting Room Use Policy: Karen Jensen had researched the meeting room policies from four other libraries. Karen handed out a revised policy to all Board members. After a brief discussion Sylvia DePalma made a motion to accept the new Meeting Room Policy to be effective June 30th 2010. Mary Frazier seconded the motion. The motion carried unanimously. Karen will make sure that all groups that are currently using the meeting rooms are notified of the new policy.
 9. New Business: None
 10. Other: None
 11. Adjournment: Eileen DeMayo adjourned the meeting until May 20th. The meeting was adjourned at 8:53 pm.

Respectfully Submitted

Lucille A Huelin, Board Clerk