

**EAST HAVEN HAGAMAN MEMORIAL LIBRARY  
BOARD OF TRUSTEE  
MEETING MINUTES  
OCTOBER 14, 2009**

**MEMBERS PRESENT:**

**Ursula Demartino  
Mary Frazeur  
Norma Mohler  
Kathleen Yuse  
Eileen DeMayo**

**MEMBERS ABSENT:**

**Patricia MacDonald  
Maria Bronson  
Cathy Burgard  
Sylvia DePalma**

**Also Present:**

**Karen Jensen, Library Director  
Judy Celone, Treasurer**

- 1. Call to Order:** Eileen Demayo called the meeting to order at 7:05p.m.
- 2. Investment Information:** Carter Haynes and Daniella Ward from Merrill Lynch discussed the Hagaman Portfolio. The investment's growth and the direction the investment should take were discussed.
- 3. Approval of Minutes:** The minutes from the August meeting were reviewed. Mary Frazeur made a motion to accept the minutes as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.
- 4. Public Comment:** None
- 5. Treasurer's Report:** The finance statements for the month of September were reviewed. Norma Mohler made a motion to accept the Treasurer's Report as presented. Kathleen Yuse seconded the motion. The motion carried unanimously.
- 6. Director's Report:** The wireless is finally working. Patrons continue to exclaim over how wonderful the improvements to the library are. Volunteer, Joe Higgins, repaired the plaster and began painting the main entryway to the library. He is also going to refinish the children's room door. George Ellis

Company continues to work on the HVAC project. Windows should be replaced soon. The lighting upgrade project should start Oct. 16<sup>th</sup>. The men's bathroom is out of service. Karen has talked to the he possibility of converting the bathroom into a book depository.

The 100<sup>th</sup> Anniversary children's program on October 3<sup>rd</sup> was a smashing success. From the strolling accordion player, wandering magician, face painting, caricature drawing, art contest, story telling, and grand finale concert, to the refreshments complete with cupcakes celebrating 100, Maria and Cathy again did a truly outstanding job.

An express internet/OPAC station was set-up, patrons like being able to check e-mail quickly without singing up for computers.

Sarah Bonney, a local teen, has been helping with the museum, and we were able to put together a display especially for the children's 100<sup>th</sup> anniversary program

Hagaman staff holidays and the calendar for the Board of Trustee's 2010 meeting were submitted.

- 7. Motions:** A motion was made by Kathleen Yuse to approve \$500.00 for the library's annual Christmas party. Ursula DeMartino seconded the motion. The motion carried unanimously.

A motion was made by Norma Mohler for a withdrawal from the Public Library account to pay for the balance of the new carpet. Ursula DeMartino seconded the motion. The motion carried unanimously.

- 8. Old Business:** None

**9. Other:** Evaluation for the Library Director, Karne Jensen, will be set for the next meeting.

- 10. Adjournment:** Eileen DeMayo adjourned the meeting until November 19<sup>th</sup> 2009.

The meeting was adjourned at 8:15p.m.

Respectfully Submitted

Norma Mohler

Vice- Chair Hagaman Library Board of Trustee