

**EAST HAVEN HAGAMAN MEMORIAL LIBRARY
BOARD OF TRUSTEE
SPECIAL MEETING MINUTES
SEPTEMBER 24, 2009**

MEMBERS PRESENT

Ursula DeMartino
Mary Frazeur
Cathy Burgard
Sylvia DePalma
Kathleen Yuse
Eileen DeMayo

MEMBERS ABSENT

Patricia MacDonald
Maria Bronson
Norma Mohler

Also Present

Karen Jensen, Library Director
Judy Celone, Treasurer
Lucille Huelin, Board Clerk

1. **Call to Order:** Eileen DeMayo called the meeting to order at 7: 12 p.m.
2. **Approval of Minutes:** The minutes from the August meeting were reviewed. Sylvia DePalma made a motion to accept the minutes as presented. Kathleen Yuse seconded the motion. The motion carried unanimously.
3. **Correspondence:** Eileen DeMayo read a thank you note from Karen Jensen regarding the 100th Anniversary Celebration. Karen Jensen read a thank you note from Eleanor Martin regarding the 100th Anniversary Celebration.
4. **Public Comment:** None
5. **Treasurer's Report:** The finance statements for the month of August were reviewed. Kathleen Yuse made a motion to accept the Treasurer's Report as presented. Cathy Burgard seconded the motion. The motion carried unanimously.
6. **Director's Report:**
 - Monthly Statistics:** The monthly statistics were reviewed. The Summer months were busy and very successful.
 - Project Updates: Wireless:** The wireless system is still being worked on. There is a problem with the phone line. **HVAC:** George Ellis Co is stilling working on installation. Work is expected to be completed by mid-October. Work will then begin on the window replacement. **Lighting:** Karen Jensen will send a memo to Ralph Mauro to remind him about replacing some light fixtures. More and more lights are going out and they need to be replaced a.s.a.p. **Kindle:** The library has purchased a Kindle book and Karen Jensen is working out the details on the borrowing policy.
7. **Committee Reports:** Cathy Burgard gave a brief summary of the

plans for the upcoming Children's Day Event for the 100th Anniversary celebration. There will be story telling, a magician, a musician, face painting, and a caricature artist. A scavenger hunt will be the main activity. The children will have to go through the library to find clues and collect tokens to win a prize. Pizza and a birthday cake will be served in the community room. Sasha is working on putting together a collection of children's toys and activities that were popular in 1908. The adult event held September 14th was very successful with over 100 people in attendance.

8. **Old Business:** None
9. **New Business:** The elevator needs a new starter motor. Karen Jensen has gotten two quotes and will send them over to the town administrators.
10. **Other:** None
11. **Adjournment:** Eileen DeMayo adjourned the meeting until October 15th, 2009. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted

Lucille Huelin, Board Clerk