

**EAST HAVEN HAGAMAN MEMORIAL LIBRARY  
BOARD OF TRUSTEE'S MEETING  
MINUTES AUGUST 20, 2009**

**MEMBERS PRESENT**

Eileen DeMayo  
Patricia MacDonald  
Mary Frazeur  
Ursula DeMartino  
Maria Bronson  
Norma Mohler

**MEMBERS ABSENT**

Kathleen Yuse  
Sylvia DePalma  
Cathy Burgard

**ALSO PRESENT**

Karen Jensen, Library Director  
Judy Celone, Treasurer  
Lucille Huelin, Board Clerk

1. **Call to order:** Eileen DeMayo called the meeting to order at 7:08 pm.
2. **Approval of Minutes:** The minutes from the July meeting were reviewed. Norma Mohler made a motion to accept the minutes as presented. Maria Bronson seconded the motion. The motion carried unanimously.
3. **Correspondence:** Karen Jensen had received some mail and e-mails from the State Library Board regarding up-coming workshops and events.
4. **Public Comment:** None
5. **Treasurer's Report:** The July reports were reviewed. Maria Bronson made a motion to accept the Treasurer's Report as presented. Ursula DeMartino seconded the motion. The motion carried unanimously.
6. **Director's Report:**
  - Monthly Statistics:** The monthly statistics were reviewed. The children's programs were a big success. A large number of children participated.
  - Project Updates: Wireless:** The equipment has been installed. There is a problem with the phone line that is to be used. It is part of the town lines and it must be removed from the town system before the wireless can be completed.

**Painting:** The Browsing room has been completed and looks great. The job was done by Eagle Scout John Bonney, and his volunteers. They were supervised by Frank Durazzo who is a local painter. Frank has given Karen an estimate for painting the reference room of \$3,000.00. If approved he may be able to have the work done before the carpeting is installed. After a brief discussion Maria Bronson made a motion to hire Frank Durazzo to paint the reference room for \$3,000.00 during the week of August 24<sup>th</sup>.

Patricia MacDonald seconded the motion. The motion carried unanimously. The funds will be taken from the general fund at NewAlliance Bank.

**Carpeting:** The carpeting will be installed the week of August 31, and the library may have to be closed for 5 days instead of the 3. Karen will post notices and get the word out about the closing. **Circulation Desk:** The desk is finished. They are waiting on the counter top and hope to have it installed by the September 14<sup>th</sup> event. **HVAC:** The project has been awarded to George Ellis Co. The old boiler is scheduled to be removed on August 18<sup>th</sup> and the new one will be installed. **Lighting:** This project is still pending.

7. **Committee Reports:** None
8. **Old Business: 100<sup>th</sup> Anniversary Celebration:** Maria Bronson and Cathy Burgard have been working on the September 14<sup>th</sup> event. They are planning a Taste of East Haven. There are 12 to 15 businesses they will try to have represented. Each restaurant will be set up at stations in different areas of the library with one type of food that they will serve. There will be wine served by one of the local businesses and music by the Audubon Duo. There will be one or two speakers. Plans for the children's day event are coming along.
9. **New Business: CD:** Kathleen Yuse was not present due to a death in her family. Karen Jensen explained that a CD held by USB is up for renewal. Did the board want to roll it over or close the account? The interest rate is not very high. After a brief discussion the board agreed to renew the CD. Karen will inform Susan Tepping.
10. **Other:** Judy Celone informed the board they are now being charged a service fee at Bank of America. Norma Mohler will talk to Bank of America about the fees and she will check with some other banks in the area. The board will think about changing banks.
11. **Adjournment:** Eileen DeMayo adjourned the meeting until September 17, 2009. The meeting was adjourned at 8:02 pm.

Respectfully Submitted,

Lucille A Huelin  
Board Clerk