

EAST HAVEN HAGAMAN MEMORIAL LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
THURSDAY AUGUST 19, 2010

MEMBERS PRESENT

Eileen DeMayo
Sylvia DePalma
Patricia MacDonald
Cathy Burgard
Ursula DeMartino
Mary Frazeur
Norma Mohler

MEMBERS ABSENT

Kathleen Yuse
Maria Bronson

ALSO PRESENT

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk
Diane Badamo, Town Council Representative

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:05 p.m.
2. **Approval of Minutes:** The minutes from the July meeting were reviewed. Sylvia DePalma made a motion to accept the minutes as presented. Cathy Burgard seconded the motion. The motion carried unanimously.
3. **Correspondence:** Karen Jensen had received a request from the Rotary Club to put up a permanent display of the Rotary Club's plaques and awards. After a brief discussion the Board agreed to let the Rotary Club have some display space for a month.
4. **Public Comment:** None
5. **Treasurer's Report:** The finance statement for July and the Investment Fund Quarterly Report were reviewed. Patricia MacDonald made a motion to accept the treasurer's report as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.

6. **Director's Report: Project Updates:** The installation of windows and the hanging of window treatments are continuing. Everything that has been completed looks great. Karen Jensen has contacted Bob from the Corrections Systems and he has been in to take a look at the children's room and will be getting back to her with an estimate for the desk. Karen is working on getting information together for the automated doors. **Technology:** Library has purchased a Net-Book or Mini Laptop with a 14 hour battery life. The Net-Book will be on loan to the patrons within the library for two hours.
7. **Committee Reports:** None
8. **Old Business:** None
9. **New Business: Net book Loan Policy:** Karen Jensen recreated a new loan Policy for the new Net-Book Technology that is now available at the library. The new policy was given to members for review. After some discussion Norma Mohler suggested that the third paragraph be changed to state that a valid library card and a photo ID is necessary when signing out the Net-Book. The last line was changed to read Children under the age of 18 will need permission from a parent/guardian if they do not have both a library card and a photo ID. Patricia MacDonald made a motion to accept the new Net-Book Loan Policy with the stated changes. Cathy Burgard seconded the motion. The motion carried unanimously.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 7:40 p.m. The meeting was adjourned until September 16, 2010.

Respectfully Submitted
Lucille Huelin, Board Clerk