

EAST HAVEN
HAGAMAN MEMORIAL LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
THURSDAY NOVEMBER 18, 2010

MEMBERS PRESENT

Eileen DeMayo
Ursula DeMartino
Kathleen Yuse
Cathy Burgard
Patricia MacDonald
Norma Mohler

MEMBERS ABSENT

Mary Frazier
Sylvia DePalma
Maria Bronson

ALSO PRESENT

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7:00 p.m.
2. **Approval of Minutes:** The minutes from the October meeting were reviewed. Norma Mohler made a motion to accept the minutes as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.
3. **Correspondence:** None
4. **Public Comment:** None
5. **Treasurer's Report:** The Treasurer's Report for October was reviewed. Patricia MacDonald made a motion to accept the report as presented. Cathy Burgard seconded the motion the motion carried unanimously.
6. **Director's Report: Monthly Statistics:** The statistics for October were reviewed. Very little change. **Project Updates:** The windows have been completed, new gutters were installed, almost all the window treatments are up and the automatic doors for the children's room are almost complete. Karen was given a second drawing for the circulation desk in the children's room, approval was given and work has been started on the desk. **Bibliomation:** Everything for the transfer from LEAP to Bibilomation is going

forward we have a tentative date of March 28th, 2011. **Other:** The Whist party and the wine and cheese reception held by the Friends of the Library were great successes. The High School art program will have an exhibit of art work at the library in December.

7. **Committee Reports:** None
8. **Old Business:** None
9. **New Business: 2011 Schedules:** The meeting and holiday schedules for 2011 were reviewed and approved by the board.
Christmas Party: The library staff Christmas party is being planned. They are looking at either the 6th or 13th of December. Norma Mohler made a motion to give \$500.00 to be used for the Christmas party. Kathleen Yuse seconded the motion. The motion carried unanimously.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting at 7:25 pm. The meeting was adjourned until January 20th, 2011.

Respectfully Submitted

Lucille A Huelin, Board Clerk