

HAGAMAN MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES  
FEBRUARY 21, 2008

**MEMBERS PRESENT**

Maria Tonelli  
Eileen DeMayo  
Mary Frazier  
Norma Mohler  
Kathleen Yuse

**MEMBERS ABSENT**

Sylvia Depalma  
Kathy Tonucci  
Patricia MacDonald

**ALSO PRESENT**

Ellen Gambini, Library Director  
Lucille Huelin, Board clerk  
Judy Celone, Treasurer

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:05 pm. Welcome to the two new board members, Patricia MacDonald and Maria Tonelli.
2. **Approval of Minutes:** The minutes for the January 2008 meeting were reviewed. Norma Mohler made the motion to accept the minutes. Mary Frazier seconded the motion. The motion carried unanimously.
3. **Correspondence:** Eileen DeMayo received a letter of Resignation from Hana Mark.
4. **Public Comment:** None
5. **Treasurer's Report:** The Treasurer's Report for January 2008 was reviewed. Ellen Gambini noted that the electric and gas bills were not too high and that these accounts should be enough for the rest of the year. Norma Mohler made a motion to accept the Treasurer's Report as presented. Kathleen Yuse seconded the motion. The motion carried unanimously.

6. **Director's Report:**  
**Monthly Statistics:** January statistics were reviewed. Ellen Gambini noted circulation had increased, fees from fines were up and the number of new patrons had increased.  
**Project Updates:** Ellen Gambini stated that one of the windows in the reference room has been repaired. Ralph Mauro is working on getting grants for the repair of the rest of the windows. The Town Council has given Ralph Mauro the go ahead to get the new circulation desk started. Ellen is hopeful the desk will be finished by September for the 80<sup>th</sup> Anniversary celebration. Ellen Gambini has applied for a grant from the Gates Foundation for new computers.
7. **Committee Reports:** None
8. **Old Business:**  
**Budget:** Ellen Gambini submitted the Library's 2008-2009 budget to the Mayor's Office. The budget is approximately \$710,000.00. Ellen made a small change in the salary increases for the staff by spreading the increases over two years. The budget will go to the Finance Committee in early March.  
**Strategic Planning Meetings:** The meetings will be held on February 26<sup>th</sup> and March 25<sup>th</sup>. Ellen Gambini sent out all the packets and Norma Mohler is taking care of providing a light supper.  
**80<sup>th</sup> Anniversary:** The Friends of the Library will be installing a new sign in front of the building in June. They will have a small reception and the High School Band will perform. The actual anniversary will be in September 2008 and some of the fall concerts will be involved in the anniversary celebration.
9. **New Business: Election of Officers:** The slate of officers was presented as follows:
- |                  |                |
|------------------|----------------|
| Chairperson      | Eileen DeMayo  |
| Vice-Chairperson | Norma Mohler   |
| Secretary        | Sylvia DePalma |
| Treasurer        | Kathleen Yuse  |
- There were no other nominations from the floor. Due to the absence of the secretary, the vice-chairperson, Norma Mohler, cast one vote for the slate of officers as presented.
10. **Other:** None
11. **Adjournment:** Kathleen Yuse made a motion to adjourn the meeting until March 27<sup>th</sup>, 2008. Norma Mohler seconded the motion. The motion carried unanimously. The meeting adjourned at 7:50 pm.

Respectfully Submitted

Lucille A Huelin  
Board Clerk