

**Town of East Haven
School Building Committee Minutes
Tuesday, August 17, 2010
Lower Level Conference Room
East Haven Town Hall**

The Regular Meeting of the School Building Committee was held on Tuesday, August 17, 2010 at 7:00 p.m. in the Lower Level Conference Room of East Haven Town Hall.

1. **Call to Order:** The meeting was called to order by Chairman Joseph D'Albero at 7:04 p.m.
2. **Roll Call:** The following members were present: Joseph D'Albero, Stanley Seliga, Lewis Langella, Anthony DeMayo, Joseph Luciano, Edward Fusco, Jr., Richard Raffone.

The following members were absent: Norman Brody, Sam Giglio

Also present: Eric Bartone, DBS Energy
Tom Hibbard, Hibbard & Rosa Architects
Paul Hongo, Deputy Director Administration

3. **Approval of Minutes:** Chairman D'Albero asked for an approval of the July minutes. Joseph Luciano asked that something be added to paragraph 2 on page 4. The paragraph should read "Joseph Luciano asked how the electrical upgrade would be paid for. Mr. Hibbard advised it would be paid for on a changeorder."

Anthony DeMayo moves to approve the July 2010 minutes as ammended, 2nd by Lewis Langella, all in favor – Motion Passed (Mr. D'Albero abstains due to his absence at the last meeting)

4. **Discussion of Solar Panel Project:**

Eric Bartone of DBS Energy reports that the panels are finished at JMMS. Overbrook School has a crew doing wiring this week. Stanchions are being installed at Momauguin and Deer Run. All the steel should be up by the middle of next week. Inverters have been installed at Momauguin. The original schedule is off by about 4 weeks. The following is a tentative schedule: Week ending 9/3/10 – Panels installed at Momauguin. Week ending 9/10 – Panels installed at Deer Run. Week ending 9/17 and 9/24 – The focus will be completing wiring at Momauguin, Deer Run and Overbrook. Week ending 10/8/10 – Wiring completed at JMMS.

Eric Bartone reports he will be meeting with the U.I. Company regarding JMMS electrical upgrade and will determine how much money needs to be budgeted for the remaining portion of the project.

Joseph Luciano suggested that Mr. Bartone ask the U.I. Company to clarify who would be responsible for the cost of a new pole, should one be needed.

Mr. Bartone reported that the UI wants a separate meter for Carbone School.

Chairman D'Albero reported that the School Building Committee will hold a special meeting, if needed to complete this electrical upgrade.

Chairman D'Albero stated that when this project is over, he would like to develop a preventative maintenance plan for the solar panels and meet with the proper officials to ensure that they are effectively maintained.

Chairman D'Albero stated that it must be stressed to all janitors and buildings and grounds officials that no one is to go up on any of the four roofs that were worked on and perform any modifications. Any modification would null and void the warranties.

Mr. Bartone reports that job meetings are held every Friday at 10:00 a.m. at JMMS in the back lot.

Tuttle School Project:

Tom Hibbard, Architect, reports that the bids were opened and the low bidder was Statewide Renovations at \$143,500.00. Mr. Hibbard reported that he called Statewide and they advised him that they have never done a job of this size and they have never done a modified roof with either hot or cold applied. Although the company has great references, the School Building Committee did not feel comfortable awarding this job to Statewide since they have no experience with built-up roofs.

Tom Hibbard reports that the second low bidder is Capeway Roofing. When the company was checked out on the internet it showed that the company had a problem with paying prevailing wages and an OSHA issue. The problem occurred 2 years ago and it was reported that both issues have been resolved.

The School Building Committee asked Mr. Hibbard, Architect, how important it is to get this job done at this time. Mr. Hibbard reported that two items need to be immediately addressed, 1. The chimney needs to be repointed, and 2. The gym flashing needs to be repaired. Mr. Hibbard informed the Committee that these two items are repair items so they are not reimbursable.

The Committee discussed the option of asking the Board of Education if they have the money in their account to perform the two repairs on Tuttle School.

The School Building Committee asked Mr. Hongo to address their concerns with the Board of Education regarding the necessary maintenance projects that are non-reimbursable, but need to be completed as soon as possible at Grove J. Tuttle School. The two important projects are: 1. Repointing of chimney, and 2. Flashing of gym roof. Mr. Hongo agreed to report to the Board of Education.

Richard Raffone moves to postpone the Grove J. Tuttle School partial roof replacement project in the best interest of the Town, seconded by Anthony DeMayo, all in favor – Motion Passed.

Approval of Bills:

Tom Hibbard presented the following bills:

Commercial Roofing and Contractors – final bill #5 for retainage in the amount of \$37,547.80. Anthony DeMayo moves to approve, seconded by Richard Raffone, all in favor, Motion Passed.

DBS Energy application #3 for the Photovoltaic Project in the amount of \$335,587.00. Anthony DeMayo moves to approve, seconded by Joseph Luciano, all in favor – Motion Passed.

Hibbard & Rosa Architects final payment for the roofing projects in the amount of \$3,400.00. Anthony DeMayo moves to approve, seconded by Richard Raffone, all in favor – Motion Passed.

Hibbard & Rosa Architects electrical design at JMMS in the amount of \$11,000.00. Anthony DeMayo moves to approve, seconded by Richard Raffone, all in favor – Motion Passed.

Hibbard & Rosa Architects in the amount of \$440.00 for photovoltaic work. Anthony DeMayo moves to approve, seconded by Lewis Langella, all in favor – Motion Passed.

Adjournment: Anthony DeMayo moves to adjourn at 8:23 p.m. Seconded by Richard Raffone, all in favor – Motion Passed.

Respectfully submitted,
Carmella Cofrancesco
Clerk